



Town of Baldwin, Maine
SELECTMEN MEETING MINUTES
TUESDAY, JANUARY 10TH, 2023 6:00 P.M.



Note: This meeting was recorded and can be viewed on the website www.baldwinmaine.org.

Attendance: Selectmen: Jim Dolloff, and Dwight Warren, as well as members of the Public.

1. **Dwight Warren called the Selectmen meeting to order at 6:01PM.**

2. **Review/ Approve minutes**
James Dolloff moved to accept and approve December 13th, 2022, minutes as written. Dwight Warren seconded the motion. Selectmen voted 2-0 to accept the minutes. Administrative Assistant, Robyn Anderson noted that she was on vacation at the time of the December 27, 2022, Select Board meeting, confirming that written minutes are not currently available for that meeting.

3. **Review/ Approve warrant**
James Dolloff moved to accept and approve the January 10th, 2023, warrant. Dwight Warren seconded the motion, no discussion. Selectmen voted 2-0 to approve the warrant.

4. **Carry Forward of Approved Funding:** Dwight Warren reported that there are available funds left from the Dearborn Road bridge project.

5. **Disorderly House Incident Report Status:** Dwight Warren reported that Robert Flint has received about fifty percent of the reports from the Cumberland County Sheriffs Office and information from the last six months is forthcoming.

6. **19 Dearborn Road:** Dwight Warren noted that the squatters at the 19 Dearborn Road property have brought in more people and belongings. He stated that the Town can't evict them until the 28th. Jim Dolloff expressed concerns about continued snowfall and likelihood of them stating that they would not be able to remove the campers due to snow. Don Kent reported that he had received a personal email from former CEO, Wes Sunderland advising him that he had purchased an additional camper trailer for the folks staying at 19 Dearborn Rd., but, delivery of it was currently hampered by the slide-outs being frozen open. Don stated that when he last visited the property, the squatters communicated to him that they were told that three more letters would need to be issued monthly to them. Don said this is untrue and told them if the camper goes on the property, he would call the Sheriff's Office and have it removed. Road Commissioner, Chris Harrington advised against having a local towing company removing the campers to avoid any potential repercussions. He noted that the seller of the camper refused to deliver the camper to any location in Baldwin. Don further noted the squatters had communicated that another option was to place the trailer at the Town Office. Jim Dolloff said the Town Office is not a Walmart parking lot and needed to be fair to the rest of the Town's people. Dwight Warren stated that is difficult in winter but need to follow the lawyer's advisement.

7. **Town Meeting Date:** Administrative Assistant, Robyn Anderson noted that Town Meeting had been planned for the first Saturday in May. Town Clerk, Deb Wakefield expressed concerns that Town Meeting would conflict with Mother's Day and suggested either the last Saturday in April or the



Town of Baldwin, Maine
SELECTMEN MEETING MINUTES
TUESDAY, JANUARY 10TH, 2023 6:00 P.M.



second Saturday in May. Further discussion was had about avoiding spring break in April when families travel or later in May or June which can conflict with high school and college graduations. Dwight Warren suggested waiting for Robert Flint's return to make a final decision on the date.

