



# Student Handbook

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♪ GREENWAVE BAND ♪  
& COLORGUARD BOOSTERS



# Activities & Bylaws

# PHS BAND STUDENT HANDBOOK

## **Commitment & Attendance**

Dedication and commitment are necessary for our band to perform at the highest level of achievement. We ask that both our parents/ guardians and our students have a full understanding of the time and effort they are committing themselves to by participating in Band or Colorguard this year. The expectation is for all students to be present at all practices (3-4 days per week, generally ending at 5:00) the entire school year. If you will not be at practice or performance, your guardian must send an email or note ahead of time explaining why you will be absent. To be on time for rehearsals and performances means: Being in uniform, in place with instrument/equipment and materials so that rehearsal can begin at the time stated. Unless otherwise stated all rehearsals and performances are mandatory. Roll is taken and absences can affect your overall grade.

## **Respect & Behavior**

Respect is a two way street: To get respect you must give respect. Be respectful of all band & guard members as well as any adults whom you may interact with. (Parents, Volunteers, Clinicians, Technicians, Judges, Organizers, Bus Drivers, Chaperons, Band Aids, Guests, Etc)

All Band & Colorguard members are expected to follow all policies and rules of TPSS student behavior as stated in the TPSS Student Handbook and to follow all policies and rules of the band director or instructor. Students should address Mr. Square for assistance in the event of an incident or problem with a peer. If you see that someone in Band or Guard needs assistance resolving a conflict, issue, misunderstanding or behavior, step up and find an adult for assistance.

## **Band as an Academic Class & Financial Responsibilities**

As do other classes, Band requires that you bring the necessary materials to class, that you attend class and that you pay a Class Fee. It is your responsibility to come to class prepared with the correct music, uniform & instrument parts/ accessories. Attendance is taken in class and at after school rehearsals. Band Class Fees are \$150 per student (+\$100 per additional sibling). Fees must be paid (through monetary payments and/ or through Student Fundraiser credits) by December 31<sup>st</sup>. Failure to make full payments will result in students being placed on the fine list at school which may mean that you cannot participate in school functions (dances/ graduation) and your report card may be held at the end of the year. Band Boosters organize Student Fundraisers to allow you to earn money in your Band Account to use towards your Class Fees.

## **Grades**

Grades are given weekly based on attendance at rehearsals & performances and based on musical performance assessment.

## **Band & Colorguard as an Extra-Curricular Activity & Fundraising Work Requirements**

Because much of your participation in Band & Guard happens after school, Band & Guard are also considered extra-curricular activities. Band & Colorguard require fundraising that goes beyond the fees that you paid to participate. Band Boosters organize General Fundraising Events for Parents/Guardians or Adult Relatives of students to work to help offset the operating costs of our organization. All families are expected to work at least four General Fundraising events this school year. Failure of Parent/Guardian or Adult Relatives to work two events may result in you not being invited to participate in Band/Guard Activities and/or Trips.

## **Schedule**

Band and Colorguard events happen year round. Below is tentative schedule of events that you can expect to participate in this school year.

**Each Month:** Parent Meeting held on the 2nd Monday of each month. All parents (not just Booster Members) are encouraged to attend to keep up with dates and upcoming events in Band & Guard.

### **July/August:**

- Two week intensive Band Camp. Band & Guard learn marching fundamentals, a large portion of the half time show and most of the music they will play for football season. First day of camp is a trip to see a Drum Corps International competition (location changes each year).
- Solicit Band Sponsorships (General Fundraiser) - See Sponsorship form for details and how your child can benefit.
- Student Fundraiser (Cookie Dough, Discount Apps, Cups, Etc- Changes based on what other organizations have recently held) Student sales will earn money for their Student Account.
- Parent help needed with marching uniform organization and fittings for the new school year. No sewing required, just need your helping hands.

### **August-November: Home Football Games**

Band and Color Guard parents set up, run, & clean up the concession stand (appx 3:00pm-10:00pm). This is a major portion of our annual general fundraising, and we need about 20 parent volunteers EVERY home game to make it a success.

### **August/September:**

- Annual Mattress Sale Fundraiser. Student referrals that result in a sale will earn money for their

Student Account. Students act as community advertisement the day of the sale by waving & holding signs roadside throughout Ponchatoula.

### **October:**

- Parent Meeting replaced by Annual Potluck Dinner in the Cafeteria.
- Parish & District Honor Band
- Parent help needed with concert uniform organization and fittings. No sewing required, just need your helping hands.

