

MCCPTA Board of Directors Meeting
Minutes
May 9, 2019
Carver Educational Services Center Auditorium

Call to Order: MCCPTA President Lynne Harris called meeting to order at 7:10 pm; quorum was reached at 8:14pm.

Members present: Officers - Lynne Harris, Cynthia Simonson, Daria Daniel, Khristy Kartsakalis, Tracie Potts and Laura Stewart. See attendance sign-in for other members present.

Approval of Agenda: The agenda was approved by consensus.

OLD BUSINESS

Family Engagement Survey – Tracie Potts

VP of Administration Tracie Potts gave an update on Family Engagement Survey and translation to Spanish language.

Budget business/finance committee/audit – Khristy Kartsakalis

Treasurer Khristy Kartsakalis mentioned she is closing MCCPTA financial books by June 30th because need to conduct audit of the books. May get rid of handwriting checks – dependent on bank policy.

Celebration of Excellence – Lynne Harris

President Lynne Harris reminded members that the MCCPTA Celebration of Excellence was coming up on May 23rd and to promote and encourage PTA participation.

Lisa Betts Prosecution Update – Lynne Harris

Former MCCPTA treasurer embezzlement case – Convicted felon Lisa Betts filed a petition seeking post-conviction relief for ineffective counsel. Lynne mentioned that this unlikely to impact MCCPTA.

NEW BUSINESS

BOD training non-compliance

New MCCPTA BOD members are required to complete training as well as those with lapse on board. However, some BOD members not doing training. Tracie Potts would like AVPs to assist compliance by BOD members.

Summer Cluster/Division of Capital Planning Meetings

Dates for these meetings have been released to AVPs.

KFI Dashboards Working Group

KFI dashboards are up and functioning – massive quantity of data. BOD members encouraged to play with data and review Q/A.

Independent Activity Fund (IAF) First Report

IAF Committee member Henry Smith mentioned school system concerned about

- 1) Booster clubs – specifically about funds and whose in charge.
- 2) Equity issue. Total funds across system \$14 million; Sherwood has \$800,000.
- 3) How to deal with equity?
 - a. Options – central fund – contribute on volunteer basis; incentive for joining and then figure out who controls – foundation versus school system
 - b. Sliding scale
- 4) Proposal to be released by end of school year

Instrument Repair – Equity

Rolling this issue into IAF working group

Budget Addendum – Khristy Kartsakalis

Treasurer Khristy Kartsakalis mentioned that there is \$73,098.76 in MCCPTA 2018-2019 budget.

Action Item: Khristy made a motion to do the following:

1. Add \$1500 to Multicultural Awareness for LGBTQ event
2. Move \$200 from operating budget to Special Awards
3. Move \$300 from MCCPTA Presents to ICP Line Item
4. Move \$158 from MCCPTA Presents for Survey Monkey Upgrade
5. Cover cost of conference call line for 2019-2020 year

Motion was approved unanimously.

Audit Committee Members Confirmation

Action Item: Treasurer Khristy Kartsakalis made a motion to approve the following people to join her on the Audit Committee – Laura Mitchell, Oriole Saah, Vicky Bosser, Brian Carter.

Motion passed unanimously.

Confirm Cluster Coordinators

Action Item: Tracie Potts made a motion to confirm cluster coordinators for Clarksburg, Northwood, Gaithersburg, Seneca Valley and Watkins Mill. Motion was approved unanimously.

MCCPTA Awards - Daria Daniel

Awards Committee Chair Daria Daniel mentioned that she received a suggestion to add Teacher of the Year Award for MCCPTA Awards next year. She also received suggestion during discussion to add Staff Person of the Year Award too.

Action Item: Daria Daniel made a motion to add two MCCPTA awards for 2019-2020 - Teacher of the Year and Staff Person of the Year, and let committee work out specific criteria and actual name of the awards.

Motion was approved unanimously.

Summer Area Meetings- Dates to be released soon

May MCCPTA Training- Frances Frost

Lynne mentioned on behalf of Chair Frances Frost that MCCPTA training will be held on May 29th at Blake High School.

“Greening” our work- Creating green ecofriendly working group.

OFFICER REPORTS & COMMITTEE UPDATES

ANNOUNCEMENTS

MCCPTA LGBTQ Forum – May 18th at Wootton High School; Cultural Arts Festival – May 23rd

Meeting was adjourned at 9:05pm

Submitted by Daria Daniel – MCCPTA BOD Secretary