

Friends of the Sharon Public Library Minutes, Board meeting on January 11, 2016 – held at Sharon Public Library

Prepared by: Joanne Blatte

Present: Kirstin Gray, Joanne Blatte, Carolyn Weeks, Mary Lou Kirkpatrick, Elizabeth Kassab, Kate Mason, Giselle Princz,

Key Tasks assigned at this meeting:

All:

Find new board members!

Carolyn:

Ask Nancy to make a pillow again for Downton Abbey
Work with Joanne to get bakers for Downton Abbey tea

Elizabeth:

Work on newsletter for March
Seek flower donations for Downton Abbey
Prepare trivia questions for Downton Abbey

Giselle:

Order Boston by Foot and JFK museum passes
Order easel
Follow up with Lee Ann and pay programming invoices, as needed

Joanne

Email easel information to Giselle
Ask Starbucks for donation for Downton Abbey event
Create sign up genius and work with Carolyn to get bakers for Downton Abbey tea
Confirm if we have enough tea
Work with Kate on book sale prep

Kate:

Get pricing for Whaling Museum pass
Work with Kirstin on banners
Work with Joanne on book sale prep

Kirstin:

Work with Kate on banners
Work on publicity with Melody (if she can help)
Look into how much it costs to rent tea cups/plates.
Create gift certificate to book sale for best dressed winner
Ask Kathryn for Downton Abbey clips and raffle items
Contact COA to see if anyone wants to help with Downton Abbey tea

Mary Lou:

Seek donations for raffle items for Downton Abbey
Work on mini-golf event
Contact Spring Valley to discuss mini-golf event

Carolyn motioned to approve December minutes
Mary Lou seconded
Motion passed

Giselle received invoices for upcoming library programs. She will ask Lee Ann if they need to be paid in advance (and how far in advance) of the program date.

Financial Report: Giselle

Used Book Sale line item has \$4.00 in income from purchases of used books (there are few books available at the library during the year) at the reference desk.

We have \$783.60 in membership through the Website since November, 2015.

Mary Lou motioned to accept financial report
Kate seconded
Motion passed

Museum Passes: Kirstin and Giselle

Library received RISD passes. It was too complicated to have one pass be taken for overnight and one pass be taken out for up to one week. Each pass can be taken out for a week.

Librarians would prefer we get 4 passes for RISD. Passes aren't always returned in time for a patron taking them out on Monday.

We also received the Patriots Hall of Fame

Giselle will order Boston by Foot and JFK

Joanne will email Giselle info about easel. Giselle will order the easel.

Mini-golf: Mary Lou

Dates are April 9th and 10th – Mobile Minigolf, Mini-golf vendor, couldn't do the weekend before. Joe from Mobile Minigolf came and checked out the space. We can do 18 holes on Sunday. On Saturday, we would like to do 3 or 4 holes on Saturday from 2pm-5pm. Mary Lou has set up a meeting with Jonah and Lee Ann to discuss a pizza party for middle school age children on Saturday night. We would only do this, if Jonah can manage and thinks he can get kids to attend. Mary Lou will talk to Joe about having a few holes maneuverable at the pizza party so kids can change designs as they play

The cost is \$950 if we do all 3 events: 3 or 4 holes on Saturday, pizza party on Saturday night and 18 holes on Sunday. \$850 if no pizza party. Mary Lou will contact Spring Valley to discuss the different options

We could ask Pizzigando or Carriage House to donate pizza. We also discussed hosting a breakfast for the library staff – we could ask Bread'n Brooklyn (inside the Carriage House) or Dunkin Donuts to donate bagels.

We will sell raffle tickets for 2 weeks prior to the event for 2 hours each day.

Book Sale: Kirstin

Kate and Kirstin will work on designing and printing banners. We agreed on white background with red lettering. Kate will ask if they normally print on both sides and if that is more money. Kate will ask what is best way to handle printing/posting dates on the banner (since they change every year) – printing, plastic pockets

Kate and Joanne will oversee the book sale – assigning and keeping everyone on task.

We decided to do our next newsletter in March so we can promote Downton Abbey event, mini-golf, and book sale

SCU will give \$1,000 for museum pass and \$900 for town-wide mailing

Dedham Savings will give us some amount of money in February, but they didn't indicate how much

Kirstin has emailed Lee Ann to have her ask Melody to help promote Downton Abbey event, mini-golf, and book sale.

Downton Abbey:

Tea will be Sunday, March 13. Kirstin has confirmed that the speaker on etiquette can make that date. We will also have trivia, clips (Kathryn said she could still provide), award for best dressed

Joanne and Giselle can't be there. Carolyn is at the historical society.

Elizabeth agreed to emcee the event. The Parade Magazine and PBS.org have trivia questions. We debated whether we needed more entertainment besides the etiquette speaker. We decided that our attendees don't need a lot of entertainment, they enjoy just talking about the show. Elizabeth could lead a discussion about where we think the characters will be in 10 years

We will have raffle prizes. Joanne will ask Starbucks for another gift basket. Kathryn gave us Downton Abbey mugs and Kirstin will ask if she can get us anything else (videos) and get clips from her. Elizabeth will ask for donations of flowers.

Kirstin will look into how much it costs to rent tea cups/plates. Kirstin will create gift certificate to book sale for best dressed winner. Kirstin will contact COA to see if anyone wants to help with tea.

Carolyn will ask Nancy to make another pillow

Mary Lou will seek raffle items - Crescent Ridge, Stone Loven, Dunkin Donuts, Bernie and Phyls

Trustees Update: Carolyn

Working on the budget and Lee Ann's evaluation. Town officials recently did a walk-thru of library

Our next meeting is Monday, February 8, 2016

Mary Lou motioned to adjourn
Elizabeth seconded
Meeting adjourned