### **November:**

- Football Season ends, focus on Symphonic Band & WinterGuard
- Popcorn Student Fundraiser. Student sales will earn money for their Student Account.
- Annual Holiday Bingo General Fundraiser.

### **December:**

- Students performance at Ponchatoula Christmas Lighting. Parent volunteers needed to sell Cotton Candy and Hot Chocolate. (General Fundraiser)
- Ponchatoula Christmas Parade
- Winter Concert in PHS Auditorium
- Generally the band will play at least one Basketball Game

### **January/ February/March:**

- Jazz Band Begins (Optional Participation)
- Hammond Mardi Gras Parade and 1-2 Metairie Mardi Gras Parades.
- Ponchatoula St Patrick's Day Parade
- Crawfish Fettuccinni Dinner Sale (Held after Mardi Gars on a Friday for Lenten Lunch). Student sales will earn money for their Student Account. Parent Volunteers needed to assemble the dinners and for delivery in Ponchatoula / Hammond.

### **March/April:**

- Parent volunteers needed to run concessions for the 2nd Annual Tractor Pull for Star Equipment. (General Fundraiser)
- Parish and District Concert Assessments
- In even numbered years: An out of state band trip. 2018 will be to WALT DISNEY WORLD! Parents have the many student fundraising opportunities listed to earn funds to help cover the cost of this trip.

### **April: Strawberry Festival**

- This is another major portion of our annual general fundraising. Band runs a Bingo Booth and sells Cotton Candy & Drinks. We need about 30 parent volunteers every day (Friday-Sunday) to make it a success in addition to many Student Volunteers. Please plan ahead to help out along with your

student.

- Students march in Strawberry Festival Parade

**May:**

- Band & Guard Banquet Dinner & Awards
- Perform at PHS Graduation

**July:**

- Parent volunteers needed to run concessions for the Ponchatoula Fireworks display at PARD Park. (General Fundraiser)

**Leadership**

In addition to our Band Director & Guard Sponsor, Students also play leadership roles in the Band & Guard. Students must apply and interview for leadership positions. Interviews take place with both the band director and students currently in a leadership position. Student leaders take on additional responsibilities and should act as examples and motivators for the rest of the Band.

**Uniforms**

Use of a Marching & Concert Uniform are provided by the Band. The current set of Full Dress Marching Uniform (FDMU) were a \$42,000 investment upon initial purchase. All funds to make this necessary purchase possible were generated through hard work, dedication and sacrifice from faithful booster parents over a number of years.

No funds from PHS nor the Tangipahoa Parish School System were expended on the purchase of these uniforms. The band fees you pay cover the cost of cleaning the uniform two times. Students will be responsible for reimbursing the band for each additional cleaning that is required due to food/ drink stains or excessive body odor. Basic cleaning is \$12, however that fee could be higher depending on the stain. Additionally, if the uniforms are damaged, students will be responsible for replacing the affected piece at the following replacement cost:

Bibber (Pant)	\$74.50
Front Slash	\$45.00
Coat	\$253.70
Shako (Hat)	\$50.00
Hat Box	\$4.00
Plume	\$12.00
<b>Total:</b>	<b>\$439.20</b>

The FDMU is to be worn with a white undershirt, full length black socks and band shoes, which the student is responsible for providing. "Summers" are the band's warm weather uniform, generally worn until October. This uniform includes a green Polo Shirt (with custom embroidery), Khaki Pants or

Shorts, Visor, Black Socks & Marching Shoes. If you miss the shoe fittings at band camp or have not paid your initial band deposit, your order will be delayed. This may result in you having to drive to Gonzales to try on/ pick up shoes or driving to Covington to pick up your shirt. You must have your full Summer Uniform before the first Football Game. Upperclassmen only need to purchase new items if theirs have been lost, damaged or outgrown. As applicable for wind instruments, gloves will be issued. Students are responsible for buying and replacing gloves as needed.

