

**Village of Russell's Point  
August 13, 2025  
Council Special Meeting**

Mayor John Huffman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance.

**Roll Call:** Council members Joan Hinterschied, Greg Iiams, Joan Maxwell, Steve Reid, Rebekah Smith and Dave Wallace were present. Village Administrator Spencer Mitchell was also present.

**Guests:** Dianne Gauder (Zoning Officer/Floodplain Administrator), Ann Elleman

**Motion** was made by Councilor Iiams and seconded by Rebekah Smith to accept the resignation, with regrets, submitted by Village Administrator Spencer Mitchell. Motion passed. Administrator Mitchell thanked Council and Mayor for the opportunity to serve in the role of Village Administrator. Administrator Mitchell stated that another professional opportunity presented itself and he decided to pursue it after much thought and consideration with his family. Councilor Smith suggested more emphasis be placed on the job posting in regards to local government experience. Councilor Reid asked Administrator Mitchell if the Village Administrator job description is accurate reflection of the duties, Administrator Mitchell stated it is an accurate description. Council discussed a time line to have the position filled with Councilor Maxwell suggesting clarification and better guidelines for the position. Councilor Reid suggested the job posting be placed on the village marquee sign as well as the village website.

**Executive Session:**

Pursuant to Ohio Revised Code section 121.22 (G)(1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. **Motion** was made by Councilor Smith and seconded by Councilor Hinterschied to enter into an executive session and to invite Village Administrator Spencer Mitchell into the executive session. A roll call vote was taken and Council voted in favor 5-1, with Councilor Iiams voting against. Motion passed and Council and Administrator Mitchell entered into the executive session at 7:41 PM. At 8:09 PM council resumed the open meeting and a **motion** was made by Councilor Iiams and seconded by Councilor Smith to exit the executive session. Motion passed and council resumed the open meeting.

There being no further business, **motion** was made by Councilor Maxwell and seconded by Councilor Iiams to adjourn at 8:10 PM. Motion passed.

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John Huffman, Mayor

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Marc McGuire, Fiscal Officer

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Date Passed