

Oct 30, 2019

#### Electric Distribution Dept.

It's been very busy the past few months, Anderson County Fair, tractor pull, rodeo, demo derby, Cornstock, Garnett Lake Grand Prix Revival and Boy Scouts camping. Changing the summer green banners to the purple fall. Setting temporary electric boards for each event, moving temporary electric boards to new location for the next event. The Line Crew did an excellent job installing the new speaker system on the downtown square. Bo Harris is planning come back to do some final adjustments to the system. The system should be completed before the Christmas parade. The Line Crew and the Street Dept. were pressed into doing some emergency repairs during the Garnett Grand Prix Saturday afternoon when a couple of cars got together at the bridge on Welda Corner and hit the guard rail breaking 4 posts and bending up 4 pieces of guard rail. A water leak on the road side occurred after the accident. No one was injured. Was able to make contact with Brian Maloan to locate water valve to shut the water off to the west restrooms on the west side of the lake that stopped the leak. I spoke with the Track Marshal almost right after the incident. He was very concerned that the event was going to be canceled for Sunday. I assured him that we would be able to make the necessary repairs before the sun went down that afternoon and I would call him when all repairs were completed. We were able to get repairs made in 3-4 hours that afternoon and the event was able to continue on schedule Sunday. The Track Marshal was extremely impressed that all repairs were completed in such a short time and that we had the crews on site in such a short time frame. He expressed his gratitude multiple times that afternoon as well as the next day. I'm very proud to be a part of the workforce of the City of Garnett. To be a part of a highly skilled, dedicated and knowledgeable workforce from within each of our chosen professions and skills and talents that each and every one displays outside of our professions from the offices at City Hall to everyone out in the field. I personally want to say Thank You to everyone for letting me be a part of such a great workforce!

#### Water Plant:

We had a malfunctioning solenoid valve. We were able to bypass the valve until replacement parts were purchased and replaced. We removed the vines on the west side of the facility.

#### Power Plant:

Made multiple lifts with both the 1989 Altec Digger Derrick and the new 2020 White Altec Digger Derrick. Unloading the new cooling tower, moving old cooling tower, setting the new cooling tower, and loading the old water tower. A water pump motor needed to be taken out of service to have the bearings replaced. The pump motor was put back in service within a short time period. We worked on repairing telephone lines in the main building and helped the contractor install new SCADA antenna.

#### North Sub Station:

We had to tie circuits together at the North Sub a couple of times the past few weeks so the contractors that are installing the new SCADA system could install new relays on Power 3

(Country Mart circuit 752), Power 1(West circuit 1052) and Power 2 (East circuit 1152) and perform opening & closing functions testing. We helped the contractor install new SCADA antenna on tower.

Tie Line Meter House:

Helped the contractor install new SCADA antenna on pole and aimed antenna towards the Power Plant.

Electric System:

Replaced 2 Phase Cross Arm 800 block W 4th Ave.

Trees:

Cut trees back in the alley between 9th & 10th west of Vine St... Cut 2 trees back in the 300 block of W 1st. Cut bushes back on the alley between 3rd & 4th at Donna Harris Park. Cut trees back in the 300 block of W 3rd. Removed trees at Park Road & Ash St. Removed trees at 200 block of W 7th, removed trees at 4th & Cleveland St.

Christmas Decorations:

It's almost that time of year to start checking Christmas lighting, removing the purple fall banners and start hanging winter Christmas banners as well as hanging Christmas decorations.



**GARNETT FIRE DEPARTMENT**  
132 W. 4<sup>TH</sup> AVE.  
GARNETT, KANSAS 66032  
(785)448-3042



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October 2019 Fire Reports

Garnett Fire responded to ;

1 car accident on Maple street

2 medical assist calls

2 House fire this week . Most likely space heaters caused wiring to overheat. One home had to be evacuated due to damage. No injuries.

Garnett Fire did present fire prevention programs at Garnett Elementary, St Rose School, Anderson County Head Start and one day care.

Open house was held October 10<sup>th</sup> with about 200 hotdogs consumed.

Pump and hose testing was performed. Some sections of hose did fail with the average age of 15 years. Repairs were made on all three trucks replacing some valves on all three trucks. Damage to the plastic and stainless steel valves occurs when sediment and other particles in the water corrode inside the pumps.



## **Garnett Police Department**

*131 West 5<sup>th</sup> Avenue*

*Garnett, Kansas 66032-0230*

*Telephone*  
*(785) 448-6823*

*Fax*  
*(785) 448-0088*

### **GPD Monthly Report for October 2019**

**10/1/19, SRO officer at East Central Kansas Academy worked a battery on a school employee case. The case was forwarded to the Anderson County Attorney's office for review.**

**10/3/19, GPD was dispatched to the 200 Blk of North Maple for an assault. A 46-year-old male was arrested for assaulting a 65-year-old female. The case was turned over to the City Attorney for review.**

**10/3/19, GPD conducted a traffic stop and the 25-year-old female driving had a suspended drivers license. The driver was arrested and taken to the Anderson County Jail. This case was sent to the City Attorney for review.**

**10/3/19, GPD conducted a traffic stop and during the traffic stop the officer could see open containers of alcohol in the vehicle. The driver a 23-year-old male was arrested for transporting an open container of alcohol and furnishing alcohol to a minor. The 20-year-old passenger was arrested for minor in possession of alcohol and transporting an open container of alcohol. The case was sent to the City Attorney for review.**

**10/4/19, GPD conducted a traffic stop for speeding. During the traffic stop it was determined that the 33-year-old female had a suspended driver license and no proof of liability insurance. The driver was booked into Anderson County Jail and the case was turned over the City Attorney for review.**

**10/4/19, GPD was dispatched to the 300 block of W 3<sup>rd</sup> Ave for a dog bite. An 11-year-old boy was bitten in the face by a dog while playing outside. The owner of the dog, a 34-year-old female, stated the dog got out of her house. The owner of the dog was issued two citations for dog at large and keeping a dangerous dog. The dog was taken into custody, pending court proceedings. The victim of the dog bite received several stiches to his face. The case was turned over to the City Attorney for review.**

10/5/19, GPD was dispatched to a subject bleeding from the head medical call in the 100 block of E. 5<sup>th</sup> Ave. The 30-year-old male appeared to be highly intoxicated and uncooperative with EMS staff. The subject finally went to the ACH with EMS. A few minutes later GPD was dispatched to ACH for the same subject being aggressive, profane, and belligerent with hospital staff. During the LEO interaction with the subject, he battered two officers and resisted arrest. The subject had to be tased in order to affect the arrest. The subject was arrested and taken to the Anderson County Jail. This case was turned over to the City Attorney's for review.

