



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Joel Bomgardner called a regular meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:03 p.m. EST Tuesday, July 14, 2020 via a Zoom Meeting due to the COVID-19 pandemic. Public notice of the meeting had been duly made to local media by facsimile transmission and hard copy notices had been placed in all the usual places.

Mr. Bomgardner called the roll of the board of trustees to determine members present, absent, and to identify others present.

Those present were as follows: Joel Bomgardner, Chairman
C. Ed Brown, Fiscal Officer (joined at 6:13pm)
Vicky Sorensen, Vice-Chairman

Those absent were as follows:

Others present were as follows: Dustin Dillard, Chief, MFD
George Cornwell, Deputy Chief, MFD
Tammy Bovenschen, Administrative Assistant MFD
Lorie Robinson, Financial Assistant MFD
Christine Bartlett, Attorney, Ferguson Law
Mark Babbs, First Insurance Group
Capt. JJ McWhorter, MFD
Capt. Mark Mahurin, MFD
Lt. Dave Owens, MFD
FF. Tess Hazel, MFD

Those absent were as follows:

CHANGE OR AMENDMENTS TO THE AGENDA

Mr. Bomgardner asked if there were any amendments or changes to the agenda. There were no amendments or changes to be made.

HEADQUARTERS
STATION 11
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)

LAKEVIEW
STATION 21
9094 S STRAIN RIDGE RD
BLOOMINGTON IN
812-824-6077

KIRKSVILLE
STATION 23
8019 S ROCKPORT RD
BLOOMINGTON IN
812-824-6202

PUBLIC COMMENT

Mr. Bomgardner explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. Mr. Bomgardner explained that we do have a policy for public comment that is outlined on the back of the agenda. There was no public comment.

MINUTES OF PREVIOUS MEETING

Minutes from the June 9, 2020 regular board meeting and June 9, 2020 executive board meeting minutes were presented to the board for approval. Mr. Bomgardner called for a motion.

Mrs. Sorensen made a motion to approve the minutes of the regular meeting on June 9, 2020 and the executive session on June 9, 2020.

Mr. Bomgardner 2nd

Motion passed 2-0

OLD BUSINESS

a. District 8 Fiscal Agent

Chief Dillard stated that we have wrapped up the previous grant. The State will administer the grant funding this year, so we have been spending time creating a budget. MFD will maintain the NMFT training site, which receives \$7,000 each cycle. This will continue after the merger. Chief Dillard stated these changes are for the better.

b. Legal Updates

Mrs. Bartlett stated she had no legal updates this month.

c. Monroe Fire Protection District Future

Chief Dillard discussed the upcoming meeting with Washington Township on July 27. This meeting will be to discuss contracting with them in 2021. Chief Dillard reminded the board that the Benton Township Informational public meetings will be held August 4 and August 6 at 6:30pm and August 8 at 10am. These meetings will be held at the Unionville Fire station.

Mr. Brown joined the Zoom meeting

d. Ladder Truck Purchase

Chief Dillard stated he has received updated APR numbers for purchasing of the Quint 59 from NMFT. This apparatus will be located at Station 21. The three responding quotes were from Peoples State Bank, Old National Bank and German American Bank.

Old National Bank was the lowest with an APR of 1.99% subject to underwriting. This is for a 6 year loan. Chief Dillard stated that we would more than likely pay off the loan quicker, probably in 2022 with Cumm Fund money.

There was discussion between the board concerning what the discloser of subject to underwriting meant. Mr. Bomgardner referred to Mrs. Bartlett to explain if they could accept the ONB bid with contingencies based on what they came back with after underwriting. Chief Dillard will as ONB was the maximum APR will be.

Mrs. Sorensen made a motion to accept the ONB quote subject to the underwriting and as long as it remains the lowest of the 3 banks quotes.

Mr. Bomgardner 2nd

Motion passed 3-0

e. MFD Positions

i. Community Risk Reduction Chief

Chief Dillard recommended Mr. Steve Coover for the position of Community Risk Reduction Chief.

ii. Lieutenant Appointments

Chief Dillard listed the names of the recommendations for appointment to Lieutenant, Shane Chapman, Billy DeWitt, Matt Fisher, Paul Ford, Mike Keltner, Dustin Newell, Dustin Payne, Kevin Rader, Mike Schwandt, Brad Wellman, and Bryce Williams.

iii. Assistant Chief of Training Appointment

Chief Dillard recommend JJ McWhorter for appointment to Assistant Chief of Training

iv. House Captain

Chief Dillard explained that due to movement by current captains, we would be moving up Lt. Patnode and Jeff Combs to House Captain.

Mr. Brown made a motion to approve the candidates listed for the positions of Community Risk Reduction Chief, Lieutenant, Assistant Chief of Training and House Captain.

Mrs. Sorenson 2nd

Motion passed 3-0

v. Deputy Fire Marshall

Chief Dillard stated that he is not ready to proceed with this position yet and would like to put this on hold. You were given the job description to review.

vi. Training Captain

Chief Dillard explained that after further review the staff feels that the position of Training Captain will be a position that is needed prior to January. This will be a Monday-Friday position.

Chief Dillard stated that our training bureau has been overlooked somewhat and we will have a lot to get up and running prior to January. Job

Descriptions were given for review and Chief Dillard would like to vote in August.

f. COVID-19 Information

Chief Dillard stated that we have been contacted by Monroe County EMA and that they are requesting we become a mask pickup site. He stated that it is expected that Monroe County and possibly the entire State of Indiana will be required to wear masks in the coming days. Monroe County EMA will supply the masks free of charge to any community member who requests.