### **Uniform Rules & Procedures**

1. Bathe or shower and apply an antiperspirant before arrival at school to dress in FDMU. If you must stay after school, be prepared to freshen up with baby wipes or some sort of towelette. Nothing is more damaging to the inventory of all uniforms than body odor. Do not apply perfume nor body spray directly to the uniform.
2. Uniforms are checked out before games and checked in after games with the assistance of a uniform committee volunteer. Uniforms are not taken home.
3. Students will follow the Clear Liquid Rule: Only water and clear beverages may be consumed while wearing the uniform, all other drinks stain.
4. Students will follow the Dry Snack rule: Only dry foods and snacks may be consumed while wearing the uniform. Sandwiches & Hot Dogs must be plain (without sauce or condiments) and Snacks/ Candy must not melt from body heat or leave residue on the hands. Examples of APPROVED food: Plain Hamburger, Plain Hot Dog, Popcorn, Dry Peanuts, Skittles, Sour Straws. Examples of UNAPPROVED food: Sandwiches with Ketchup, Mustard or Sauce, Nachos, Chili, Chocolate, Chips.
5. When removed, Uniform Jackets are to be folded inside out and placed on the seat, cushion or garment bag where it will not be stepped on. Plain white undershirts and show shirts are to be worn under the jacket. If a student is wearing a shirt other than a plain white undershirt or show shirt, the jacket may not be removed.
6. Headgear includes both Shakos and Visors. Headgear must be worn properly at all times (on top of head, facing correct direction, not around neck). Hair longer than the jacket collar must be tucked under the Shako when in FDMU. Hatboxes are considered part of the uniform and should be handled with care, not dropped or kicked. The inside of Shakos must be wiped dry with a paper towel after each performance.
7. After games and performances, uniforms will be properly stored and checked in. Pants are to be folded so that the crease line is maintained and hung. Jackets are to be hung and then buttoned and zipped. The front slash should be attached to the side with Velcro. Shakos are to be wiped dry and placed in hat box.
8. It is the students' responsibility to tell the Uniform Checker if your uniform has any problems with: Hems, Buttons, Zippers, Snaps, Hat, Hatbox or Stains. Please ask the Uniform Checker for assistance in spot cleaning your uniform with Shout wipes if there is a dirty area on the uniform.

9. If the band has experienced wet weather conditions, uniforms will NOT be returned to garment bags. Jackets will be hung on the students' chair back. Pants will be placed across the students' chair seat. Shakos will be placed under the students' chair in an open hat box. Uniforms must be allowed to dry before storage to avoid smell and mildew.

10. Students who fail to properly wear or store their uniform may result in consequences from the Assertive Discipline Plan, which include loss of privileges, detention served in the uniform room, parental conference, disciplinary referral, grade reduction or dismissal from the Greenwave Band Program. Proper storage will be thoroughly demonstrated to all students and has been thoroughly outlined in the above rules.

### **Instruments/ Equipment**

You are responsible for the care, maintenance and repair of your own instrument. Place your instrument in a safe place where damage will not occur and be prepared to order supplies (oil, grease, pads, corks, sticks, etc) at band camp if needed. Students will be respectful of others' instruments by not touching them or going into their case. If you are borrowing or using a school or band director owned instrument, you are responsible for the care, maintenance and repair that instrument if damage was caused due to neglect. If you cause damage to another student's instrument, you will be financially responsible for its repair. When packing up the trailer for games, assessments, performances and/or parades- it is your responsibility to ensure that your instrument and equipment is loaded.

### **Communication**

Weekly communication of the Band & Colorguard schedule (rehearsals, performances & activities) is shared through the PHS Greenwave Band Facebook page, Charms Email and occasional Remind text announcements. It is your responsibility to check the TWIB (This Week In Band) board and email. You can see events planned several months in advance by visiting the Charms website calendar. From the charms website, you can also learn how to sync the Band Calendar to your phone so that all events show up on your phone calendar and update automatically when changes are made. Student leadership also create and maintain their own Facebook and Remind groups.

### **MWR: Morale Welfare & Recreation**

Band & Guard generally have one MWR event per six weeks to celebrate birthdays and to simply socialize and relax. These events can be movie nights, parties, costume contests or whatever MWR leadership wishes to plan. During Football season, a "Spirited Player of the Week" is generally recognized before Home Football Games. Funding for MWR comes from small fundraising events held at Band Camp, such as "Coin Wars" or Bake Sales.