10/5/19, GPD was dispatched to the 200 blk of S. Lincoln St for a domestic disturbance. During the investigation it was determined that a 31-year-old intoxicated male had stuck a 30-year-old male that is his roommate. The 31-year-old male was arrested for Domestic Battery. This case was turned over the Anderson County Attorney's office for review.

10/12/19, GPD was dispatched to the 100 blk of W. 5<sup>th</sup> Ave for an intoxicated person that refused to leave and threatened to get a gun and kill people inside. Once GPD arrived on scene, the suspect was leaving the area in a vehicle. GPD conducted a traffic stop and an investigation. A 32-year-old male was arrested for DUI, transporting and open container of alcohol, criminal trespassing and criminal threat. The case was turned over to the Anderson County Attorney's office for review.

10/15/19, GPD was dispatch to 400 blk of N. Maple St for two female subject that attempted to pass a suspicious prescription for controlled narcotics. The two suspects had left the area prior to GPD arrival. Based on the information that was given, two GPD detectives were in District Court and noticed that the defendant they were in court for matched the description. Once court had concluded, the suspect and another female also matching the description given got into the vehicle they were seen leaving in while attempting to purchase the controlled substance. GPD conducted a traffic stop and investigated. The prescription was located that was attempted to be passed. The 29-year-old and 37-year-old females were arrested for attempted possession of a controlled substance. The case was turned over to the Anderson County Attorney's office for review.

10/16/19, GPD attempted to conduct a traffic stop on a vehicle matching a theft from the Iola Walmart. The vehicle refused to stop and GPD pursued the vehicle from the round-a-bout into Miami County. GPD and Anderson County Sheriff Office discontinued the pursuit around Osawatomie. The Cass County, Missouri Sheriff Office then located the vehicle and took over the pursuit. One suspect was arrested. It was determined that the subject that was arrested was an escaped inmate from North Dakota and the vehicle they were pursuing was stolen from Lexington, Kentucky, and over \$40,000 worth of cell phones were stolen from the Iola Walmart.

10/17/19, GPD conducted a traffic stop on a 35-year-old female had a suspended driver's license, expired tag and no insurance. During the traffic stop drug paraphernalia and marijuana was located. The driver was arrested. The case was turned over to the County Attorney's for review.

**10/23/19, GPD was dispatched to the 300 Blk of E. 3<sup>rd</sup> for a violation of a no contact order. Once GPD arrived the suspect had already left the residence. GPD went to the suspect residence and the 40-year-old female suspect was pulling into her residence. GPD contacted the suspect it was determined that she was driving under the influence. The suspect was arrested for 3<sup>rd</sup> time DUI, transporting an open container, and violation of a protection order. This case was turned over to the County Attorney's office for review.**

**Officer Graves attended training on October 7th through the 11th in Independence, Mo. The training course was called Executive Leadership presented by the FBI. It was designed for executive level law enforcement leaders and focused on the emerging challenges facing our profession. The following is a list of topics to be covered in the training: Trends in law enforcement, Implications of the 21st Century Policing, Report, Public trust and legitimacy, Bias and diversity, Employee wellness, Power, Transformational leadership, Social and emotional intelligence.**

**The Anderson County Attorney agreed to pay for a Computer Voice Stress Analysis (CVSA) machine out of diversion funds for the Garnett police department as well as lodging for training. Lt. Turner will be attending training in Atlanta, Georgia to become a certified operator. Sgt Johnson is already a certified operator. The CVSA is ultimately a modern-day polygraph machine. The CVSA will be used in criminal investigation and pre-employment backgrounds investigations.**

**Garnett Police Department received a Grant from the United States Deputy Sheriff's Association for a Ballistic Entry Shield at no cost to the Garnett Police Department. The shield has already arrived and training on the use of the shield will be implemented over the next couple of the months. The value of the shield is over \$2,000.00.**

**On November 7<sup>th</sup>, 2019, Officer Graves will be attending the Family Health Festival at the Anderson County Hospital, to represent Garnett Police Department. Officer Graves will also be conducting car seat inspections and installations from 4pm to 7pm.**

**Officer Donovan took over code enforcement duties from October 9<sup>th</sup> until October 28<sup>th</sup>, 2019 while Fire Chief Pat Tate was at training and on vacation. During this time Officer Donovan was able to address and notify numerous people of code enforcement violations within the City of Garnett.**

**For the month of October, GPD took a total of 259 calls for service, conducted 60 traffic stops, and had 22 calls of service for animal control.**

**Kurt King, Chief of Police**

# Garnett Police Department

131 W 5th, Garnett, KS 66032

## Agency Statistics

October 2019

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<b>Reports Today:</b> 0	<b>MTD Reports This Year:</b> 42
<b>YTD Reports This Year:</b> 372	<b>YTD Reports Unapproved This Year:</b> 11
<b>MTD Reports Last Year:</b> 35	<b>YTD Reports Last Year:</b> 354
<b>MTD Arrests This Year:</b> 26	<b>YTD Arrests This Year:</b> 203
<b>MTD Arrests Last Year:</b> 25	<b>YTD Arrests Last Year:</b> 190
<b>MTD Citations This Year:</b> 55	<b>YTD Citations This Year:</b> 550
<b>MTD Citations Last Year:</b> 70	<b>YTD Citations Last Year:</b> 659

# Garnett Police Department

131 W 5th, Garnett, KS 66032

## Activity Totals

10/01/2019 - 10/31/2019

	All Arrests	Felony Arrests	Misd Arrests	Other Arrests	Summons	Traffic	Criminal	Supplement Report	Field Interview	Reports	Total Activity
Totals	26	1	22	3	55	35	12	88	19	44	305



## Garnett Power Plant Monthly Report

Finished up repairing and painting benches at the depot

Stripped and sanded boards off North City of Garnett sign

Installing new cooling tower at power plant about 80% complete

Had a metal scrapper come and haul off old cooling tower to sell for scrap

Installing new Scada system at the plant about 75% complete should finish up the week of November 18<sup>th</sup>

We are scheduled to have all of our engine meters for units 1-3-4- 5/6/7 tested on November 5th

## October 2019

During the month of October we responded to 26 Kansas One Calls, locating gas and water lines for our customers. We responded to 5 gas odor call outs, checking for possible gas leaks. We installed 4 new PE gas service lines and PE yard valves when customers are replacing bare steel service lines with PE lines. We inserted 112' of 1 ¼ PE gas main in a 2" bare steel gas main. We repaired a water leak on a 2" steel main at 13<sup>th</sup> and Walnut. We have continued to work on our day to day tasks such as changing dead gas and water meters. We have also been helping out with Trash pickup when needed and other tasks. Such as curb and gutter cleaning, mowing and lawn maintenance.

