

**Goliad County Groundwater Conservation District**  
**Monthly Meeting Minutes**  
**June 18, 2018**

1. Call to Order – Prayer – Mr. Dohmann called the meeting to order at 5:00 p.m. at the Goliad County Groundwater Conservation District Office. A prayer was led by Ms. Norrell.
2. Pledge of Allegiance - The Pledge of Allegiance to the United States Flag and the Water District Pledge. “May we be responsible stewards of our natural resources.”
3. Roll Call - Art Dohmann, Barbara Smith, Gary Bellows, Ginger Cook were present. Wesley Ball arrived at the meeting at 5:14 p.m. Wilfred Korth was absent.
4. Introduction of visitors and welcome guest – Leroy Mikeska and Heather Sumpter was present from the office. The Districts attorney, Ashford Taylor was also present. Sign in sheet attached that list additional guest.
5. Public Comment – No public comment.
6. Open Public Hearing – Mr. Dohmann open public hearing.  
Permit No. 79-22-P-0043 for Jody Hadjik is located on 744 acres 7 miles north of Goliad on FM 622. The use for this existing well would be for domestic use for park facilities and maintenance. The well has a 5 HP pump capable of producing 100 GPM with a normal rate of production of 50 GPM. The requested amount of water is 1 ac/ft/yr. This permit was formally a permit for race track maintenance, operation of the track and public facilities permitted for 2.4 ac/ft/yr. No public comment was made and Mr. Dohmann closed the public hearing. Ms. Smith mad a motion to approve the permit for 1 ac/ft/yr for a three-year term. Any changes that require additional water will need to be permitted, if they occur within the three-year term of permit. Ms. Norrell seconded and the motion passed 5-0. Further research of rules is needed to clarify if permit needs to have a new permit number and fee charged.

An operating permit application for High Mesa Holdings is located on 40 acres 15 miles north of Goliad on Seiler Rd. The use for this existing well would be oil and gas production. The well has a 5 HP pump that is capable of producing 55 GPM with a normal rate of 55 GPM. The requested amount of water is 2.37 a/ft/yr. This well is currently registered with the district as an exempt well for the use of oil and gas exploration. Mr. Dohmann made a motion to approve. Ms. Smith seconded and the motion passed 6-0. This well was being used prior to permitting without district knowledge. No further use of the well is expected and verification from High Mesa is needed to ensure the pump as been removed from the well. Permit will reflect status after verification.

**Consent Agenda Items**

7. Approval of the minutes of the meetings of the Board of Directors held on May 21, 2018.
8. Approval of Financial Report for May 2018
9. Approval of Employee Reimbursements & Directors Reimbursements – Heather Sumpter \$200.00 & Leroy Mikeska \$259.96.
10. Approval of Invoices – Paulsgrove and Taylor \$500.00 & Margaret Fisseler \$4,500.00  
Consent Agenda items were approved in one motion. Ms. Smith made a motion to approve. Mr. Dohmann seconded and the motion passed 6-0.

### Individual Agenda Items

11. Discussion and action on line item adjustments. – Mr. Dohmann made a motion to move a total of \$1,500 from line item 800 - Contingency to line item 104-Equipment Purchases \$ 700.00, line item 600-Director’s Expenses \$300.00, and line item 1134-Employee Mileage Reimbursement \$500.00. Mr. Bellows seconded and the motion passed 6-0.
12. Discussion and action on QuickBooks update. – Ms. Barbara made a motion to purchase the 2018 QuickBooks Version and to approve other expenses involved with installation. Ms. Cook seconded and the motion passed 6-0.
13. Discussion and action on revising Fund Balances. – Ms. Smith made a motion to make changes to the Fund Balance / Net Assets by reducing Legal Expense to \$60,000, Change Implementation of Forward Plan to Technical Studies and reduce the amount to \$30,000, change Water Testing and Containment Remediation to Water Testing Quality Control, add new item Building Maintenance with an amount of \$20,000 and GMA-15 with an amount of \$10,000. Mr. Dohmann seconded and the motion passed 6-0.
14. Discussion and action on General Managers Vacation and July Board Meeting Date. - Mr. Dohmann made a motion to move the July monthly meeting to July 23rd. Mr. Bellows seconded and the motion passed 6-0.
15. Discussion and action on permit renewals for Michael Cope, Wexford Cattle and 8 Shooter Ranch. Mr. Dohmann made a motion to approve permit renewals for a three-year period. Ms. Cook seconded and the motion passed 6-0.
16. Discussion and action relating to McClellan contaminated water well on Oilfield Rd. – The board went into executive session at 5:45 under section 551.071 consultation concerning attorney-client matters and reconvened at 6:15 p.m. Ms. Norrell made a motion to authorize the districts attorney to contact TCEQ legal department n regards to the deed to close the contamination conduit to the aquifer and contact a water legal expert. Ms. Smith seconded and the motion passed 6-0.
17. Discussion and possible action on drought conditions. – Ms. Sumpter gave an update on the drought conditions of the county. The county is currently under Stage 3 Drought contingency. Permit holders have been notified by mail, an add has been placed in the paper, and is on the website. Rainfall is expected over the next several days. Ms. Sumpter reported the total of rain that has been received at the weather stations over the last 24 hours.
18. Discussion and possible action regarding review of Director and Employee Policy – Mr. Dohmann made a motion to make the following revisions to the District Director and Employee Policy.

