

## APPROVED

### Arrowbear Park County Water District Regular Meeting June 16, 2022 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held June 16, 2022, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Mark Bunyea  
Vice President Rickey Weber  
Director Pat Oberlies  
Director Terisa Bonito

#### Directors who were absent:

Director Sheila Wymer

#### Also present were the following:

General Manager Huff  
Secretary Rimmer  
Interim Chief Lindley  
Field Operations Supervisor Weber

#### Open Session

President Bunyea called the meeting to order. Director Bonito led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, Directors that were present: Directors Bonito, Bunyea, Weber, and Oberlies.

Directors that were absent: Director Wymer

#### Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda, second was by Director Bonito. After a brief discussion regarding the expenses and budget for the month of May, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Bonito, Bunyea, Weber, and Oberlies.

Nays: None

Abstain: None

Absent: Wymer

#### Public Comments:

There were no public comments on non-agenda items.

#### Staff Reports:

- A) Field Operations Supervisor Weber reported on the monthly repairs for May. There were 7 customer requests to turn off/on water, 0 District initiated shut-offs, 3 District equipment repairs, 0 meters replaced, 0 meters read/re-read, 0 main repairs, 2 service line repairs, 2 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 8 new owners, 1 lien filed, 0 liens released, 45 shut-off notices, 10 non-payment shut-offs, and 3 turn-ons after water shut-off. Field Operations Supervisor

Weber reported about the 2 service line repairs and also updated the Board on the Willow and Encina pipeline replacement projects.

- B) Interim Chief Lindley reported on the Fire Department calls for the month of May. There were a total of 10 calls, 9 were in the District, and 1 was out of the District.
- C) General Manager Huff reported to the Board that Halliday and Company would be giving the Audit presentation in the July meeting.

President Bunyea excused any individuals who were not required for the balance of the meeting.

DISCUSSION / ACTION ITEMS:

A) Board

- 1. The Audit presentation was moved to the July 21, 2022 Regular Board Meeting.

B) Public Hearing for proposed water and sewer rate increases opened at 6:37 PM

- 1. There was a brief presentation of the proposed rate increases by General Manager Huff.
- 2. There was public comment by the following individuals regarding the proposed rate increases:

W. King      S. Burt      A. Jorris      L. Gregory

B. Hewlett    K. Jenkins    H. Felix

P. Miller      P. Jorris      U. Murphy

- 3. The Public Hearing for the proposed water and sewer rate increases closed at 7:33 PM.
- 4. There was a report from the Secretary of the Board on the total number of protest letters received by the close of the Public Hearing for proposed water and sewer rate increases.

There were a total of 96 protests received prior to the Board meeting.

There were a total of 8 protests received prior to the close of the Public Bearing.

Total protests received: 104 out of 953 possible (10.9%), total protests needed: 477 out of 953 possible (50.05%).

C) Board

- 1. There was a discussion regarding approving Resolution #2022-6-16, water and sewer rate structure and rate increases effective for billing periods of July 2022, 2023, 2024, 2025, and 2026. There was no motion made and no vote taken.
- 2. There was a discussion to approve the allocation of budgeted master plan surplus, unused, or over budgeted surplus funds from FY 2021-2022 (estimated \$-82315.11), and FY 2021-2022 budget surplus funds (estimated \$320,000.00), to unrestricted asset accounts specified in FY 2022-2023 Unrestricted Funds Allocation Report (for a total of an estimated \$237,684.89). The actual amounts to be distributed in like manner upon close of 2021-2022. Motion to approve the allocation of budgeted master plan surplus, unused, or over budgeted surplus

funds from FY 2021-2022 was made by Director Bonito, seconded by President Bunyea, and passed by unanimous vote.

Ayes: Bonito, Bunyea, Weber, Oberlies  
Nays: None  
Abstain: None  
Absent: Wymer

3. There was a discussion to approve the proposed FY 2022-2023 Master Plan with an allocation of FY 2022-2023 master plan funds from unrestricted asset accounts to master plan expense accounts specified in FY 2022-2023 Unrestricted Funds Allocation Report (\$519,898.01). Motion to approve the proposed FY 2022-2023 Master Plan with an allocation of FY 2022-2023 master plan funds from unrestricted asset accounts to master plan expense accounts specified in FY 2022-2023 Unrestricted Funds Allocation Report was made by Director Bonito, seconded by President Bunyea, and passed by unanimous vote.

Ayes: Bonito, Bunyea, Weber, and Oberlies  
Nays: None  
Abstain: None  
Absent: Wymer

4. There was a discussion to approve the proposed FY 2022-2023 Budget. Motion to approve the proposed FY 2022-2023 Budget was made by Director Bonito, seconded by President Bunyea, and passed by unanimous vote.

Ayes: Bonito, Bunyea, Weber, and Oberlies  
Nays: None  
Abstain: None  
Absent: Wymer

5. There was a discussion to vote for (1) candidate in the CSDA Board of Directors Election Ballot – Term 2023-2025: Seat B – Southern Network. Motion to vote for candidate Beverli Marshall was made by President Bunyea, seconded by Director Bonito, and passed by unanimous vote.

Ayes: Bonito, Bunyea, Weber, and Oberlies  
Nays: None  
Abstain: None  
Absent: Wymer

6. There was a discussion to approve Resolution 2022-6-16A, adopting and certifying the District's 2022 update to the Sewer System Management Plan (SSMP). Motion to approve Resolution 2022-6-16A, adopting and certifying the District's 2022 update to the Sewer System Management Plan (SSMP) was made by Director Bonito, seconded by President Bunyea, and passed by unanimous vote.

Ayes: Bonito, Bunyea, Weber, and Oberlies

Nays: None  
Abstain: None  
Absent: Wymer

7. There was a discussion to perform a biennial review of the District's Conflict of Interest Code and approve/confirm the District's Conflict of Interest Code as written in Policy 1020, or with revisions or amendments if so proposed. Motion to approve the District's Conflict of Interest Code and approve/confirm the District's Conflict of Interest Code as written in Policy 1020 was made by Director Bonito, seconded by President Bunyea, and passed by unanimous vote.

Ayes: Bonito, Bunyea, Weber, and Oberlies  
Nays: None  
Abstain: None  
Absent: Wymer

Announcements:

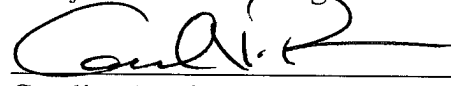
- A) The President discussed items for the July 21, 2022 Agenda.
- B) Director Bonito requested a community meeting be set before the next Board meeting.
- C) Staff discussed challenges/requirements of a public meeting and said they would confer with the District's legal counsel regarding options for this type of meeting and next steps regarding the proposed rate increase.

The next Regular Board Meeting will be July 21, 2022, at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 7:56 PM.

  
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Mark Bunyea, President

  
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Caroline V. Rimmer, Secretary