*Raymond Arnett* Gas and Water Dept.

## October Monthly Report

Rusty and I went to Phosphorus & Nitrogen removal class in El Dorado. It was very informative, we learned quite a bit about it. We cleaned the grapevines of the fence at the North Plant & also at the South Plant. We hauled 22.49 tons of Sludge to the ACTS.

We also helped the Parks Dept. to fix the pump at the rails trail restroom. We had a Return pump go down at our plant that works on Unit 1. We have 2 pumps in the pit one is for returning sludge to the plant (which is the one that went down) and one that wastes sludge to the digester. Right now we can use the waste pump to return and waste by opening and closing a couple of valves. We found out that the pump we sent in couldn't be repaired ( it's 17 yrs old) so we are getting a new one at a cost of \$5,714.00 which includes a 5 yr prorated warranty and them coming down to install it and make sure it's working right.

Wastewater Supervisor

Eric Trammell

Community Development Report for November 12, 2019 City Commission Meeting  
By Susan Wettstein

Thank you to Mayor Greg Gwin, for emceeding on Saturday, October 12, for the track events at the Lake Garnett Grand Prix Revival before heading off to the League Conference. The event met with much better weather this year. We assisted them in coordinating some volunteers, helping with their special event requests, decorating the Community Building for their driver's banquet Friday night and volunteering in their merchandise booth. My sincere appreciation goes to Nancy Hermreck for volunteering with me on the merchandise booth on a very windy Saturday, Julie Turnipseed, who helped decorate on Friday, and to Kris Hix, who helped decorate on Friday and helped with merchandise on Sunday. The true heroes are the Electric, Parks, Street and Refuse Departments, for all they do to help make larger events like this shine. It goes without saying that special events could not be possible without the work they do, and when necessary, come to the rescue when an issue arises that only they can fix. Not all cities have the people with the skillsets or the willingness to do what some of our city employees can do, and I cannot convey how grateful I am, and how much these special event organizations appreciate what they do.

I want to thank the City Commission and staff for the opportunity for me to attend the Monday portion of the League of Kansas Municipalities Conference. I always take away information and ideas from the conference. I am attaching my notes from the conference for those who were unable to attend. I am also very proud of AAKC (Administrative Assistants of Kansas Cities) members, Celyn Hurtado, Garden City's City Clerk, for receiving the City Clerk of the Year Award and Brenda Long, Assistant City Clerk for City of Olathe, for receiving the AAKC Administrative Professional of the Year Award. This shows how valuable AAKC is to the personal growth and development of municipal employees. I am grateful the City of Garnett supports staff attending LKM and AAKC conferences and training.

The town square speaker system was installed by the Electric Department and it was ready on their end for the Lake Garnett Grand Prix Revival. However, the transmission from the equipment at City Hall back to system is weak and needs a booster. Additionally, more work may need to be done at the bandstand. Mr. Bo Harris is working on the logistics so that the system will be functioning by the Garnett Area Chamber of Commerce Christmas parade the end of this month. The system primarily covers the half of 4<sup>th</sup> and 5<sup>th</sup> Avenues and Oak Street. Future efforts will be to fund and finish the entire square (east side). The Lake Garnett Grand Prix has given the City a check for \$2,500 towards the cost of this project. There are commitments from other organizations too, once the project is completed.

The last Airport Board meeting, while it did not have a quorum, included a prospect that wants to build a hangar and make the Garnett Airport the home of their aircraft. The board may have a potential new board member who has had ties with the airport in the past. Also, the Tourism Committee has a vacancy. Sue Differentcloud took another position and is unable to attend the meetings and has resigned. These positions, as all advisory board positions, are being shared in newspapers and social media.

Julie Turnipseed, Director of Economic Development, is to be commended for the launch of the ACT Work Ready Community program. She is working hard to meet the goals set forth by ACT. We continue to promote and educate through news articles and social media, while Julie meets with businesses and community leaders.

I attended the strategic planning meeting with the ACDA Economic Development Board on October 15<sup>th</sup>. They established some great goals and plans for 2020. I believe it is important that we support and embrace a level of communication and teamwork between the City and County, and between departments and boards to keep economic development on a path toward success.

Kris Hix, Director of the Garnett Area Chamber of Commerce/City Administrative Assistant and I attended the Kansas Tourism Conference in Mulvane. During the conference, we also attended SportsKS and TourKS meetings. With the new governor and administration comes a change in leadership with KDWP. They, like the KDOC, are working on a strategic plan. I attended breakout sessions on maximizing social media to sell your city, great video/visuals on a small budget, responding to pressure situations, and graphics training. My favorite takeaway was "30 Ideas in 30 Minutes". Attendees throughout the major conference room took a microphone and gave ideas on activities and marketing programs they have done.

The City of Garnett was selected among 33 organizations and governmental entities across the state to receive the Kansas Leadership Center's Leadership Transformation Grant. Members of the City's core team attended a meeting of these entities at the KLC in Wichita on October 29<sup>th</sup>. Those attending were Chris Weiner, City Manager; Kurt King, Police Chief; Nancy Hermreck, Assistant City Clerk-HR; Ray Arnett, Water and Gas Department Foreman, and me. The meeting allowed several opportunities for us to get to know and network with representatives of the other grant award winners before this training begins in 2020. The Kansas Leadership Center is committed to fostering leadership for stronger, healthier, more prosperous Kansas communities.

