



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Joel Bomgardner called a regular meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:00 p.m. EST Tuesday, April 12, 2020 via a Zoom Meeting due to the COVID-19 pandemic. Public notice of the meeting had been duly made to local media by facsimile transmission and hard copy notices had been placed in all the usual places.

Mr. Bomgardner called the roll of the board of trustees to determine members present, absent, and to identify others present.

Those present were as follows: Joel Bomgardner, Chairman
C. Ed Brown, Fiscal Officer
Vicky Sorensen, Vice-Chairman

Those absent were as follows:

Others present were as follows: Dustin Dillard, Chief, MFD
George Cornwell, Deputy Chief, MFD
Tammy Bovenschen, Administrative Assistant MFD
Christine Bartlett, Attorney, Ferguson Law
FF. Shane Chapman, MFD
Call in user

Those absent were as follows:

CHANGE OR AMENDMENTS TO THE AGENDA

Mr. Bomgardner asked if there were any amendments or changes to the agenda. There were no amendments or changes to be made.

PUBLIC COMMENT

Mr. Bomgardner explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. Mr. Bomgardner explained that we do have a policy for public comment that is outlined on the back of the agenda. There was no public comment.

HEADQUARTERS
STATION 11
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)

LAKEVIEW
STATION 21
9094 S STRAIN RIDGE RD
BLOOMINGTON IN
812-824-6077

KIRKSVILLE
STATION 23
8019 S ROCKPORT RD
BLOOMINGTON IN
812-824-6202

MINUTES OF PREVIOUS MEETING

Minutes from the March 10, 2020 regular board meeting were presented to the board for approval. Mr. Bomgardner called for a motion.

Mr. Brown made a motion to approve the minutes of the regular meeting on March 10, 2020.

Mrs. Sorensen 2nd
Motion passed 3-0

OLD BUSINESS

a. District 8 Fiscal Agent

Chief Dillard updated the board that we are moving forward with the new process. There is a notice of funding opportunity now. They are doing an application for grant money through the IGMS system. There was a Webinar held last week with the State Fire Marshall and the state training folks. There are a few claims to be covered during claims.

b. Legal Updates

Mrs. Bartlett stated she had no legal updates this month.

c. Rescue 22

Deputy Chief Cornwell updated the board on the Rescue 22 status. We are currently waiting on a few items from Para-Tech. These items may not arrive until late summer. The air bags have arrived and most of the hardware has been installed. We are working to get the hand tools mounted, and the rescue tools have been installed and the saws are mounted. Deputy Chief Cornwell stated that we had hoped to have the new Rescue at the FDIC show this month, however it was cancelled due to the COVID-19 Pandemic. Mr. Brown asked if we could get the truck in operation soon. Deputy Chief stated that we can't put into operation until items are received. Chief Dillard explained that this truck is not replacing another truck, so we cannot take items from a different truck to equip this one. Deputy Chief Cornwell stated that the generator we have purchased will have to be returned. The company shipped the wrong model. Due to the COVID-19 pandemic, we will be waiting on some equipment to arrive, these items include the highway struts.

d. Monroe Fire Protection District Future

Chief Dillard stated that most of the meetings have been placed on hold due to the pandemic. Mr. Brown asked if the merger dates for Van Buren and Northern Monroe Fire will change due to this. Chief Dillard stated no changes for the merger in January 2021. And Benton and Washington townships were planning a January 2022 entry, so that should not be affected. The Commissioners just have to approved prior to December 31, 2020 for a merger in January 2022.

e. Ladder Truck Purchase

Chief Dillard stated he has 3 rates from three banks but is still waiting on one bank's reply. He will try to have updated rates at the May meeting.

f. Volunteer Contract

Mr. Bomgardner stated that this item will be tabled until the May meeting when we can have volunteer representation at the meeting.

g. MFD Positions

i. Battalion Chief

Chief Dillard stated that they had received 8 applications. Testing will be on Friday, April 17. Individuals who pass testing will then move onto the interview process. The interview process will be set in stages. Each candidate will have 3 different interviews. One with a panel of outside chiefs from IFD, White River, Vincennes Township and Seymour. One with internal chiefs, current Battalion Chiefs and Deputy Chief's and then a final one on one interview with Chief Dillard. Recommendations will then be sent to the Board for approval.

ii. Administrative Financial Assistant

Mrs. Bovenschen stated that Zoom interviews had been held on April 8th. There were 4 applicants interviewed. After much consideration, the administration would like to recommend applicant #1 for the position. All of the applicants are currently employed with other companies and we would prefer to not name the individual until they have accepted the offer and can notify their employer.

Mr. Bomgardner called for a motion to accept the recommendation from administration and to offer applicant # 1 the position.

Mr. Brown motioned.

