

EXCEL SWIM CLUB

2022-23 Season Registration Instructions

FIRST PRACTICE AT SANDPOINT IS MONDAY, SEPTEMBER 19th
FIRST PRACTICE AT AQUA CLUB IS MONDAY, SEPTEMBER 19th
FIRST PRACTICE AT MEADOWBROOK IS TUESDAY, SEPTEMBER 20th

ONLINE REGISTRATION DETAILS

- ▶ The link for the 2022-23 season is at the bottom of these instructions – please read this info first!
- ▶ Check your personal information carefully and make sure to be accurate. You will have this account for the duration that you swim with Excel.
- ▶ If you have more than one swimmer to register, to save time and avoid logging out and then back in to register a second swimmer, use the “add another registration” link in the checkout window.
- ▶ **NEW USA SWIMMING MEMBERSHIP PROCESS THIS YEAR:** Beginning September 1st, 2022, for the 2022-2023 membership year, the USA Swimming Membership Registration process will be available ONLINE only. You will **not be able** to sign up and pay for your USA Swimming membership during registration using Swim Manager anymore.
- ▶ Closer to September 1st, we will provide USA Swimming membership registration information to all families by email. We will send you a link to the new online system with instructions on how to sign-in, choose, and pay for your membership using the new online system.
- ▶ For now, during registration, please select ‘Outreach Membership’. Swim Manager does not allow us to remove the USA Swimming option so for now please select Outreach until we send you more information.
- ▶ Save this link to your Swim Portal to check all meet entries and account information:
<https://swimportal.active.com/?a=284194102>

BILLING AND PAYMENT (billing periods are 15th to 15th)

- ▶ **New/Returning this season:** We will again be offering the high school and regular hold policies (as we did previous to the 2020-21 season). If a swimmer will not be training for one entire billing period or more but wishes to return to the team in another billing period during the current season, dues of 50% of the normal monthly fee per billing period will be required to hold that swimmer’s place on the team. **We must receive notification in writing (paper or email) prior to the first period the swimmer is on leave, or you will be billed for the full month dues in your absence.**

- ▶ **High School Hold Policy:** Swimmers who leave the team to train with their high school team must also inform us in writing but will not be billed for the months they are training with their school provided they return immediately at the conclusion of the high school season.

- ▶ Advance notification is required if you're leaving the team permanently. You will be billed and responsible for full payment until notice is received. Effective dates for status changes are always the 25th of the month.

- ▶ We encourage everyone to check the box for automatic payment when registering. Paper check payments (by mail only) or manual monthly payments online are also an option. If paying manually, remember that payments are due on the 15th of the month. No payments will be accepted at the pool. Excel will continue to absorb all credit card processing fees.

- ▶ To finalize registration, you will be required to pay the Swimmer Registration fee. The October payment can be deferred and charged automatically on October 1st. If you have any doubts about the workout, you chose or whether your young swimmer is ready for the team, you should opt to be billed in October rather than paying that in advance.

REGISTER FOR YOUR WORKOUT OF CHOICE

- ▶ When choosing a workout, please remember the different designations for each pool!
 - SP: Sand Point
 - AC: Aqua Club
 - MB: Meadowbrook

- ▶ You will be offered only those workouts that correspond to your swimmer's age *as of October 15, 2022*. If you think the choices are incorrect, cancel the registration process and contact us.

- ▶ Swimmers who age up prior to October 15 will be automatically offered the older workout in order to avoid transferring so soon after the season starts. If you do not want the older workout, please cancel the registration process and contact us.

- ▶ Swimmers aging up after October 15 will be transferred to the appropriate workout as soon as feasible and as space allows. We will confirm with you before anything is changed—it will not be automatic unless you communicate that preference.

MEDALIST REGISTRATION

- ▶ Make sure your swimmer qualifies by checking the [PNS Silver Times](#) (Use the 2019-20 times as there were no updates during COVID in 2020-21).

- ▶ There is no option to register an 8-year-old for Medalist. Confirmation of age 9-10 Silver times is required and if eligible, we will transfer the swimmer internally. Please contact us if you are interested in signing up as an 8-year-old for the Medalist track.

- ▶ This year we are offering our Medalist swimmers a 6-day Medalist option. The 6-day option includes M/W practices at Sand Point, Tu/Th practices at Aqua Club, Friday practices at your 'home' pool and **Saturday practice at View Ridge Pool**. We will also be offering dryland training for our Medalist swimmers at Aqua Club and encourage families who want more pool time to sign up for our 6-day option.

DO NOT BEGIN PRACTICE UNTIL YOU HAVE SIGNED ALL FORMS ONLINE

- ▶ All forms are online again this season. There are 4 separate SurveyMonkey forms to be acknowledged and signed: COVID Safety Plan, COVID Waiver, Minor Athlete Abuse Prevention Policy, and Lystedt Law Concussion Awareness form.
- ▶ *Simply checking the box in registration does NOT count as completing these forms – you must go to SurveyMonkey to “sign”.*

[CLICK HERE TO REGISTER](#)

Or type the following address into your browser:

<https://cui.active.com/sports-reg/login?a=c28faa5e-108c-460e-a680-be1930e0f343>

WEBSITE: www.excelswimclub.org

EMAIL: info@excelswimclub.org