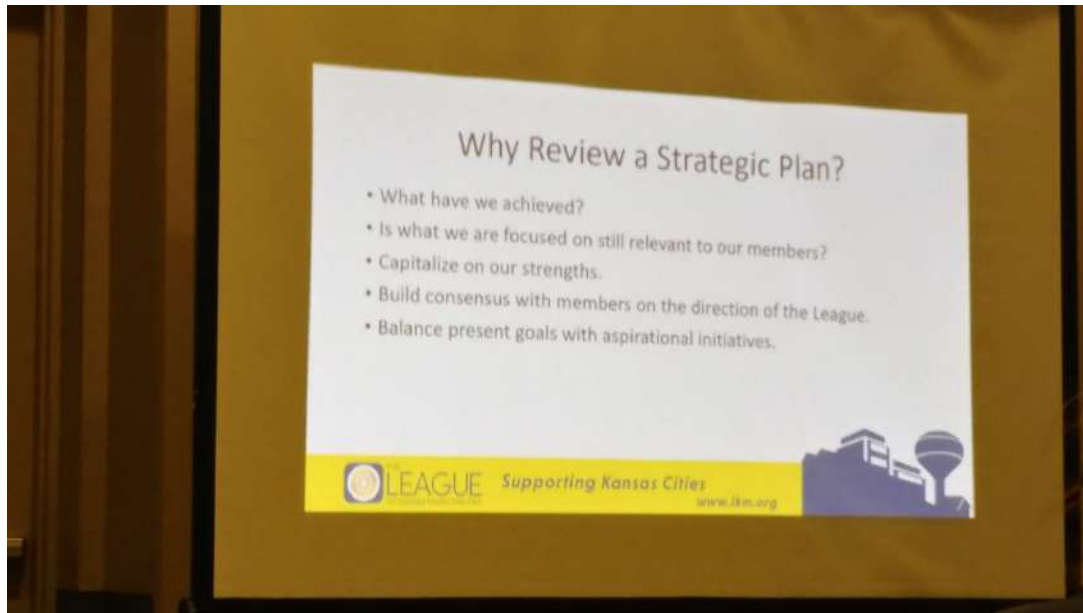
Beyond the normal activity, the goals for November are many for Community Development. They include updating, printing and uploading the ACDA Business Directory, working with Gary Giczewski to finish a new Neighborhood Revitalization brochure and website page, a website page for ACDA's Work Ready Community, creation of a new 2020 special events calendar, drafts of a new tourism brochure, history brochure and Recreation/Special Event mailer. Before you know it, we will soon be working on the next issue of *Town Talk*!

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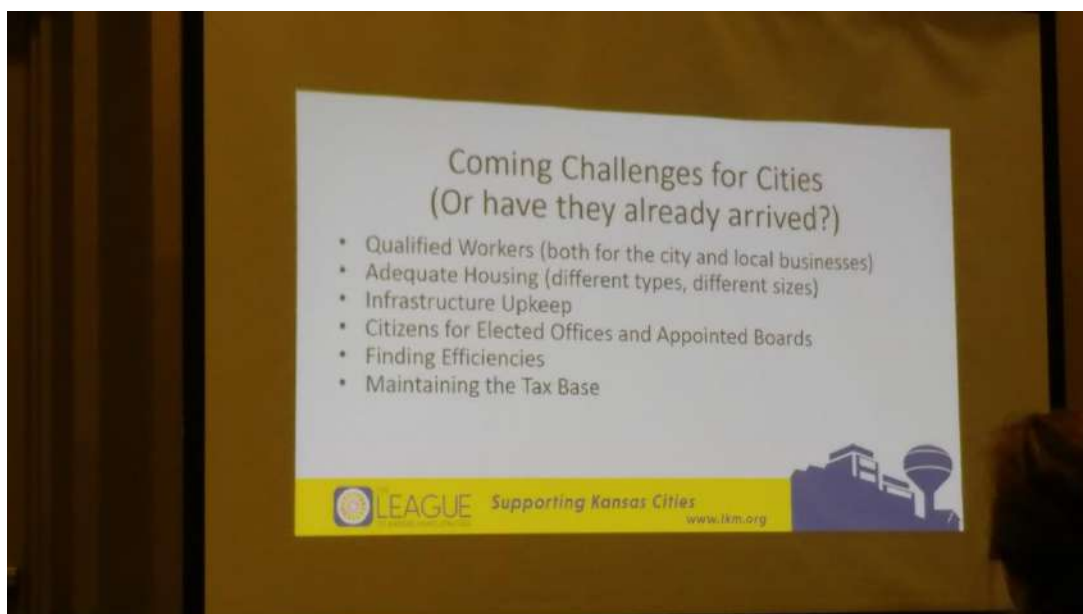
## LEAGUE OF KANSAS MUNICIPALITIES CONFERENCE – SUSAN'S NOTES 10/14/2019

### Rapid Fire Workshops –

#### Defining Priorities and Progress for the League's Upcoming Strategic Plan



Fact: In the current elections across the state of Kansas, there are 60 Mayor seats and over 100 Council seats in which NO ONE FILED to run! Inspiring citizens to become elected officials and board appointees needs to be a priority for both our city and KLM.





**Next Steps**

Look for our Strategic Plan survey coming via email and League News. Prizes for participating:

- Gift Cards
- City with most participation gets on the cover of the *Kansas Government Journal*.

Help Build  
**ONE GREAT ORGANIZATION!!!**

 **The LEAGUE**  
OF KANSAS MUNICIPALITIES

Supporting Kansas Cities

[www.lkm.org](http://www.lkm.org)

DESIREE: We must get every department supervisor/director to take this KLM Strategic Plan Survey so that our City can WIN! WE CAN DO THIS!

## Rapid Fire Workshops –

### It's About the Numbers: 2020 Census & How Data Affects Your City

**Why Does this Data Matter to You?**

- U.S. House of Representatives representation
- Infrastructure & transportation planning
- Emergency preparedness, disaster relief, & resiliency planning
- Education planning & design of curricula
- Medical planning (public health tracking, disease control)
- Socioeconomic research on communities which can lead to grants
- Statistics & metrics used in journalism & news reporting
- Determining new markets & where to expand
- Location of retail outlets & logistics facilities
- Workforce development

