


**MINUTES: Executive Committee Meeting 9/12/2017 12:30PM LJ Admin Office**

**PRESENT:** Yvonne Van Pembrook, Dave Solin, R. Wayne Plant. Staff: Tracy Beckman, Paul Mueller

1. Meeting called to order at 12:45pm by Dave Solin.
2. Plant/Van Pembrook moved to accept the agenda as presented. Motion Carried.
3. FIA/CFI Items:
  - A. 2017-2018 Plot Prices – Paul presented the 2016/2017 summary showing LJ admin fee totaled \$61,763.44 and FIA/CFI net was \$63,217.33. He projects LJ overhead of \$62,246.23 for 2017/2018. Next Paul presented various class budgets and projections for plot classes.
    1. 102F P3 Plots: The DNR asked the crew to do these plots in 2013 and are asking again in 2018. Using figures from 2013, Paul recommends a per plot price of \$460.96. Motion by Plant/Van Pembrook to approve \$460.96 per P3 plots. Motion Carried.
    2. 102G P2 Habitat Typing: After reviewing the costs from the summer of 2016, Paul recommends a per plot price of \$76.09. Motion by Van Pembrook/Solin to approve \$76.09 per P2 Habitat Typing plot. Motion Carried.
    3. 99C FIA Lumberjack Plots – After reviewing the 2016 (9-3) actual costs and the proposed 2017 (9-4) budget, Paul recommends an increase from \$654.50 to \$657.17 per plot. Motion by Plant/Van Pembrook to approve \$657.17 per FIA Lumberjack Plot. Motion Carried.
    4. 99E FIA Urban Plots – After reviewing the 2016 (9-3) actual costs and the proposed 2017 (9-4) budget, Paul recommends an increase from \$475.36 to \$512.61. Motion by Van Pembrook/Solin to approve \$512.61 per FIA Urban Plot. Motion Carried.
    5. 102D CFI P2 Plots – After reviewing the 2016 (9-3) actual costs and the proposed 2017 (9-4) budget, motion by Plant/Solin to approve the same price as last year of \$339.05
    6. 102E CFI P3 Plots – After reviewing the 2016 (9-3) actual costs and the proposed 2017 (9-4), motion by Plant/Solin to approve the same price as last year of \$343.22. Motion Carried.
  - B. Employee Review – Paul presented Caleb Wolden’s review and he recommends a step increase according to the federal wage/step table GS 7 step 4 to GS 7 step 5. Van Pembrook/Solin moved that the step increase from \$21.52/hour to \$22.17/hour be approved. Motion Carried.
4. Florence County LCD – Yvonne reported for Florence County. No action was taken.
5. Members reviewed new logo choices, gave some suggestions and will give Tracy any more edits they have.
6. Motion by Van Pembrook/Plant to adjourn at 2:14pm. Motion Carried.

NEXT MEETING : Thursday, October 12 at 11:00am – The Curran Building



Submitted 9/12/2017 by Yvonne Van Pembrook, Secretary