# PHS BAND BOOSTER ACTIVITIES

## Part I

### Ponchatoula High School Band and Color Guard Booster Club General Information and Activities General Activities

#### A) Parent/Booster Activities

- 1) Attendance Of Monthly Meetings
- 2) Monthly Meetings Are Held On The Second Monday Of The Month
- 3) Before School Party
- 4) Football Concessions
- 5) Potluck Supper -- Second Monday In October
- 6) Christmas Concert
- 7) Strawberry Festival Preparatory Work
- 8) Mardi Gras Parades - Chaperones
- 9) Tractor Pull Concessions
- 10) Strawberry Festival
  - A) Work In Booths
  - B) March In Parade --Chaperones
- 11) Banquet - End Of School Year
- 12) Trips --Chaperones

#### B) Band Activities

- 1) Flag And Drum Major Camp
- 2) All-Star Marching Band
- 3) Before Practice Get Together (MWR)
- 4) Band Camp - 2 Weeks Before School
- 5) Football Games -- Home and Away



- 6) All-State Entries
- 7) District All-State Auditions
- 8) All-State Auditions
- 9) Solo and Small Ensemble Festival
- 10) Mardi Gras Parades
- 11) All-State Marching Band Entries
- 12) Large Band Ensemble
- 13) Drum Major Practice and Tryouts
- 14) Strawberry Festival Work
- 15) Strawberry Festival Parade
- 16) Spring Concert
- 17) Band Banquet
- 18) Awards Day -- Stage Band
- 19) Graduation Practice
- 20) Graduation
- 21) Band Trip -- Every Other Year

# PHS BAND BOOSTER BYLAWS

## Part II

Bylaws of the Ponchatoula High School Band and Color Guard Booster Club

(In accordance with Robert's Rule of Order Revised)

### Article I

#### Name of Organization

Section 1. The name of this organization will be

PONCHATOULA HIGH SCHOOL BAND BOOSTERS, INC.

### Article II

#### Purpose

Section 1. The general objective of this organization will be the promotion, support and development of the Ponchatoula High School Band and Color Guard.

### Article III

#### Membership

Section 1. Parents and/or guardians, and/or other legal aged family members of the past, present, and future band and color guard members, as well as former band and color guard members and legal aged non-voting members interested in furthering the objectives of the Ponchatoula High School's Band and Color Guard program will be eligible for membership in this organization.

Section 2. Active members of this organization will be all eligible members who have remitted dues for the current year. Dues will be fixed at the rate of \$10.00 per annum, payable no later than the regular December meeting of the current year. In the case of parents, both will be considered active members upon payment of the above amount.

Section 3. Non-active members and/or under-aged students are not eligible to participate in official band and/or color guard events, including but not limited to, transportation, fundraisers, and parades.

### Article IV

#### Officers

Section 1. The officers of this organization shall be President, Vice President, Secretary, and Treasurer.

Section 2. These officers will be elected for a term of one year. No officer may serve more than two (2) consecutive terms in the same office.

Section 3. Candidates for any office must have a child or a ward that, during the coming year, will be a band student. Any legal aged non-voting member cannot be appointed as an officer.

## Article V

### Nominations

Section 1. A Nomination Committee will be chosen at the March monthly meeting, consisting of five members in good standing. The Vice-President will be its chairman.

Section 2. Nominations may be made from the floor at the election meeting in April. Nominations from the floor will be limited to two candidates for each office.

## Article VI

### **Elections**

Section 1. Elections will be held at the regular meeting in April and the new officers will then be officially installed.

Section 2. All active members are eligible to vote, except for legal age non-voting members

Section 3. Voting will be by secret ballot. In all elections, a majority will determine the candidate elected.

Section 4. Should any vacancy occur in any office before the expiration of the term, replacements will be provided for according to the following procedure:

(A) The Vice-President will succeed in the event of the vacancy of the President, the Executive Board will appoint a Vice-President.

(B) Vacancies in all other offices will be filled by direct appointment of the President.

(C) The term of all such replacements will be merely the completion of the term of the officer or officers replaced. This term will not constitute an impediment to nomination for said office the following year.

## Article VII

### Duties of Officers

Section 1. The PRESIDENT will:

(A) Preside at all regular and Executive Committee meetings.

- (B) Call all special meetings.
- (C) Appoint all Committee Chairman
- (D) Be a member Ex. Officio of all committees except the Nominating Committee.
- (E) Countersign official documents of the organization.
- (F) Call a meeting of the Executive Board and the officers of the band to discuss mutual concerns. This meeting will take place annually.

Section 2. The VICE-PRESIDENT will:

- (A) Act as an aide to the President.
- (B) Replace the President in case of the officer's absence.
- (C) Act as chairman of the Nomination Committee.
- (D) Maintain, update, and distribute handbooks.

Section 3. The SECRETARY will:

- (A) Keep a true corrected, dated, and signed record of all proceedings of the organization, both regular and special. Write the minutes promptly and place in a file provided for this purpose.
- (B) Take care of all correspondence and office notification sent to the general membership.
- (C) Keep a corrected record of the active members.
- (D) Send a copy of minutes of previous meeting, with date of the next meeting, to all active booster members.