**THE LEAGUE** Supporting Kansas Cities  
www.lkm.org

**Why Does this Data Matter to You?**

**Kansas**

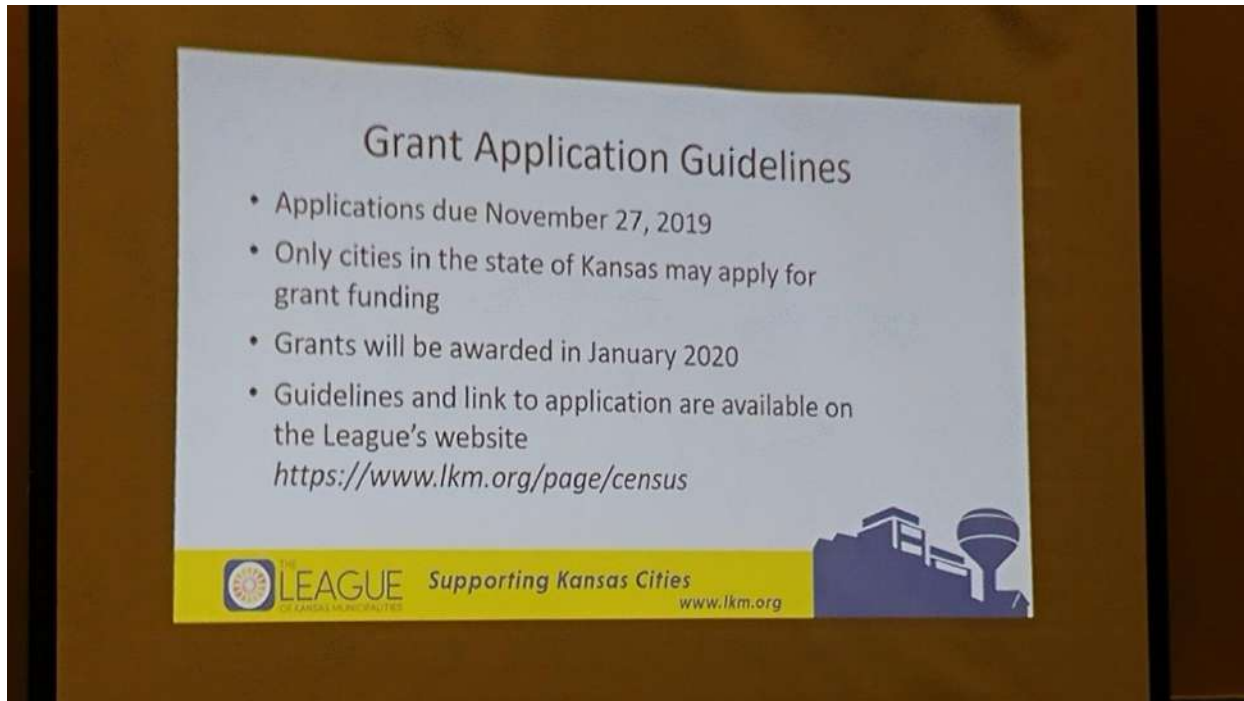
Data.census.gov

**THE LEAGUE** Supporting Kansas Cities  
www.lkm.org



We need to apply for these grants to encourage people in Anderson County to fill out their census.

Census Committee should be made up of the stakeholders: City/County/School. They have the most to lose or to gain and should be the ones that promote taking the census.



### **Rapid Fire Workshops –**

#### **Advancing Your Career through the Kansas Certified Manager Program**

Notes: It's not just for city employees. Commissioners could take the course. Early Deadline to Enroll ends November 1 - \$3,500.

The Kansas Certified Public Manager program is a professional education opportunity for managers working in government agencies that help develop and strengthen management skills through a competency-based curriculum. Learn how this program can fill a training gap for staff with significant technical expertise who seek to further their knowledge of current management practices.

Contact: Cindy Jacobsen, Business Manager, KU Public Management Center.

## Concurrent Workshops – Session II

### Commerce in Kansas: Secretary Toland Shares Thoughts on Economic Development and the Vital Role of Cities



“We were elected to rebuild the State of Kansas.” – David Toland, Secretary, Kansas Department of Commerce.

“Your Economic Development Director’s mission is to get up every day to grow your community.”

The 1980s and 90s were a period of innovation and prosperity for Kansas economic development. After challenges in recent years such as shrinking budgets and staff reductions, the Department of Commerce is reinvesting in economic growth by restoring relationships, increasing transparency and getting back to our core purpose – recruiting and retaining businesses in the State of Kansas.

Visit and interact: [www.kansasgrowth.com](http://www.kansasgrowth.com)

In 2020, there will be 4 FAM Tours. Communities interested need to show interest to the KDOC. The DOC will help you with the steps necessary to be ready.

The KDOC and legislature will be looking at PEAK, HPIP, CDBG and STAR Bonds. STAR Bonds are up for renewal in January. David would like to see STAR Bonds be tweaked so that smaller communities, such as the size of Chanute could benefit.

David encouraged everyone to complete the 2020 Census. “It not only affects the number of representatives a state has, but it affects things like the reduced/free lunch programs for schools, grants, childcare. For every person who does not submit their census information it will hurt Kansans \$2,000 a month for 10 years.

“We want this little girl to have the life she wants right here in Kansas. Those children who leave, we want to get them back.” – David Toland



## Findings from the Office of Rural Prosperity Tour & What's Next for Rural Kansas

### Seven (7) Focus Initiatives

1. Develop and Revitalize Housing.
2. Revitalize Main Street Corridors.
3. Invest in rural infrastructure, including broadband, Wi-Fi/internet/phone. Challenging the FCC's 65% failure rate.
4. Future of Kansas hospitals. Eighty-five percent (85%) of hospitals in Kansas are operating on a negative margin.
5. Making state government work in rural Kansas (bring back state agencies in communities that used to have offices), making convenience to state resources possible again.
6. Incentivizing active tourism.
7. Support agri-business.

Other notes: Looking to add broadband under the Department of Transportation, creating a Broadband Task Force – Legislative assigned (we need to get Samsel/Tyson to appoint City Manager).

We need to work on “Brain Gain” not “Brain Drain”, work on alumni that our community in Kansas is the place to come back to for work or retirement.

Framework for Growth – First initiative since 1996.

Working on 2045 Transportation Plan.

Get familiar with: [www.ruralkanprosper.com](http://www.ruralkanprosper.com)

### **Innovative Community Awards Panel**

#### **Award for Communication – Shawnee Bucks**

During a large project where new water lines and roads blocked businesses during construction, “Shaw Bucks” worked like this:

Box in businesses – People could enter contact info on a slip and put it in the box. Once per month 3 names were drawn for \$20 in Shaw Bucks during a “\$20 Facebook Live Giveaway”. The bucks were given as \$1 each, allowing the City to track where the money went. When going into the businesses to check the boxes, staff had conversations with the business on their challenges, feedback.

#### **Award for Community Health – Wichita Civic Engagement Academy**

Data shows that people who are less likely to be politically engaged are shown not to be as healthy as those who do.

Similar to *Citizen 101*, skills to learn how to engage with local government, one class per week for 8 weeks. Funded through Kansas Health Foundation grant funds.

#### **Award for Economic Development – Merriam Grant Program**

Three grants:

1. Exterior grant – 20% reimbursement grant for exterior improvements to homes, including roofs, gutters, paint, etc. Started out at \$4,000 (\$2,500 max reimbursement). Later changed to \$3,000/less max and received better participation.
2. Neighborhood Island Grant – 100% grant. Began as a \$300, then changed to \$500 to HOA or volunteer who takes care of the islands, so the City doesn’t have to.
3. Fun Grant for Neighborhood. \$200 twice a year, pays for hotdogs, tent rental, whatever the neighborhood needs to have a block party (excluding alcohol!). Connecting

neighbors with neighbors proves to develop a sense of pride in property and neighbor relations.

