

**GRAND WATER & SEWER SERVICE AGENCY**  
**Full Board Special Meeting**  
**April 6, 2017**

The meeting was called to order by President Dan Pyatt at 6:00 p.m. at the Agency Office, 3025 E. Spanish Trail Rd., Moab, Utah. Other trustees present were: Gary Wilson, Jerry McNeely, Rex Tanner, Mike Holyoak, Ken Helfenbein and Dale Weiss. Those present established a quorum. Absent were: Kyle Bailey, Brian Backus, Curtis Wells and Preston Paxman.

Others present were: Art Wollenweber, Dana Van Horn, Lisa Cenicerros and Clint Johnston.

**Minutes of meeting 3-14-2017** Motion to approve the minutes of 3-14-2017 as amended to read: under check approval - "The board asked Art to write a letter to the contractor, KOA and Ben Byrd regarding the situation and potential liability." by Mike Holyoak. Second by Dale Weiss. MOTION CARRIED 7-0.

**Citizens to be heard** None.

**Check approval** The board was provided with a copy of the Utah statues regarding approval of bills. They discussed the method in which the bills are approved presently. Payroll will continue as usual; all other bills must be approved in a meeting of the Operating Committee or reviewed/signed by the President or Vice President if a meeting is not scheduled prior to mailing. All non-routine expenditures must be approved at a meeting of the Operating Committee regardless of due date.

Motion to ratify/approve the payment of bills in the amount of \$124,442.69 by Dale Weiss. Second by Mike Holyoak. MOTION CARRIED 7-0.

**Financial statement** None.

**Discussion and approval amending the annual meeting schedule for the remainder of 2017** Motion by Mike Holyoak to amend the remaining meeting schedule to include a start time of 7:00 p.m. for all regular meetings. Second by Ken Helfenbein. MOTION CARRIED 7-0.

**Resolution 2017-04-06 – Wastewater Self-Assessment** Art presented the report - an annual requirement of the Department of Environmental Quality. Overflows and system conditions were discussed. points were given for system maintenance plans and preventative maintenance programs as they are not written at this time. Motion to approve Resolution 2017-04-06 Municipal Wastewater Planning Program Resolution by Dale Weiss. Second by Gary Wilson. MOTION CARRIED 7-0.

**Discussion of amending GWSSA policy to define temporary and permanent disconnects of water and/or sewer services and associated fees Combined with item 8. Discussion of amending GWSSA policy to add** A markup draft of the potential changes to the Utility Billing Rules was provided to the board. The definitions section added definitions of temporary and permanent disconnects. Section 1.7 was added from the Utah Criminal Code that defines and outlines Theft of Services and the actions to be taken by GWSSA upon the discovery of potential violations. A public hearing will be held April 20, 2017 to allow public comment on the proposed changes and for additional board discussion.

**Lake/Snow report** The lake is at 2012 AF, SWE is 90% of average and Precipitation is 106% of average. Soil moisture is at 58%.

**Committee Report** The hiring committee conducted Art's six-month review. The committee discussed the items on the agenda.

**Items from staff** Art said the City is in the process of approving a 20% increase in sewer rates in July. Staff will prepare a presentation for a later meeting, including a potential rate structure for accessory dwellings.

There was a sanitary sewer overflow on 400 East earlier in the day. Art said the grease plug was cleared and the Division of Water Quality was notified. Dana said a citizen told her about a meeting at the library to discuss Moab City's water conservation plan. Dale said that she planned to attend.

**Items from board members** The board welcomed Ken Helfenbein. Gary asked to see the new procedure for connections regarding easements at the next meeting.

**Closed session if necessary** None.

President Pyatt declared the meeting adjourned. Hearing no objections; the meeting adjourned at 7:54 p.m.

ATTEST:

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Dan Pyatt, Chairman

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Art Wollenweber, Secretary/Treasurer