Section 4. The TREASURER will:

- (A) Receive and keep accurate, dated, and signed records of all monies of the organization.
- (B) Keep an accurate record of expenditures.
- (C) Put such records of receipts and expenditures in a file, provided for this purpose, for a permanent record.
- (D) Deposit all funds in a checking account with a reputable bank, and issue checks in payments of all bills and other indebtedness. Any executive officer will countersign all checks.
- (E) At each meeting present a financial statement of all transactions since the last meeting.
- (F) Notify the Secretary once member's dues have been paid.

## Article VIII

### Meetings

Section 1. Regular meetings will be held in the band room at 6:00 p.m. on the second Monday of the month.

Section 2. The President, as needed, will call special meetings.

Section 3. Two officers and eight eligible members will constitute a quorum for a meeting. Section 4. The order of business meeting will be the following:

- (A) Call to order by the President
- (B) Reading of minutes by Secretary
- (C) Treasurer's Report
- (D) Report of Officers
- (E) Committee Reports
- (F) Unfinished Business
- (G) New Business
- (H) Band Director's message
- (I) Adjournment

## Article IX

### Committees

Section 1. (A) The activities of this organization will be generally realized through the operations of Standing Committees and Special Committees.

(B) Standing Committees will be:

- 1) Membership Committee
- 2) Uniform Committee
- 3) Concession Committee
- 4) Band-Aid Committee
- 5) Attendance/Communication Committee

- 6) Social Committee
- 7) Strawberry Festival Committee
- 8) Publicity Committee
- 9) Finance Committee

(C) Committees will meet as needed and report to the general meeting on their proceedings.

## Article X

### Executive Board

Section 1. The Executive Board will consist of the officers of the organization, Band Director, and the Principal or Assistant Principal of the school.

Section 2. This body will have the power to act in the name of the organization, and make decisions for the general membership when urgency makes it impossible to present the business before a general assembly.

Section 3. The President, as needed, will schedule meetings of the Executive Board.

Section 4. The Executive Board is responsible to the general membership for its decisions and actions in special meetings of which the President will make a full and accurate report in the next general assembly.

## Article XI

### Fiscal Year

Section 1. The fiscal year of the organization will run from June 1 to May 31.

## Article XII

### Procedure for Amending Bylaws

Section 1. Request for amendments to any section of the bylaws will be made in writing and addressed to the President.

Section 2. Procedure for amending the bylaws shall be as follows.

(A) The request for amendment will be read by the President to the members at the next regular meeting, but no action will be taken on the request until the following meeting.

(B) Prior to the meeting, the President will instruct the Secretary to notify the general membership of the action to be taken, in order to assure the largest possible attendance at the meeting.

C) At the following meeting, the request will be re-read, discussed, and then voted upon. A favorable vote of two-thirds of the members present will be required for the amendment to be carried.

Section 3. Upon approval by the membership, the amendment will be incorporated into the bylaws under the heading Amendments.

# PHS BAND BOOSTER GENERAL INFORMATION

## Part II

### Ponchatoula High School Band and Color Guard Booster Club General Information

#### Officers and Committees

##### (A) Officers for the 2018 - 2019 Fiscal Year:

- 1) President: Bonnie Hampton
- 2) Vice-President: Chris Morris
- 3) Secretary: Christine Gatlin
- 4) Treasurer: Shannon Richardson

##### (B) Job Descriptions:

- 1) Officers (contained in Article VII in Bylaws)
- 2) Standing Committees: (Per Bylaws)

##### (A) MEMBERSHIP COMMITTEE

- 1) Keep track of new members
- 2) Set up a table at concerts to encourage parents to join the Booster Club
- 3) Ask if everyone has paid dues or if there are any who care to join at every meeting. If you cannot attend, ask another member to fill in for you.
- 4) Chairman responsible for getting volunteers.

##### B) UNIFORM COMMITTEE

- 1) Fittings and alterations of all uniforms (Marching and Concert)
- 2) Getting all uniforms ready for cleaning.
- 3) Chairman responsible for getting volunteers

##### C) CONCESSIONS COMMITTEE

- 1) Ordering stock for concession stand. (Food, drinks, serving containers, supplies for barbeque pit, cleaning supplies, etc.)
- 2) Keep a stock inventory record before and after an event.
- 3) Upkeep of all equipment.