**Award for Infrastructure – Pittsburg Road Project**

The project helped a property owner solve the problem of contamination from a former Zinc Smelter site. The City created a ditch, buried the ground contamination and build a nice road over it.

**Award for Public Safety – Team up to Clean Up – City of Topeka**

There is more to code enforcement than getting a code violation in check. The City of Topeka was not winning. They pulled departments, churches, volunteer groups into small, manageable areas. Picked one neighborhood and together they not only cleaned up, but the City showed initiative by having street lights changed to LED, sidewalks, streets, signage was worked on, first responders helped put addresses on houses, code enforcement knocked on doors and had talks with residents sharing the community was here to help. In a 20-block radius over 500 violations resolved and an area that looked blighted now looks beautiful, but most important to the City was the public trust developed with government.

**Award for Youth Engagement – City of Topeka Zoo Camp**

No need to explain that one! Waiting list of youth to participate!



## October 2019 Directors Report

- Met with a workforce development team from Kansas Works in Paola
- Continued to work with potential new business owners
- Continued to meet with local employers for the Anderson County Work Ready Community Program
- Destination Creation Training began October 2 and will run for seven weeks
- Attended the 2019 Kansas Minority Enterprise Development Week Awards Luncheon with Val Katzer Foltz who received the award for Women Owned Retail Business
- Continued to work with local small businesses
- Attended the League of Kansas Municipalities in Overland Park
  - Attended a Mobile Workshop: Lenexa City Center
    - The tour highlighted Lenexa Vision 2020
  - Attended Findings from the Office of Rural Prosperity Tour & What is Next – Lt. Lynn Rogers
- Celebrated the Launch of the Anderson County Work Ready Community Program as a Participating county on October 15
- ACDA Held their 2020 Annual Strategic Planning Board meeting on October 15
- Participated on a call with NetWork Kansas, Shelley Paasch
- Participated on a call with US Senator Moran’s office discussing Broad Band and Fiber Optics
- Met with Keri West from Evergy and Dan Laubenthal with AEP Transmissions Energy Company
- Received \$1,000 from County Attorney Brandon Jones from the Diversion Funds for the Anderson County Work Ready Program. Anderson County Commission has committed to contributing an equal amount of matching funds as the City of Garnett pledges to market the ACT Work Ready Program.
- Continue to meet with the Morning Mingle businesses. Preparing to launch a “Love What’s Local” Campaign in November.
- Received funds from NetWork Kansas for Global Entrepreneurship Network Week.

**Airport Report  
Garnett Industrial Airport  
October 2019  
Gary Ecclefield – Manager**

1. Completed October Report
2. Did fuel Transactions and Invoices.
3. Sent October weather data to the National Weather Service.
4. Our repair of the mechanical gauge on the 4,000 gal. avgas tank is working well.
5. Don and Sheri Fairfield have been inquiring about a land lease so they can build a hangar at the Airport.
6. Davison and Pence still doing some spraying.
7. The LGGR Auto Cross event held on the Airport Ramp went very well. Lots of entries and lots of action.
8. Tested and repaired solar charger on Courtesy car. (Troy Hart)
9. Signed Tom Horstick as a new Airport User. He has purchased an interest in one of the Based Aircraft here. Made him a fuel card.
10. Mowing has ended for this year.
11. Brought in funnel and tube from rain gauge and put snow board out.
12. Cleaned AWOS visibility sensors and rebooted system.
13. Checked runway and taxiway lights and replaced bulbs as needed.
14. Total moisture for the month of October was 3.46 inches. Snow total was .4 inches.

### **Flight Activity**

There has been flight instruction and currency flights by local pilots and spraying being done. Some cross country flights by local pilots. Fall is a great time to fly.

### **Recommendations**

1. City Hangar and Airport Shop roofs.
2. Fueling ramp pavement.
3. Fuel hose.
4. Cracks in primary runway.

## **GARNETT AREA CHAMBER OF COMMERCE**

Membership is currently 97 members. We are working hard to meet members needs, continue with daily operations, and meet our goals for 2019.

Invitations have been sent, and the GACC 49<sup>th</sup> Annual Christmas Parade theme is "I'll be Ma'HOMEs for Christmas". Marketing has begun, and the Chamber hopes for community participation and attendance.

The ACT Work Ready Communities Launch was successful. The attendance was good, and we are excited to be a part of this program's process.

I attended the Kansas Leadership Edge Conference in Wichita. It was a wonderful learning experience, and many aspects are already being utilized with my position as Director as well as Admin.

Weekly eblasts continue. Monthly duties continue, including keeping bank accounts current, social media active, visiting businesses to meet their needs. We continue to reach out to members, assist with training, websites, and finding the right resources. I work with Susan on newsletters, Town Talk, Press Releases, getting information to public in a timely manner, and improving providing detailed information, as well as post-event follow up, and meeting minutes.

Chamber Board and Tourism Board meetings continue, as well as Morning Mingle. We encourage ALL businesses to participate in the Morning Mingle, as there are opportunities for networking, education, and promotions of local business. There will be a "Love What's Local" campaign launched through a sub-committee.

I attended the TIAK Conference in Mulvane, KS with Susan. It was a great experience, and we brought back lots of ideas on how to boost tourism in our community, as well as marketing information, and motivation to help Garnett thrive!

The Chamber is working on growth, new projects and trainings, and continues to build business relationships within the community. We will soon begin 2020 budgeting, strategic planning, and membership push, as well as planning the Annual Awards Banquet.

The City of Garnett mentors, advises, and pushes me to work to my potential every day. I am proud to continue to serve my City and my community.

Respectfully submitted by:

Kris Hix, Executive Director



Parks/Recreation/Cemetery  
Monthly Report  
October 31, 2019

We have finally put the mowers to rest so we are moving on to more fall clean up. This will include continuing cleaning up the shoreline around the North Lake and removing dead and dangerous trees from the parks and cemetery. We will also be working on the roadside slope at the South Lake in the very near future. The guys installed the new playground equipment at the Depot putting the finishing touches on it right before Halloween and the event at the Depot. This should be a great addition to the parks in Garnett. The guys will also be doing some work at the cemetery to fill holes and work on some stones that need to be adjusted or reset.

Winter sports are about to start, and this means basketball season. We have adjusted some of what we are doing to fit in with the new league. We will be having the 3<sup>rd</sup>/4<sup>th</sup> grade teams travel this year. This will be the first time they have done this. I think it will be good for them to get out and play some teams from the surrounding communities. I am looking forward to a good turn out as far as numbers go and a very successful season in general.