8. **TIF Discussion:** Dwight Warren reported that Assessor, Ben Thompson provided valuation figures for the Glenvale Solar Project, noting that the first five years look good, but after that it goes downhill. Further negotiations are to be had.
9. **Cell Phones for Some Town Departments and Land Line for BAK Program:** Discussion was had about Town employees using personal phones for Town business out of necessity. CEO, Don Kent noted that he remotely retrieves messages from the Town Office when is not holding office hours and calls people back on his own phone. Best practice would be to have a business cell phone for such communication. Should he vacate his position the phone and all phone records would be turned back over to the Town. He expressed challenges with the previous CEO's personal phone number and email address having been pre-printed on forms/permits, noting that people are still using that contact information erroneously. Steve Thorne, a member of the road crew, said phones can be bought out right without commitment to cellular plans. Administrative, Assistant, Robyn Anderson reported that Deputy Clerk, Sara Chase's previously worked for Verizon and is agreeable to assisting with the process. Robyn Anderson said that when the Town switched phone service to GWI all office phone lines with the exception of the alarm system became internet based. Recently power was lost at the Town Office and Community Center, resulting in difficulty for the BAK director when attempting to contact parents. Fire Chief, Bruce Crawford said in emergency situations he is currently not able to use his office as a call center, as he is not able to make calls out and a land line is a necessity for emergency backup and cell phone coverage in the building can be limited.
10. **Local Option Election & Hearing:** Dwight Warren noted that the warrant for the election was posted today. Robyn Anderson said that the process for this Local Option Election for Sale and Consumption of Alcohol differs from other elections in that both the Public Hearing and the Notice of Election need to be posted. The Public Hearing is scheduled for January 17th at 6:00pm, prior to the regularly scheduled Select Board Workshop and the election is January 31st, prior to the regularly scheduled Select Board Workshop
11. **Road Commissioner Update:** Road Commissioner, Chris Harrington reported that the 2021 International truck is still having the same problems and plans to bring it back to Portland North for further evaluation and repair. Chris said the electrician is in the process of replacing the lights at the Town Garage and the new lights are much brighter. Outside lights will also be replaced. Saddleback storm repair is complete. The rest of the road is passable, and barricades have been removed. Fire Chief, Bruce Crawford said he will open the road back up for emergency response. FEMA is coming out on Thursday to review the storm damage. Chris confirmed that he has pictures documenting areas of damage prior to recent repair work that's been done. Full service has been done on the grader.



Town of Baldwin, Maine
SELECTMEN MEETING MINUTES
TUESDAY, JANUARY 10TH, 2023 6:00 P.M.



12. Fire Chief Update: Fire Chief, Bruce Crawford reported that in response to the ISO (Insurance Services Office) evaluation, a letter of intent will need to be completed within thirty days. Upon completion of the letter the ISO will allow a one-year period to make improvements. Training and firefighter call incident participation were concerns. Bruce said he is going to meet with Casco and Limerick Fire Departments, as both departments had similar ISO experiences and can provide helpful information for Baldwin. Quotes are being obtained for hose testing and fire extinguisher testing for Fire Departments, Town Office/Community Center and Town Garage is due in February. Turnout gear ordered last spring was just received. Bruce suggested ordering two sets per year consistently to avoid gear expiring all at once and big expense.

Reminders: Staff Meeting scheduled for Thursday, January 12, 2023, at 2:00pm.

Jim Dolloff noted that the plan was to finish up work on the Personnel Policy Ordinance. Discussion was had regarding how wording of PTO time needed to finalize.

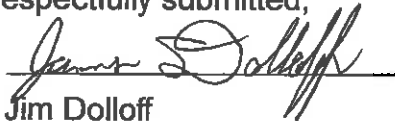
Public Question and Comment: Planning Board Chair, Josiah Pierce reported that Natures Wilder-ness plans to go before the Planning Board and CEO for phase two of their campground. Their goal is to increase the campsites up to the amount that stops short of requiring a traffic study. Jo said one of the campground owners expressed that he wants to have positive interactions with the Town Of- fice.

Kathy Pierce brought forward plowing and snow removal concerns with Norton Place. The road crew said they would look at it. The library is holding classes and working on volunteer schedules regularly coinciding with hours the library is open. Looking for anyone interested in helping with shoveling. Working financially on submitting the presidents' letter and request and everything looks okay.

Dwight Warren noted that he plans to work on the Pierce Family Foundation grant for the proposed walking paths behind the Community Center.

Adjournment: Jim Dolloff moved to adjourn the Select Board meeting at 6:49pm. Dwight Warren seconded motion. Selectmen voted 2-0 to adjourn.

Respectfully submitted,


 Jim Dolloff


 Dwight Warren

 Robert Flint