



Forest Grove Board of Fire Commissioners Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on June 24th 2025 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members' Present

X Andrew Bellone Jr. - Chairman
X Samuel Scapellato - Vice Chairman
_ Mykola "Nick" Myronowskyj - Secretary
X Joseph Scapellato - Treasurer
X Thomas Bellone Sr. – Commissioner

Public Present & Others:

None

2. Reading of the minutes of the previous meeting

Due to a family emergency, the Board Secretary was not present to provide the minutes from the May 2025 meeting. Reading and approval of the May minutes is tabled until the next meeting.

The minutes of this meeting were hand written by Chairman Bellone and transcribed by Mykola Myronowskyj for the July meeting.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:
Petty cash balance \$253.70

The tax payment was received in the amount of \$141,558.00.

A reimbursement from the Election Board was received in the amount of \$100.00

A check to Bolster Hardware for the Ace Hardware account was made in the amount of \$2,067.17. This amount is the correct amount due after review of the account. Mr. Myronowskyj worked with a representative from Bolster to remove all finance charges, and to correct a few billing errors. This amount will bring the account to a current status, and the July invoice will be reviewed as well so that we will no longer incur finance charges.

A motion to pay all bills and to accept the Treasurers report was made by Andrew Bellone and seconded by Samuel Scapellato.



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4. Old Business

All old business requiring updates have been tabled to the following meeting.

The Board received more information and pictures that the truck chassis is being built, delivery is now expected by July 2025. The truck committee is scheduled to travel to Wisconsin to inspect the truck build. Once this approval is given, the truck will move to NJ for final fitment and completion of work. There is also a late clause in the materials cost agreement and the new salesman is looking into that. This clause details a monetary fine to Seagrave in the amount of \$100.00 per day if our truck is not delivered in February.

Mr. Scapellato received another invoice from Gannett regarding the balance due. Mykola Myronowskyj spoke with a representative from Gannett, and they are going to email the Board a detailed breakdown of invoices and payments so that we can review. This has happened in the past and the cause was that Gannett did not apply the full payment as sent to the balance due.

The Chief inquired about being able to replace the aging OSD fit testing machine. There are issues reported with the software. The new fit testing machine is quite expensive, and the Chief also wants to purchase a new extrication cutter, which is also expensive. The Board agreed that we cannot purchase both this year. Mr. Myronowskyj will look into the reported issues with the fit testing machine to see what they are. The Chief is going to try to get “show” pricing at this year’s fire show to see if he can get a better price. A demo of the new unit will be scheduled for July.

5. New Business

The new Seagrave truck is in Delaware at the Matheny facility. The Chief is making a trip there to check on how the needed final fitment and installation of hardware is going.

The Resolution 2025-01 accepting the 2024 financial audit was presented and signed.

Public Comments – None

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present



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7. Adjournment

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Thomas Bellone. There is no mention of the adjournment time.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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2:12 PM
06/24/25
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of June 30, 2025

	<u>Jun 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-30,865.93
Newfield Savings 9924	806,617.71
Total Checking/Savings	<u>775,751.78</u>
Total Current Assets	<u>775,751.78</u>
TOTAL ASSETS	<u>775,751.78</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	<u>378,748.54</u>
Total Current Liabilities	<u>378,748.54</u>
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	<u>-83,223.90</u>
Total Liabilities	<u>295,524.64</u>
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	504,670.61
Net Income	-69,047.63
Total Equity	<u>480,227.14</u>
TOTAL LIABILITIES & EQUITY	<u>775,751.78</u>



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2:12 PM

06/24/25

Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of June 30, 2025

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	06/24/2025	13741	Blaze Emergency Equipment C...	-422.55
Bill Pmt -Check	06/24/2025	13742	Bolster Hardware	-2,060.17
Bill Pmt -Check	06/24/2025	13743	Comcast (Xfinity)	-34.03
Bill Pmt -Check	06/24/2025	13744	Comcast 569	-221.55
Bill Pmt -Check	06/24/2025	13745	Dennis Allonnardo	-100.94
Bill Pmt -Check	06/24/2025	13746	Desert Diamond Industries, LLC	-200.00
Bill Pmt -Check	06/24/2025	13747	Diamond Tool	-499.98
Bill Pmt -Check	06/24/2025	13748	DTA Solutions LLC	-175.00
Bill Pmt -Check	06/24/2025	13749	Elmer Door Co. Inc.	-1,600.00
Bill Pmt -Check	06/24/2025	13750	Firefighter One	-3,494.89
Bill Pmt -Check	06/24/2025	13751	Forest Grove Fire Co	-3,383.73
Bill Pmt -Check	06/24/2025	13752	Gill Energy	-366.59
Bill Pmt -Check	06/24/2025	13753	Independent Alarm, Inc.	-584.04
Bill Pmt -Check	06/24/2025	13754	M.A.S.E. Concepts	-788.55
Bill Pmt -Check	06/24/2025	13755	MES Service Company LLC	-3,075.00
Bill Pmt -Check	06/24/2025	13756	MRA Mobile Truck & Trailer Re...	-1,430.83
Bill Pmt -Check	06/24/2025	13757	Mykola Myronowskyj	-95.00
Bill Pmt -Check	06/24/2025	13758	New Jersey State Fire Chiefs A...	-30.00
Bill Pmt -Check	06/24/2025	13759	Nightlinger, Colavita & Volpa, P...	-12,720.00
Bill Pmt -Check	06/24/2025	13760	Patrick Spring	-600.00
Bill Pmt -Check	06/24/2025	13761	Public Saftey Outfitters	-4,023.00
Bill Pmt -Check	06/24/2025	13762	Riggins	-271.95
Bill Pmt -Check	06/24/2025	13763	Verizon Wireless 197	-132.48
Bill Pmt -Check	06/24/2025	13764	Vineland Auto Electric	-1,403.94
Total Newfield Na Bk 0505				-37,714.22
Newfield Savings 9924				
Deposit	06/10/2025			23.02
Deposit	06/17/2025			141,658.00
Total Newfield Savings 9924				141,681.02
TOTAL				103,966.80