Mrs. Robinson updated the board on the RPA reimbursement first project and the AFG Grant for Covid-19. Mrs. Robinson reported that Project 1 of the RPA was for \$8,474.70, project 2 is not completed yet. Project 1 payroll reimbursement was \$10,178.38. We are waiting to hear back on the AFG Grant.

New Business

a. Department Updates

Chief Dillard stated that we will go over statistics in August for June and July.

i. Fuel Costs	<u>May</u>	<u>Year to date</u>
Station 11	\$ 956.06	\$ 5,487.90
Station 21	\$ 637.53	\$ 4,292.06
Station 23	\$ 153.37	\$ 1,302.37
Command	\$ 314.88	\$ 2,000.83
Total Fuel Costs	\$2,061.84	\$13,083.16

ii. Community Ambulance Discussion

Chief Dillard explained that the Eagle Pointe Facebook Page had started a discussion about having an ambulance located at Station 21 and what they could do to hopefully make that happen. The HOA reached out to Chief Dillard and requested he attend a meeting with their group. Chief Dillard, Kelly Mullis – BHAS, and Steve Hinds – Hinds Security, met with members of the HOA to hear their concerns. They plan to meet with the Clear Creek Township trustee also. The HOA would like to address the District board at our August meeting. Mr. Brown stated that he had seen where the ambulance services will be moving locations.

b. Insurance Renewal

Chief Dillard stated that Mrs. Bovenschen had produced as side by side comparison of the proposals from Capstone Insurance Group and First Insurance Group. Chief Dillard explained the comparisons.

Mr. Brown made a motion to accept the insurance proposal from Capstone Insurance.

Mrs. Sorensen 2nd
Motion passed 3-0

Claims and Financial Report

Claims:

a. Monroe Fire Protection District Claims:

Mrs. Bovenschen went over the claims for Monroe Fire Protection District. Monroe Fire Protection District Claims dated June 15, June 18, June 19, June 30 and July 14, 2020 were presented for approval

Mr. Brown motioned to approve MFD claims dated June 15, June 18, June 19, June 30 and July 14, 2020.

Mrs. Sorensen 2nd

Motion passed 3-0

b. District 8 Claims:

Mrs. Bovenschen stated that the only check for approval tonight is a reprint of a check previously approved by never received. No additional approval needed.

Financial Report:

Chief Dillard went over the June 30, 2020 financial report. He stated revenues look good and overall spending except in a few categories is on track. Notable categories included telephone, which is partially due to the new MDT's, which have cost slightly more than expected. Chief Dillard stated that we will do an additional appropriation sometime prior to year-end and wanted to assure the board that we are still working well within our means.

Chief Dillard stated that we will be working to have a COVID-19 line on the financial report.

Payroll: Included the semi-monthly payrolls for June 2020.

Mr. Brown made a motion to approve the Financial Statements dated June 30, 2020, and payrolls for June 2020.

Mrs. Sorensen 2nd

Motion passed 3-0

NEXT MONTHLY BUSINESS MEETING

Mr. Bomgardner reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be held at 6:00pm via Zoom on August 11, 2020.

ADDITIONAL COMMENTS

Chairman Bomgardner reminded everyone that the Governors Executive Order was extended through July. He can extend 30 days at a time. Mr. Bomgardner asked Mrs. Bartlett if we were to continue to hold board meetings through the end of the year via ZOOM, do we need to do a resolution. She stated that currently with the Governors Executive Order meetings can be held this way and votes can be counted, however, this is due to the State of Emergency we are currently in. Legislature would have to be changed for the district board to be able to hold virtual meetings permanently.

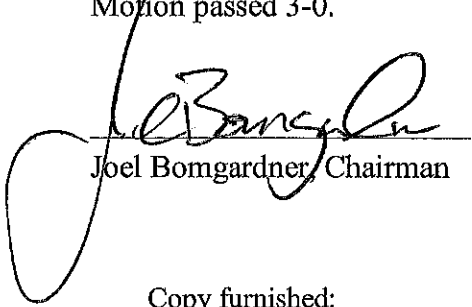
ADJOURNMENT

There being no further business to properly come before the board, Mr. Bomgardner called for a motion to adjourn.

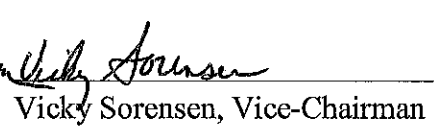
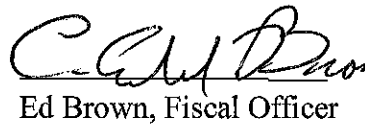
Mr. Brown motioned to adjourn at 7:25pm, on Tuesday July 14, 2020.

Mrs. Sorensen 2nd

Motion passed 3-0.



Joel Bomgardner, Chairman



Ed Brown, Fiscal Officer Vicky Sorensen, Vice-Chairman

Copy furnished:

Mr. Bomgardner, Chairman
Mrs. Sorensen, Vice-Chairman
Mr. Cornwell, Deputy Chief
Mr. Ferguson, Legal Counsel
Station No.11, Bulletin Board

Mr. Brown, Fiscal Officer
Mr. Dillard, Fire Chief

Station No. 23, Bulletin Board
Station No. 21, Bulletin Board