- 4) Clean up of concession.
- 5) Chairman responsible for getting volunteers.

#### D) BAND-AID COMMITTEE

- 1) Help with equipment at football games
- 2) Be available to help with anything that may be needed before and after each game.
- 3) Assist the band by providing drinks, handing out cushions, picking up any dropped materials under stands, etc.
- 4) Assist the band director
- 5) Chairman responsible for getting volunteers.

#### E) ATTENDANCE COMMUNICATION COMMITTEE

- 1) Establish a communication list of booster members. (Email, Text Message, Remind)
- 2) Chairman calls information to committee members
- 3) Committee members call communicate with their assigned list of members and relay information and report back to chairman by designated time.
- 4) Chairman reports to Band Director or President
- 5) Announcement of meetings should be done the week before the Monday meeting.
- 6) For any function involving food preparation or attendance count, begin communication at least one week prior to function.
- 7) Chairman is responsible for getting volunteers.

#### F) SOCIAL COMMITTEE

- 1) Organize all MWR & social functions including:
  - a) Before school band party
  - b) Potluck supper in October
    - 1) Line up cafeteria
    - 2) Organize a menu

- 3) Set up cafeteria
- 4) Order plates, cups, table paper, etc. as needed
- 5) Chairman is responsible for getting volunteers to help set up and clean up
- 6) Chairman is to contact Telephone Committee for menu and how many people are needed for each type of food.

c) Christmas Concert

- 1) Decorate stage
- 2) Serve refreshments after concert

d) Large Ensemble Festival

- 1) Serve refreshments for band directors and judges
- 2) Help band director

e) Band Banquet

- 1) Line up hall
- 2) Organize a menu
- 3) Plan decorations

G) STRAWBERRY FESTIVAL COMMITTEE

- 1) Repair booths
- 2) Plan decorations for booths
- 3) Make chart for workers at festival
- 4) Work with band director and Booster President to have change for each booth
- 5) Be sure there are prizes, etc.
- 6) Organize helpers to help clean up booths after festival

H) PUBLICITY COMMITTEE

- 1) Be sure any newsworthy item is put in paper and online communication. Write article and make arrangements with the photographer if necessary. Publicize money-making activities such as cookie dough sales, fish dinners, etc.

## I) FINANCE COMMITTEE

### 1) Money Making

- a) Think of new ways to make money
- b) Concession stands at football games and other sales
- c) Make suggestions for improvements in the current money making projects
- d) Be sure to check with the principal and band director for their approval of such projects.
- e) Prepare a budget to present to membership.

## Explanation of Financial Accounts

### A) Uniform Savings Account at First Guaranty Bank

\*Suggested update for 2017-2018 school year\*

#### 1) Incoming revenue from:

- a) Special funds rose by student projects
- b) Sales from retired uniforms

#### 2) Expenditures

- a) Maintenance of uniforms (cleaning and repair)
- b) Purchase of new uniforms

### B) TPSS School Band Account at PHS

#### 1) Incoming Revenue From

- a) Class Fees
- b) Activity fees
- c) Parades

#### 2) Expenditures

- a) General expenses, including office supplies, music etc.
- b) Purchase of special equipment
- c) Attending activities (music assessments)

### C) Band Booster Account at First Guaranty Bank

#### 1) Incoming revenue from:

- a) Membership Fees
- b) Football Concessions
- c) Special fundraising activities of the Financial Committee, cookie dough, dinners, etc.
- d) Strawberry Festival Booths
- e) Fundraisers by students

f) Donations

2) Expenditures

a) To be used for the band as the director suggests and voted on by the organization at the meetings, such as

1) Uniforms (new purchases)

2) Instruments (repair or purchases)

3) Equipment

4) Recreational activities

5) Transportation not covered by PHS events (Bi Annual Trip, Field Trips)

6) Direct Student Support: Water, Food, Letterman Jackets, Banquet, Technicians

7) Indirect Student Support: Festival Supplies, Equipment/Transportation Repairs, Tax Preparation, PO Box, Office Supplies,

D) Band Booster Charitable Gaming Account at First Guaranty Bank

1) Incoming Revenue From

a) Bingo

b) Pull Tabs

2) Expenditures

a) Gaming License

b) Purchase of gaming supplies (Bingo Papers, Pull Tabs)

c) Proceeds beyond (appx \$4000) operating costs to be deposited into general account

D) Past Budget

1) All record of accounts must be passed on yearly.