Mrs. Sorensen 2nd

Motion passed 3-0

iii. Chauffer/Engineer

Chief Dillard stated that this was an internal position and that we received 5 applications for the position. Chief Dillard stated that the first step would be the driving obstacle course with the training officer. This is a little more difficult right now due to the restrictions we have in place. We would like to put this position on hold until restrictions have be eased from the COVID-19 pandemic.

Mr. Bomgardner asked if Chief Dillard could list the individuals who applied. Chief Dillard stated FF. Tess Hazel, FF. Joe Hillenburg, FF. Aaron Robertson, FF. Casey Snedegar and FF. Bryce Williams.

Chief Dillard updated the board that we still have a lieutenant's position needing filled. This is still passed on merit. Chief Dillard wanted to ask the board if he could conduct Zoom interviews for this position. There were no objections by the board. Chief Dillard will schedule and update at the May meeting.

h. Bloomington Speedway

Chief Dillard stated he had planned to update the board after the first race, however, there has not yet been a race.

i. GAAP Financial Report

Mrs. Bovenschen informed the board there were no new updates at this time.

New Business

a. Department Updates

Mrs. Bovenschen informed the board that we will not be giving stats this month due to COVID-19. Some information cannot be gathered while working from home.

1. Fuel Costs	<u>March</u>	<u>Year to date</u>
Station 11	\$ 679.64	\$ 3,306.36
Station 21	\$ 373.92	\$ 2,599.41
Station 23	\$ 208.42	\$ 844.08
Command	\$ 211.26	\$ 1,256.71
Total Fuel Costs	\$1,473.24	\$ 8,006.56

b. COVID-19 Information

Chief Dillard stated that we currently are doing Situational Reports Monday, Wednesday and Friday, but will transition to once a week soon.

Chief Dillard spoke about the additional supplies he has purchased for COVID-19

Mrs. Bovenschen stated that the RPA (request for public assistance) form has been submitted. She had not yet heard back from anyone. Mrs. Bovenschen had contacted Van Buren Fire's representative, and both feel the system is overloaded with requests. Mrs. Bovenschen will contact the office tomorrow for any updates.

Chief Dillard informed the board that COVID-19 is the type of situation the Community Risk Reduction position falls under. He feels that all of the departments have done an excellent job dealing with COVID-19.

Claims and Financial Report

Claims:

a. Monroe Fire Protection District Claims:

Mrs. Bovenschen went over the claims for Monroe Fire Protection District. Monroe Fire Protection District Claims dated March 30, March 31 and April 14, 2020 were presented for approval.

Mr. Brown motioned to approve MFD claims dated March 30, March 31 and April 14, 2020.

Mrs. Sorensen 2nd
Motion passed 3-0

b. District 8 Claims:

Chief went over the District 8 claims for March 31, 2020.

c. Financial Report:

Chief Dillard went over the March 31, 2020 financial report. Revenues are looking good, funds on hand are looking good. The budget should be about 25% at this time, in Personal Services we are showing 22.94%, we are currently at 29% in Supplies, which is a little over, but it does include the rental of the Sellersburg truck. Other Services we are at 35.7%, which is due to the equipment repairs that we have had this year. Currently in the building/equipment repair line we are \$20,951 over budget. We may have to do an additional appropriation later in the year. The overall budget is at 24.22%.

Payroll: Included the semi-monthly payrolls for March 2020.

Mr. Brown made a motion to approve the Financial Statements dated March 31, _____ 2020, and payrolls for March 2020.

Mrs. Sorensen 2nd
Motion passed 3-0

NEXT MONTHLY BUSINESS MEETING

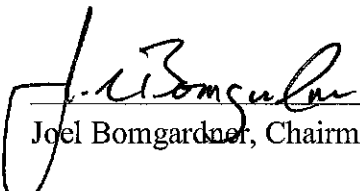
Mr. Bomgardner reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be held at 6:00pm at 9094 S. Strain Ridge Road, Bloomington, IN 47401, Station 21 on May 12, 2020. This meeting may be held on Zoom.

ADJOURNMENT

There being no further business to properly come before the board, Mr. Bomgardner called for a motion to adjourn.

Mr. Brown motioned to adjourn at 6:30pm, on Tuesday April 14, 2020.

Mrs. Sorensen 2nd
Motion passed 3-0.


Joel Bomgardner, Chairman

 
Ed Brown, Fiscal Officer Vicky Sorensen, Vice-Chairman

Copy furnished:

Mr. Bomgardner, Chairman
Mrs. Sorensen, Vice-Chairman
Mr. Cornwell, Deputy Chief
Mr. Ferguson, Legal Counsel
Station No.11, Bulletin Board

Mr. Brown, Fiscal Officer
Mr. Dillard, Fire Chief

Station No. 23, Bulletin Board
Station No. 21, Bulletin Board