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F. At the ~~second meeting in the month~~ **monthly board meeting**, the Board is given the bank statements, a balance sheet and a profit and loss budget performance report from the previous month to review and comment on. Any budget adjustments that need to be made are approved by the Board at that time.

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#### SICK LEAVE

The full-time employee may use Sick Leave if; he or she is sick, his or her spouse or dependents are sick, or have a doctor’s appointment. Sick leave may be used by the employee to attend a funeral of a relative or close friend.

A. Each full-time employee of the District shall be entitled to five (5) **paid sick leave** days per year with 1-5 years of service. **After 5 years of service each full-time employee will receive ten (10) paid sick leave days per year.**

B. An employee may ~~not~~ carry over sick leave from one fiscal year to the next. **The maximum amount of paid sick leave an employee can accumulate is 30 days.**

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#### **ANNUAL LEAVE**

A. Each full-time employee of the District shall be entitled to annual leave of ten (10) working days per year **with 1-5 years of service and fifteen (15) days working days per year with more than five (5) years of service.**

D. An employee who leaves the employment of the District shall be paid for ~~the~~ **all accrued** annual leave they have accumulated at his or her current rate of pay ~~up to five (5) working days.~~

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#### **FINAL PAY POLICY**

If discharged, you will be paid your final wages at the time of termination.

If you resign from employment, you will be paid your final wages not later than the next regular payday following the resignation. In accordance with state law, your final wages will include ~~any~~ all accrued vacation and sick leave in **accordance with the annual leave and annual sick leave policy.** Time will be reduced by any wage or expense advances made but not yet earned, or other funds owed by the employee to the District.

**If an employee voluntarily resigns from employment with less than two weeks' written notice, the employee will forfeit any accrued vacation and sick pay balance.**

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E. Number of Signatures required on District Checks – All checks drawn on the District shall require two signatures.

~~(1) The Executive Committee of the Board (President, Vice President, and Secretary) shall be the authorized directors to sign the District's checks.~~ **The authorized signers shall be the authorized Directors of the Board to sign the Districts checks.**

(2). The General Manager shall be authorized to sign the District's checks.

(3). The General Manager's compensation and reimbursement checks will be signed by two (2) members of the ~~executive committee~~ **Board of Directors authorized signers.**

Ms. Cook seconded and the motion passed 6-0.

19. Discussion and possible action regarding revising GCGCD Rules. – Rule changes were discussed about District rule changes. Directors will review current rules and will discuss at the next board meeting.

20. General Managers Report – Ms. Sumpter reported she created an emergency note book tat includes emergency phone numbers and also includes inventory of the office.

Ms. Sumpter also reported TWDB reported she received notice of receipt from TWDB regarding the 2018 Management Plan. The plan is required to be approved by mid-July.

Also, approximate dates were given to the Directors to budget workshop and tax rate hearing.

Ms. Sumpter also reported election posting will be posted soon and the first date to turn in an application is July 21<sup>st</sup>.

Lastly, Texas Tech will be finishing the installations of the recharge study sites the last week of June.

21. Field Tech Report – Mr. Mikeska reported he located twelve new registered wells in the last month. He also reported he has recruited six new monitor wells in the county.
22. Discussion on meetings attended – Ms. Sumpter provided a summary of the Evergreen Underground Water Conservation District Hearing that she attended.
23. Items for future consideration / Topics for next meeting. – GCGCD Rule Revisions, Drought Conditions, Hadjik, Budget Workshop date.
24. Public Comments – No Public Comment.
25. Adjourn – Mr. Bellows made a motion to adjourn. Ms. Cook seconded and the motion passed 6-0.