**Assessors Meeting**

Thursday, October 13th, 2022 at 5:00pm at the Town Office

Present: Jim Buccheri- First Assessor, Andrew Dalrymple- Second Assessor, Carley Feibusch

Present via Zoom: Michael Brassard, Fred Faller, Frank Stettnor, Marlene Arvan, Jes Stevens, Lisa Brackett, Danik Farrell, Rebecca FitzPatrick, Bob and Penny Smith, Steve Carvahlo, Miki Partridge

**Meeting was called to order.**

**Minutes of September 13th:** Andrew moved to accept minutes as submitted. Michael seconded. Passed.

**Warrant 10-2022:** Jim moved to approve warrant in amount $24,770.93. Andrew seconded. Passed.

**Treasurer’s Report:** Submitted.

**Department Reports:**

Tax Collector/ Clerk/ Registrar of Voters: Lisa sent letters to those who still owe vehicle permit fees and is up to date on tax bills. Letters have been sent to those who underpaid property tax with the amount of interest owed and she plans to send a reminder to the 22 who have not paid. Everything is up to date for the election which is on November 8th. Absentee ballots are available up to 5 days prior to the election. Ask Lisa or request a ballot online.

Fire/ 911 Addressing: Jes reported that we received the FEMA reimbursement check for 2021, she will be working on the next FEMA application since there is enough expenses to make it worthwhile. She is also working on the grant application for pumps. Lincoln County EMS leadership came to visit the island. There have been two recent fire related events on the island. They were both close calls and thankfully people caught it early enough.

Fred reported that Monhegan Associates has finalized an abutter policy that will allow homeowners to clear back land for fire safety. It is available on the MAI webpage under policies.

Jes has had limited hours for 911 addressing due to COVID. The list is not available for the assessors yet but progress is being made.

Wharf: Michael is continuing to push for an update from MBL on estimate and ETA of work. He has not gotten word back from Prock about the pilings.

**CBAC Update**: Fiber rollout bids are in and the engineers are working on comparing the two bids. Fall rollout will depend on if the contractors can get all the materials in. Consultant who is working on FCC permit came out to do environmental assessment and the Archaeologist came out last week to inspect the dig site. Hopefully digging will happen again soon. The foundation is planned for this winter and the tower should be constructed in the spring. There is a 10 week lead time for tower.

**Water Company:** Andrew reported thatTristan is off island and that he is in charge right now. His phone number is 207-844-4465 if anyone has any questions.

The water table appears to be getting lower as we approach the fall season. Production rate of the pumps is lowering by about half. Well points in the meadow are going dry so less well points are being used. At about 5 gal a minute as opposed 10 gals a minute in the summer. Andrew asked for everyone to conserve water please still. The water should be shut off around November 14th but could be shut off sooner if water levels continue to be low.

**METF Update:** Meeting today- no update. Next meeting is November 3rd.

**Sea Level Rise Projects:** No update.

**GOPIF Project:** The partnership has been accepted and the grant was submitted. No update on awardees yet.

**Monhegan COVID-19 Task Force Update:** Jes reported there is the largest COVID outbreak on island to date. Please still take precautions. Seacoast mission vaccinated over 50 people for covid and flu needs at their recent clinic. CDC has expanded its recommendation for the booster to include children 5-11. The state of Maine has free tests available. Jes will put together a poster about the different ways you can get free tests. The First Aid station medical providers are done for the season.

**Planning Board:** People from LUPC, MaineHousing, and Island Institute came to visit on September 22nd. They looked at specific lots and whether they were feasible for affordable housing development. LUPC outlined some options for the plantation to consider with zoning needs.

Fred is researching potentially available lots from MAI. It requires extensive deed research to ensure there are no restrictions tied to the lots.

It was noted that the Mainehousing funding is a rolling application.

**Roads Department:** There was discussion about when the culvert project will take place. Travis had planned to do it this fall but a specific timeline is unknown.

The tree limbing discussion is ongoing since the well drillers are briefly delayed.

**Fire Extinguishers:** Jes reported that all plantation fire extinguishers have been inspected for all buildings. Typically the inn owners coordinate the annual inspection. There was discussion about having larger community involvement.

New Business:

**Ferry Schedule/ Fuel Boat**: The current schedule is one boat a day until the end of the month. The schedule changes to 3 boats a week November- December but the 2023 schedule has not been set so the January-April schedule is unknown. Jim suggested sending a letter from the board about potential schedule changes and fuel updates.

**Well Drilling:** The steps needed in order to have wells drilled was discussed. Andrew and Carley will coordinate a meeting with MAI to discuss the use of land. There will be an Assessors Meeting on Friday, October 21st at 3:30pm at the town office to discuss this further and schedule a special town meeting.

**Building and maintenance projects:** Carley mentioned a few projects that should be considered. She will look at the account balance after portapotty expenses are done for the year and report back to the assessors.

The next meeting is scheduled for November 9th at 5pm at Library.

**The meeting was adjourned at 6:52pm.**

Respectfully submitted,

Carley Feibusch, Municipal Administrator