

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES

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## NOTICE

### **NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE**

**September 26, 2016 – 5:30 P.M.**

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a special meeting to be held in the office of the School Treasurer located at 22 Calendar Court, Suite D., LaGrange, Illinois, on September 26, 2016 at 5:30 P.M.

## AGENDA

**1. Call to Order & Roll Call**

**2. Pledge of Allegiance**

**3. Public Comments**

**4. Review/Approval of Minutes**

The review and approval of the Lyons Township School Treasurer's minutes of:

1. August 22, 2016 – Open Session
2. August 22, 2016 – Closed Session

**5. Review/Approval of the Lyons Township Treasurer's Financial Reports**

The review of the Lyons Township School Treasurer's financial statements for the following months as presented:

- August, 2016

**6. Review/Approval of Payables List**

Approval and ratification of the payment of expenses is requested for the Lyons Township School Treasurer's payables list for:

September 26, 2016 - \$ 62,501.26

- Total expenses requested for approval = \$ 62,501.26

7. **Review School Districts Official Records**

Board of Trustee review of the Lyons Township Schools and Coop's financial records for:

- July, 2016

8. **June 30, 2016 Investment Report**

9. **Review/Approval of the FY17 Final Budget** – Dr. Birkenmaier

10. **Employment Recommendation**

- Receptionist & General Office Position

11. **Accountant Vendor Contract**

12. **Disposal of Surplus Property**

13. **Motion to suspend the Special Meeting for the purpose of entering closed session**

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c) (1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”

14. **Motion to reconvene the Special Meeting of the Board of Trustees**

15. **Action as a result of Closed Session**

16. **Adjournment**