

Minutes of the May 19, 2020 meeting of the Board of Trustees of the Village of Newark held by Go To Meeting Conference Call at 6:00 PM.

PRESENT

Mayor Jonathan Taylor (16); Trustees: Robert Bendix (16), Stuart Blodgett (14), Alan Schober (15), and Rebecca Vermeulen (14)(Late – By phone).

Police Chief Mark Thoms (By Phone), Village Clerk/Treasurer Steve Murawski, Code Enforcement Officer Mark Peake, Fire Chief Kevin Velte (Excused), and Attorney Art Williams (By Phone).
General Public: 5 (By Phone)

WELCOME BY
MAYOR

At 6:00 P.M., Mayor Taylor led the gathering in the Pledge of Allegiance to open the meeting.

APPROVAL OF
MINUTES

Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously 4-0 (Trustee Vermeulen Late – TVL) to approve the following minutes:

- Regular Board Meeting April 22, 2020.
- Special Board Meeting May 1, 2020.

CONSENT
AGENDA

Motion Trustee Schober, seconded Trustee Blodgett and carried unanimously 4-0 (TVL) to approve the May vouchers and invoices Trustee Bendix reviewed for reasonableness and which were submitted for payment approval. Payments totaling \$492,517.71 were authorized for all funds.

The Board thanked the department heads for their monthly reports.

FIRE CHIEF
KEVIN VELTE

Chief Velte excused; No one provided any updates:

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CODE
ENFORCEMENT/
ECONOMIC
DEVELOPMENT

Mr. Peake spoke on the following:

- Significant increase in notices being sent out for long grass violations, and the DPW has already started to mow at some of the locations.
- BOCES expansion project of approximately 6,000 Sq. Ft. at the Silver Hill Technology Park has started. The whole building in which the project is occurring will now be completely utilized.
- Increase in the number of building permits for homeowner, potentially due to people staying home because of COVID-19.

CLERK
TREASURER

Motion Trustee Bendix, seconded Trustee Schober and carried unanimously 4-0 (TVL) to approve the relevy of \$7,960.52 of unpaid water/sewer bills with the June 2020 taxes.

Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously 4-0 (TVL) to participate in the upcoming electricity supply bid being put out by the WFL/BOCES Cooperative.

The Board, after some discussion, choose not to act on a proposal by American Tower to change the parameters of the lease agreement between them and the Village of Newark for the current lease in effect for the tower located at the South Hill Stand Pipe.

Mr. Murawski informed the Board that the Field Work for the external audit for FY 2020 by Bonadio & Co. will be starting the week of July 27, 2020.

The Clerk/Treasurer also obtained approval from the Board to set up a meeting with another vendor who might be able to provide the Village with assistance in moving the Village Justice Court to a digital environment with the \$7,880.00 grant received under the Justice Court Assistance Program.

MAYOR

After much discussion, and questions posed to MRB Engineer Greg Hotaling, who was heavily involved in the recent \$23 Million Sanitary Sewer Treatment Plant Upgrade project, motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously 4-0 (TVL) to accept the lowest quote of \$31,850.00 from Koester Associates for a new flowmeter to be installed at the Sanitary Sewer Treatment plant, in an attempt to obtain more accurate readings of the actual peak flows at the plant.

After a brief presentation by MRB Group representative Matt Horn, and various questions and comments from the Board, the decision to approve the proposal from MRB for grant writing services to assist the Village in completing the Local Waterfront Revitalization Plan (LWRP) grant application was tabled. The proposed cost of the service was \$4,500.00; Trustee Schober requested that Mr. Horn see if MRB Group would be willing to have the contract changed to state that the fee would pay a guaranteed amount of \$3,000.00, with an additional \$1,500.00 being paid if the Village was awarded the grant to develop the LWRP.

Trustee Vermeulen joined the meeting at 6:45 P.M.

Motion Trustee Blodgett, seconded Trustee Bendix and carried unanimously to approve the engagement of Bonadio & Co. to perform the FY 2020 audit for a fee of \$15,250, with \$13,000.00 being charged for the Financial Statement audit, and \$2,250.00 to cover the cost of the Federal and State Single Audits necessary because of the Federal funding obtained for the Route 88 South Rehabilitation project.

Motion Trustee Vermeulen, seconded Trustee Schober and carried unanimously to approve the five year lease agreement with BRICO Technologies, Inc. for \$2,200.00 per year for their placement of transmitters on the Village's communication tower located at the South Hill Water Stand Pipe off of Clark Road.

The Board agreed, as previously approved in April 2020, to charge zero rent to the owners of the Newark Pilots baseball team for this season only, due to the fact that the league season was cancelled for 2020.

The Board also agreed to have one of the old style concrete planters from the Downtown Business District that was not going to be utilized anymore to be moved to the Elmwood Avenue entrance to Perkins Park. Newark resident Bonnie Henry has agreed to plant and maintain the planter.

Motion Trustee Schober, seconded Trustee Bendix and carried unanimously to approve the proposed changes to the Village Cemeteries Rules and Regulations related to Foundations and Markers as originally presented to the Board at the April 22, 2020 meeting.

Since the Village obtained only one response to the RFP for Delinquent Revenue Collection services, the board tabled any decision to act upon the one proposal received. Since the RFP was sent out, the Village has obtained information from the NYCOM about two firms that focus solely on revenue collection for municipalities. Newark contacted both of those firms today, May 19, 2020, and are awaiting a response back.

Mayor Taylor had nothing else for Open Session.

LEGAL

Village Attorney Art Williams had nothing for Open Session

POLICE CHIEF

Chief Thoms noted the reports that he provide the Board late this afternoon. He also noted that the interim ACO is working out well, and that she has been busy answering numerous calls.

The Chief also informed that Board that the three new police vehicles purchased through grant and loan funding from the USDA RD Community Facilities Grant program are all in service, and that the officers appreciate the roominess of the vehicles.

Chief Thoms told the Board that he is working on getting PPE and working on the NY Forward Business Reopening Safety Plan. The Chief also told the Board that the training Officer Robertson was to receive in May has been moved to October 5th-9th, 2020.

Motion Trustee Bendix, seconded Trustee Blodgett and carried unanimously to change Section 140-52 Schedule XV: Parking Prohibited Certain Hours from “2:00 a.m. to 6: a.m./All Days” to read “2:00 a.m. to 6:00 a.m./November 1st through March 31”.

The board designated the parking lot on the corner of Hoffman St. and E. Maple Ave. as Village Parking Lot “T”. Two handicapped spots will be reserved and designated by signage and markings.

Motion Trustee Blodgett, seconded Trustee Schober and carried unanimously to add the following STOP signs to the Village of Newark Code Book:

1. Egress from Technology Parkway at its intersection with Silver Hill Road.
2. Egress from Technology Parkway at its intersection with State Route 88 South/S. Main St.

TRUSTEES	None of the Trustees had anything for Open Session.
TIME FOR THE PUBLIC	No one from the public wished to speak or address the Board.
EXECUTIVE SESSION	Motion Trustee Schober, seconded Trustee Blodgett and carried unanimously to go into Executive Session at 7:30 P.M. to discuss an ongoing grievance with the DPW Union
ADJOURNMENT	The meeting adjourned at 7:50 P.M.

Stephen Murawski
Village Clerk-Treasurer