With no more events going on at the complex we hope to find a couple nice days in the near future to work on the fields and use the new laser leveling system. This should help them over the winter and have them in better shape in the early spring when ball season starts. We also plan on doing some over-seeding still and hopefully get a jump on things as far as the turf side of things go as well.

Since the Hospital no longer pays for their employees to use the recreation center, we have been very proactive and working with them to come up with a way for their employees to continue to enjoy the recreation center. We have worked out a new fee structure for the hospital and its employees. We will see how this goes with them and maybe in the very near future we can approach other businesses in town and see if they want to jump on board with a corporate membership for their employees. We are always trying to expand what we are doing and what we offer at the recreation center.

It has been a full year since we went to a 24-hour facility and I can say it was a total success. We are in the process of doing more things with our RecDesk system and trying to expand what we can do at the recreation center as far as online enrollment, recruitment, reservations, and marketing, year two should be another good year for the recreation center. We have hired Sami Jo Peine as a part time employee to work at the recreation center to help Charley and myself out. She plans on starting the first part of November and we are looking forward to getting her on board and having her help us out as much as she can. With this hiring I can now focus on getting our offices moved from City Hall to the Recreation Center to have everything in one spot. This will not be the easiest of things to do but we will try to make the transition as smooth as possible.

With the outdoor stuff starting to slow down this will also give Tyler a chance to get trained in a few new things to also expand his role with the parks and recreation department. He will be trained along side Sami to work on RecDesk and all the ins and outs of that program. I am also looking at sending him to some training to see what other people out there are doing, and we are not to see if we can expand and try to keep up with the ever changing dynamic of parks and recreation.

The winter is a very busy time at the recreation center, and we have a very captive audience, so this is the time to try new things and add new programs. We do the best we can with the staff we have and do a very good job, but the members are wanting more and expecting more as each year passes. To keep these people happy and coming back we need to expand what we are doing and update some of the stuff we have. We have several pieces of equipment that are old and in bad need of replacement. Like I have said with the increase in membership also comes the increase of wear and tear on all of our equipment. Much of our equipment is used when we get it so it already will not last as long a new piece of equipment would. Also, some of this equipment is not commercial grade, meaning it is not meant to be used as often and as hard as some of our patrons use it. Again, these are things that we have to think about and prepare for to keep the people coming back and happy with the facility.

Thanks

Phil Bures  
Parks and Recreation Director



*Small, Serene, Simply Garnett.*

## CLERK'S CORNER

### October Monthly Report

Winter is upon us. Our first snow has hit. Can I put my Christmas Tree up yet??? For the month of October, we had 11 new Utility Customers in Garnett. We had 300 Delinquent Notices mailed out for not paying by the 15<sup>th</sup> of the month. Out of 300 delinquent notices, 8 were shut off due to nonpayment by the 25<sup>th</sup> of the month. Out of those 8, 0 have paid and are still disconnected.

The new Postage Machine is set up and running great. So far, everyone has had nothing but good things to say about the machine and it seems to be very user friendly. One of the many upsides to the new machine is the ability to input/create up to 10 accounts for postage to be used against. When loading postage on the old machine, the expense was mainly divided between Government Administration, Community Development, and the Police Department with really no way of knowing or tracking who used what amount. With this new account feature, I was able to create accounts for these departments which will not only let us track what department is using and how much, it will give us a better breakdown on who to charge and how to break up the expense when we go to reload postage.

With camping reservations and phone calls slowing down, we are beginning to go through our utility accounts and update our records to verify the utilities are in the homeowner's name as it states in our City Code (Chapter 15, Article 5-508). As we get time, we will be going through our key boxes and files to reorganize and condense. There are many keys in our key boxes that are not used very often if at all and need to be filtered out and disposed of if they are no longer

of use. These projects are going to be very time consuming but will be beneficial when looking for a specific key or file when they are needed.

Last month I mentioned wanting to look at making payroll more efficient and automated as it takes the better part of 3 days to get it completed. The past several months we have been looking over different options and may have found a solution. The following are price points for the different options we looked at.

1. I brought in Paycom back in August to do a demo and although their product was robust, it came with a hefty price tag of over \$11,000 and more options than we needed as well as was all third party operations, meaning we send them all of our payroll data and they calculate it for us for a monthly fee on top of the initial \$11,000 setup.
2. Our next option is a company called TimeClock Plus. They offer a much more user-friendly product that not only is user friendly but cost friendly as well plus it will integrate with our Incode software we currently use as well as keep the payroll function in house opposed to shipping it out like Paycom. The price tag for TimeClock plus is \$3,539 for the initial license, module, activation and support with an annual license of \$2,340 to keep the program features running, updated, etc. There will also be an Integration Fee to be paid to Tyler Technologies for us to get TimeClock Plus to work with Incode which would cost a one time fee of \$2,583 with an annual recurring fee of \$413. The basics of the program and how it works is essentially people would clock in using the app they can download on their smartphones or clock in at a computer. The module will keep track of the hours worked and when it is time for payroll, the data in the module will be transferred to Incode and completed.
3. Option 3 is called ExecuTime and is what Tyler Technologies uses/promotes to companies who use their Incode Software. This program is similar to the TimeClock Plus program in functionality as well as being able to clock in and out either at a computer or a mobile device; however, it isn't as user friendly and comes with a larger price tag. There are two options for pricing with this program. The first is an onsite server costing us \$17,948 with a recurring annual fee of \$1,908.00 for just having the software. We would do the installing, maintenance, updates etc. The second option is a cloud based lease

service costing us \$12,146.00 with an annual fee of \$5,646.00 which would have the servers located with Tyler Technologies and all installation, training, updates, and maintenance provided by them.

Currently it takes the better part of 3 days to complete payroll from start to finish. Either one of these products would greatly reduce the amount of time and manual process to complete payroll every two weeks as well as reduce paper costs associated with the timecards, and track hours worked more efficiently. A win all around in my eyes. Overall, I believe TimeClock Plus to be the best option from both a price stand point as well as a user friendly and cost savings stand point. As we are looking at doing more with less and improving efficiencies, implementing this would be a huge step in that direction and one that I hope you will consider.

