



HOHL'S FARM SUPPLY, INC,  
W11942 HWY 33  
PORTAGE, WI 53901  
608-356-3195

**JOB DESCRIPTION:** Cashier

**UPDATED:** June 2019

**AREA OF RESPONSIBILITY:** Greeting and assisting walk-in and phone customers, cashier, store presentation, filing, cleaning and other duties, as assigned. Required to provide exceptional customer service in all aspects of the business.

**QUALIFICATIONS:** Must have a high school diploma or equivalent. Customer service, cash register/handling experience with basic math skills, with and without a calculator. Preferred to have basic farm knowledge.

**INFORMATION TECHNOLOGY:** Cash register and basic computer; will train.

**DRIVING REQUIREMENT:** None.

**HOURS WORKED:** Part time position, approximately 20-30 hours per week, Monday through Friday (between 8-5) with Saturdays (between 8-2). Flexibility available with schedule.

**COMPENSATION:** Competitive to above average wages based on knowledge and experience, 401K, paid holidays and vacation after one year.

**RESPONSIBLE TO:** Office Manager

**NOTICE OF STRICT MILL REGULATION:** Safety First! Hohl's Farm Supply, Inc. is a Smoke-Free environment. Smoking is Not permitted on the premise, on or off duty.