



Forest Grove Board of Fire Commissioners September 27, 2022 - Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on September 27th, 2022 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members Present

X Andrew Bellone Jr. - Chairman
_ Samuel Scapellato - Vice Chairman
X Mykola “Nick” Myronowskyj - Secretary
X Joseph Scapellato - Treasurer
X Thomas Bellone Sr. – Commissioner

Public Present & Others:

Tamara Ardito – DTA Solutions - Bookkeeping

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Thomas Bellone Sr. and seconded by Joseph Scapellato. No changes to be made.

Mykola Myronowskyj noted that the August meetings balance sheet was not included in the minutes. The report was not available at the time that the minutes were printed. The balance sheet from the August meeting will be added to these minutes.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Major Petroleum had another error on their invoice. Mr. Scapellato contacted their billing department and had the error corrected.

Registration renewal for 43-55 was completed and the new registration card is in the truck. Registration renewal for 43-50 was mailed in.

The Board received the 3rd quarter tax check. The check was processed and deposited.

Petty cash balance in the amount of \$102.00.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Thomas Bellone Sr.



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4. Old Business

Mykola Myronowskyj reported commented on the following:

Filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

The 2021 financial audit is in progress. Mykola Myronowskyj spoke to Ed Paul and he advised that the audit should be completed in time for the October meeting.

DTA Solutions bookkeeper ordered the new set of checks. The checks were paid by a electronic funds transfer from the Boards account. The checks will be sent to Andrew Bellone Jr's place of business as they will need to be signed for. There was a delay with ordering the checks due to a QuickBooks error. Tamara Ardito was able to save the Board \$73.80 by finding an online coupon for QuickBooks. The new checks were also slightly changes by removing the words Chairman and Treasurer from the signature lines.

Seagrave sent a blank Federal Excise tax exempt form. The form was completed and Mykola Myronowskyj will send it to Seagrave.

The 2023 proposed budget was approved. The 2023 budget will be sent to Ed Paul for review and comment.

Mykola Myronowskyj reported that the rear parking assist not working correctly due to a chip shortage. Mykola spoke to a technician at Hertridge and it was confirmed that the chip will be installed when they are available and will be completed as a recall at some time in the future.



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5. New Business

Mykola Myronowskyj reported:

Gloucester County, County wide mutual aid agreement was received. The Board members reviewed the agreement and it was signed. The agreement will be sent back to the Gloucester County Commissioner.

An application was received from Luis Maldonado. He applied as a full member and has provided certificates including FF1. The background check was completed with no issues noted. The Board approved the application and it will be forwarded to the Chief.

6. Public Comments

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present

7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone Jr and seconded by Thomas Bellone Sr.

Meeting was adjourned at 19:11 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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5:32 PM
09/27/22
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of August 23, 2022

	Aug 23, 22
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-39,897.23
Newfield Savings 9924	769,590.26
Total Checking/Savings	729,693.03
Total Current Assets	729,693.03
TOTAL ASSETS	729,693.03
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	520,782.69
Net Income	-131,218.46
Total Equity	434,168.39
TOTAL LIABILITIES & EQUITY	729,693.03



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7:26 PM
09/27/22
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	-23,794.73
Newfield Savings 9924	860,099.33
Total Checking/Savings	836,304.60
Total Current Assets	836,304.60
TOTAL ASSETS	836,304.60
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	378,748.54
Total Current Liabilities	378,748.54
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	-83,223.90
Total Liabilities	295,524.64
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	520,782.69
Net Income	-24,606.89
Total Equity	540,779.96
TOTAL LIABILITIES & EQUITY	836,304.60



Forest Grove Board of Fire Commissioners September 27, 2022 - Meeting Minutes

7:26 PM
09/27/22
Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of September 30, 2022

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	09/27/2022	12947	1st Choice Safety Equipment	-600.00
Bill Pmt -Check	09/27/2022	12948	Action Uniform Co, LLC	-174.00
Bill Pmt -Check	09/27/2022	12949	Capital One Trade Credit	-727.45
Bill Pmt -Check	09/27/2022	12950	Comcast (Xfinity)	-27.01
Bill Pmt -Check	09/27/2022	12951	Comcast 569	-220.73
Bill Pmt -Check	09/27/2022	12952	Dennis Allonnardo	-141.04
Bill Pmt -Check	09/27/2022	12953	Dival Safety Equipment, Inc.	-16,141.00
Bill Pmt -Check	09/27/2022	12954	DTA Solutions LLC	-125.00
Bill Pmt -Check	09/27/2022	12955	Fire Engineering	-34.95
Bill Pmt -Check	09/27/2022	12956	Forest Grove Fire Co	-3,245.67
Bill Pmt -Check	09/27/2022	12957	Franklinville Fire Co.	-89.35
Bill Pmt -Check	09/27/2022	12958	Major Petroleum Ind.	-40.50
Bill Pmt -Check	09/27/2022	12959	Mes PA	-563.00
Bill Pmt -Check	09/27/2022	12960	Mitras Group Inc.	-1,700.00
Bill Pmt -Check	09/27/2022	12961	My-Lor Inc	-48.80
Bill Pmt -Check	09/27/2022	12962	Mykola Myronowskyj	-65.00
Bill Pmt -Check	09/27/2022	12963	OHD, LLLP	-935.00
Bill Pmt -Check	09/27/2022	12964	Patrick Spring	-400.00
Bill Pmt -Check	09/27/2022	12965	Riggins	-809.65
Bill Pmt -Check	09/27/2022	12966	Staples	-385.69
Bill Pmt -Check	09/27/2022	12967	TransUnion	-75.00
Bill Pmt -Check	09/27/2022	12968	Verizon Wireless 197	-187.16
Bill Pmt -Check	09/27/2022	12969	Vineland Auto Electric	-1,878.53
Bill Pmt -Check	09/27/2022	12970	Weber's Power Equipment Inc.	-189.99
Bill Pmt -Check	09/27/2022	12971	Wheat Road Coldcuts	-92.98
Total Newfield Na Bk 0505				-28,897.50
Newfield Savings 9924				
Deposit	09/27/2022			135,412.50
Total Newfield Savings 9924				135,412.50
TOTAL				106,515.00