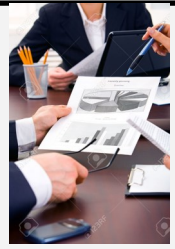


Common Term Used for Certification



Administratively Closed

A file is Administratively Closed when the vendor does not submit documentation requested by their Officer within the processing period. Files stay in the Administratively Closed designation 6 months from the date of closure. Once the 6 months have passed the vendor must resubmit their supporting documentation for review.

African American

A person having origins in any of the black racial groups of the African Diaspora, regardless of cultural origin.

American Women

Must be an American Woman

Asian American

A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent or the Pacific Islands. "Far East" is defined to include China, Hong Kong, Macao, Japan, Korea, Taiwan and the Philippines. "Southeast Asia" is defined to include Burma, Kampuchea, Laos, Thailand, Vietnam, Malaysia, Brunei, Borneo, Indonesia and Cambodia. "Indian Subcontinent" is defined to include India, Bangladesh, Sikkim, Nepal, Pakistan and Bhutan. "Pacific Islands" is defined to include Micronesia, Polynesia, Melanesia, and the area consisting of the Hawaiian Islands prior to 1778.

Hispanic

A person of Spanish or Portuguese culture with origins in Spain, Portugal, Mexico, South America, Central America or the Caribbean Islands, regardless of race. Information Request When an Officer cannot conclude that a vendor is eligible for certification due to missing documentation or the documentation submitted doesn't answer questions an Officer has, the officer sends an email or calls the vendor to request the information.

Native American

A person who has origins in any of the Indian Tribes of North America prior to 1835, upon presentation of proper documentation thereof as established by rule of the Department of Management Services. Recertification The certification period is for one year. Businesses interested in maintaining their certified status must submit an online recertification affidavit to the office on or before the expiration of their current certification.

Service-Disabled Veteran Enterprise

A veteran who is a permanent Florida resident with a service-connected disability as determined by the United States Department of Veterans Affairs or who has been terminated from military service by reason of disability by the United States Department of

Defense. Small Business An independently owned and operated business concern that employs 200 or fewer permanent full-time employees and that, together with its affiliates, has a net worth of not more than \$5 million or any firm based in this state which has a Small Business Administration 8(a) certification. As applicable to sole proprietorships, the \$5 million net worth requirement shall include both personal and business investments.

Florida Advisory Council on Small and Minority Business Development

The Florida Advisory Council on Small and Minority Business Development (Council) provides insight and expertise to the state regarding small and minority business development. [Council members](#) research the role the small and minority businesses in the state's economy and provide recommendations on how to improve engagement of and support for Florida's small and minority business community.

The Council was established in Florida Statute 287.0947. The Office of Supplier Diversity works with the Council to keep citizens of the State of Florida and various stakeholder groups informed on issues relating to minority enterprise procurement and other diversity issues. The Council's purpose is to advise and assist the Secretary in carrying out the Secretary's duties with respect to minority businesses and economic and business development. Membership of the Council includes practitioners, laypersons, financiers and others with business development experience who can provide invaluable insight and expertise for this state in the diversification of its markets and networking of business opportunities. Responsibilities of the Council include:

- Research and review the roles of small and minority businesses in the state's economy.
- Review the issues and emerging topics relating to small and minority business economic development.
- Study and understand financial markets' and institutions' abilities to meet small business-credit needs and determining the impact of government demands on credit for small businesses.
- Evaluate the execution of Florida Statute 287.09451, requiring a state economic development comprehensive plan, as it relates to small and minority businesses.
- Assesses the efforts by any state agency or by all state agencies collectively, to assist minority business enterprises.

Advising the Governor, the Secretary of DMS and the Legislature on matters relating to small and minority business development that are important to the international strategic planning and activities of this state.

Recertification Tips

OSD sends important news about upcoming events, specific procurement opportunities and details and reminders about recertification! Check your email address and contact information in [MyFloridaMarketPlace](#) to make sure you receive these helpful resources.

