

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING  
RED RIVER GROUNDWATER CONSERVATION DISTRICT**

**THURSDAY, DECEMBER 8, 2016**

**GREATER TEXOMA UTILITY AUTHORITY  
BOARD ROOM  
5100 AIRPORT DRIVE  
DENISON TX 75020**

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Members Present: David Gattis, P.E., Mark Gibson, P.E., Harold Latham, Mark Newhouse, Mark Patterson, William Purcell, Don Wortham, PhD

Members Absent: None

Staff: Drew Satterwhite, P.E., Debi Atkins, Tasha Hamilton, Velma Starks, Carolyn Bennett

Visitors: None

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1. Call to order, establish quorum; declare meeting open to the public.

President Patterson called the meeting to order at 2:57pm, established a quorum was present, and declared the meeting open to the public.

2. Public comment

There were no citizens present requesting to appear before the Board of Directors for public comment.

3. Consider and act upon approval of Minutes from the October 20, 2016 board meeting

Board Member Purcell stated he did not make the motion to approve the minutes of the September 15, 2016 meeting. Board Member Gattis made a motion to approve the minutes of the October 20, 2016 meeting. The motion was seconded Harold Latham. Motion passed: 6 Voted Yes - 1 Abstention by Mr. Purcell

4. Review and approval of monthly invoices.

After a brief discussion, Board Member Gattis made a motion to approve Resolution 2016-12-08-01. Board Member Newhouse seconded the motion. Motion passed unanimously.

5. Receive monthly financial information

General Manager Satterwhite discussed and reviewed the monthly financial information with the Board, as well as budget revision methods.

6. Receive Quarterly Investment Report

Finance Officer Atkins reviewed the Quarterly Investment Report with the Board of Directors.

7. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs)

General Manager Satterwhite stated an explanatory report was sent to Board Members that was prepared by Bill Mullican. Comments on the explanatory report are due to Mr. Mullican by December 31. It was the consensus of the Board that any comments by the Red River Board of Directors be forwarded to Mr. Satterwhite by December 16, 2016, and these will be discussed by Mr. Satterwhite with the DFC Committee, and forwarded to Mr. Mullican by December 31, 2016.

8. Consider and act upon compliance and enforcement activities for violations of District Rules

General Manager Satterwhite reported there were no activities to be brought before the Board today regarding compliance and enforcement activities for violation of District Rules.

9. Consider and act upon 2017 Administrative Services Contract with Greater Texoma Utility Authority

General Manager Satterwhite reviewed the Administrative Services Contract between Red River GCD and the Greater Texoma Utility Authority with the Board. Board Member Gattis made a motion to approve the Administrative Services contract. Board Member Wortham seconded the motion and the motion passed unanimously.

10. Annual review of State Brush Control Plan for the Management Plan

General Manager Satterwhite reviewed the TSS&WCB State Water Supply Enhancement Plan with the Board. This document is reviewed annually, as required by the District's Management Plan. There are no study areas within Fannin or Grayson Counties contained in the State Water Supply Enhancement Plan.

11. General Manager's Report.

General Manager Satterwhite reviewed the well registration report with the Board of Directors, stating there are a total of 697 wells registered with District as of November 30. A new Field Technician starts Monday – Mr. Allen Burks. Mr. Burks has a Bachelor's Degree in marine science. The geologist job description is anticipated to be available to review with the Board at the next meeting.

President Patterson stated Kristen Fancher has advised she is moving back to the area, and will be moving closer to the District. She has asked that the Board consider retaining her services as General Counsel, with the same rates and same services as currently under contract. Ms. Fancher proposed to have her own firm, working from her home, starting January 2017. It was the consensus of the Board that Kristen Fancher be retained as General Counsel, with a contract on the next agenda, and confirmation that she maintains errors and omissions liability insurance.

12. Open Quorum/discussion of new business

President Patterson asked if there were any items of discussion requested by the Board for future agendas. An item to enter into an agreement for legal services with Kristen Fancher will be placed on the next agenda for the Board's consideration. The next meeting will be held February 16, 2017.

13. Adjourn public meeting

President Patterson declared the meeting adjourned at 3:21 pm.

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Carolyn Bennett  
Recording Secretary

Jon Wilson  
Secretary-Treasurer