Thanks  
Travis Wilson  
City Clerk/Municipal Court Clerk

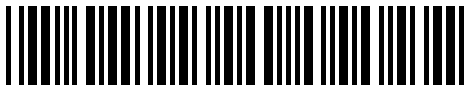
Quote	Customer	Quote Date
481622	277310	10/31/2019

CUSTOMER
City of Garnett Nancy Hemreck (785) 448-5496 131 W 5th Ave Garnett, KS 66032-1321

Rep	Entry	Method of Shipment	Method of Payment
MJANOUSEK	MJANOUSEK	N/A	Purchase Order Net30

Stock No.	Ordered	Description	Unit Cost	Total
		Anual Software License, Technical Support, All Future Upgrades (\$2,340.00)		
1025-12311	60	TimeClock Plus Professional Annual Clockable Employee License ↳ Municipality Discount	60.00 (24.00)	3,600.00 (1,440.00)
1025-12313	15	TimeClock Plus Professional Annual Sub/Temp License ↳ Municipality Discount	18.00 (6.00)	270.00 (90.00)
		Activation and Module Package (One-Time Cost) (\$199.00)		
1025-1130	1	TimeClock Plus Professional Initial Activation ↳ Municipality Discount	249.00 (50.00)	249.00 (50.00)
1025-100	1	OnDemand Module Package ↳ Incode (Export Module) ↳ MobileClock for Android and iOS (Unlimited Devices) ↳ Municipality Discount	1,350.00 (1,350.00)	1,350.00 (1,350.00)
		Implementation and Training(One-Time Cost) (\$1,000.00)		
800-814	4	Dedicated Support Services (Per hour) ↳ Cyber Monday Discount - 4 Hours for \$500	250.00 (125.00)	1,000.00 (500.00)
800-814	4	Dedicated Support Services (Per hour) ↳ Cyber Monday Discount - 4 Hours for \$500	250.00 (125.00)	1,000.00 (500.00)

Valid for 15 days. Expires 11/15/2019.



Product Total:	7,469.00
Discount:	(3,930.00)
Subtotal:	3,539.00
S & H:	0.00
Total:	3,539.00



Quoted By: Lukas DeBolt  
 Quote Expiration: 4/21/2020  
 Quote Name: City of Garnett- LGD- Timeclock Interface  
 Quote Number: 2019-96070  
 Quote Description: TimeClock Interface

**Sales Quotation For**

City of Garnett  
 131 W 5th Ave  
 Garnett , KS 66032-1321  
 Phone: +1 (785) 448-5496

**Tyler Software and Related Services**

Description	License	Impl Hours	Impl Cost	Data Conversion	Module Total	Maintenance
<b>Personnel Management Suite</b>						
Payroll - Electronic Time Clock Interface	\$1,650	4	\$520	\$0	\$2,170	\$413
<i>Sub-Total:</i>	<i>\$1,650</i>		<i>\$520</i>	<i>\$0</i>	<i>\$2,170</i>	<i>\$413</i>
<b>TOTAL:</b>	<b>\$1,650</b>	<b>4</b>	<b>\$520</b>	<b>\$0</b>	<b>\$2,170</b>	<b>\$413</b>

**Summary**

	One Time Fees	Recurring Fees
Total Tyler Software	\$1,650	\$413
Total Tyler Services	\$520	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
<b>Summary Total</b>	<b>\$2,170</b>	<b>\$413</b>
<b>Contract Total</b>	<b>\$2,583</b>	

## Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
- Implementation and other professional services fees shall be invoiced as delivered.
- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Expenses associated with onsite services are invoiced as incurred.





Quoted By: Robb Ann Perry  
 Quote Expiration: 4/29/2020  
 Quote Name: City of Garnett, KS - ExecuTime  
 Quote Number: 2019-96716-2  
 Quote Description: SaaS/Cloud

**Sales Quotation For**

City of Garnett  
 131 W 5th Ave  
 Garnett , KS 66032-1321  
 Phone: +1 (785) 448-5496

**Tyler Software and Related Services - SaaS**

Description	One Time Fees			# Years	Annual Fee
	Impl. Hours	Impl. Cost	Data Conversion		
<b>ExecuTime</b>					
ExecuTime Time & Attendance - Up to 100ee	50	\$6,500	\$0		\$4,143
ExecuTime Time & Attendance Mobile Access License	0	\$0	\$0		\$1,503
<i>Sub-Total:</i>		\$6,500	\$0		\$5,646
<b>TOTAL:</b>	<b>50</b>	<b>\$6,500</b>	<b>\$0</b>	<b>3</b>	<b>\$5,646</b>

**Other Services**

Description	Quantity	Unit Price	Extended Price	Maintenance
Import Interface (using ExecuTime)	1	\$0	\$0	\$0
Export Interface (using ExecuTime)	1	\$0	\$0	\$0
<b>TOTAL:</b>			<b>\$0</b>	<b>\$0</b>

**Summary**

	One Time Fees	Recurring Fees
Total Tyler SaaS	\$0	\$5,646
Total Tyler Services	\$6,500	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
<b>Summary Total</b>	<b>\$6,500</b>	<b>\$5,646</b>
<b>Contract Total</b>	<b>\$12,146</b>	

**Comments**



Quoted By: Robb Ann Perry  
 Quote Expiration: 4/29/2020  
 Quote Name: City of Garnett, KS - ExecuTime  
 Quote Number: 2019-96716  
 Quote Description: on-Premise

**Sales Quotation For**

City of Garnett  
 131 W 5th Ave  
 Garnett , KS 66032-1321  
 Phone: +1 (785) 448-5496

**Tyler Software and Related Services**

Description	License	Impl Hours	Impl Cost	Data Conversion	Module Total	Maintenance
<b>ExecuTime</b>						
ExecuTime Time & Attendance - Up to 100ee	\$7,000	50	\$6,500	\$0	\$13,500	\$1,400
ExecuTime Time & Attendance Mobile Access License	\$2,540	0	\$0	\$0	\$2,540	\$508
<i>Sub-Total:</i>	<i>\$9,540</i>		<i>\$6,500</i>	<i>\$0</i>	<i>\$16,040</i>	<i>\$1,908</i>
<b>TOTAL:</b>	<b>\$9,540</b>	<b>50</b>	<b>\$6,500</b>	<b>\$0</b>	<b>\$16,040</b>	<b>\$1,908</b>

**Other Services**

Description	Quantity	Unit Price	Extended Price	Maintenance
Import Interface (using ExecuTime)	1	\$0	\$0	\$0
Export Interface (using ExecuTime)	1	\$0	\$0	\$0
<b>TOTAL:</b>			<b>\$0</b>	<b>\$0</b>

**Summary**

	One Time Fees	Recurring Fees
Total Tyler Software	\$9,540	\$1,908
Total Tyler Services	\$6,500	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
<b>Summary Total</b>	<b>\$16,040</b>	<b>\$1,908</b>
<b>Contract Total</b>	<b>\$17,948</b>	

**Comments**