

OFFICIAL IBSD MINUTES

OCTOBER 23, 2013
IONA-BONNEVILLE SEWER DISTRICT (IBSD)
MONTHLY BOARD MEETING

Meeting called to order by Chairman Kelly Howell at: 7:00 p.m.

Board Members Present: Kelly Howell (Chairman); Mike Klingler; Jason Blundell; Glen Clark; Robert Esplin

IBSD Staff: Cindy Wellman, Manager; Donna Bridges, Field Coordinator

Attorney: Tony Sasser, Sasser Law Office

Public:

Agenda Items:

1. Connection fee for Bonneville High School Baseball Concession: Troy Clayton
2. Wildwood force main design options: Kevin Harris, Forsgren Associates
3. Review of main line cleaning and inspection bid: Kevin Harris, Forsgren Associates
4. Approval of minutes: 9/25/2013
5. Payment of bills
6. Adjournment

Meeting minutes: For additional information, please reference the meeting recording.

00:00:00 **CONNECTION FEE FOR BONNEVILLE HIGH SCHOOL BASEBALL
CONCESSION: TROY CLAYTON**

Mr. Troy Clayton, Bonneville High School Baseball Boosters, introduced himself to the Board. He was a coach for Bonneville High School in the past and is involved with getting a concession stand constructed for use at the baseball complex at Bonneville High School. He currently anticipates the uses will be a couple times a week for a few months each year. The funds for the concession stand are all donated and not supported financially by the school district.

He has purchased a connection permit and is requesting that the fee be refunded or discounted due to the anticipated limited use. The monthly fee to District #93 will not increase since that fee is calculated based on the number of student and staff. Mr. Clark asked why a connection fee was charged if these are private lines. Ms. Bridges stated that their connection is to a private line, similar to a residential lateral line, but connects to the IBSD main on Iona Road.

Mr. Clayton stated that the funds for the project are donated from patrons. The highest concession day revenue this past year was around \$100.00 so it does not make money. The primary purpose is to provide convenience to the families who attend sporting events at the baseball complex. Currently the patrons are required to walk to the high school if they want to use the facilities.

OFFICIAL IBSD MINUTES

The Board discussed whether a new building or new construction on an existing facility warrants a new connection fee and how this relates to residential connection policies. The purpose of the connection fee is to allow funds for improvements and repairs of the system. When someone pays a connection fee they are buying into the system.

Mr. Esplin stated the only way it makes sense to allow a refund for the connection fee is if there is a specific policy for this type of use with limited ERU usage, such as less than 1 ERU averaged over a year and a connection to private lines. He does not like the idea of allowing a refund because the building is for a specific use or patron. Mr. Howell stated this building will not change the enrollment, just the location of usage.

Mr. Blundell asked for additional time to consider this before a decision is made. Mr. Howell suggested taking more time to consider this issue and deciding on a policy. A policy change in this situation could affect other connection policies. The Board would like to investigate how this is handled in other areas and the legalities. Mr. Klingler is hesitant in not charging a connection fee just because the use will be minimal.

Mr. Clayton thanked the Board for the consideration. This will be on the agenda for next month.

Mr. Sasser stated he has spent a lot of time at the baseball complex and there are usually porta-potties set up for use. A number of area team utilize the complex.

00:57:20

00:57:20

WILDWOOD FORCE MAIN DESIGN OPTIONS: KEVIN HARRIS, FORSGREN ASSOCIATES

Mr. Kevin Harris, Forsgren Associates, presented his preliminary design for the Wildwood Force Main project. He used a pump curve to determine the capacity of the pumps in the lift station. He also looked at how much of the line could be constructed as a gravity line. He is trying to keep the proposed line in the right-of-way since the pavement on 17th Street is new. Any construction in the pavement can increase the project costs. Gravity line is also more expensive to construct due to the required depth.

He also looked at a potential lift station for future separation of patrons south of 17th Street on Ross Avenue and how it would impact the proposed force main. A 4-inch force main would be adequate size for the number of patrons in this area and less expensive to construct. He looked at installing lines parallel to the Wildwood force main. This has the advantage of installing lines in case this project proceeds in the future but the disadvantage is it may never be used. It would save some cost to share the trench but not a lot. The other option would be to install check valves so that a connection to the 6-inch line from Wildwood can be connected but he would not recommend this option since it would be difficult to justify the added expense to the project. If a future connection is made it would still require excavation.

His preferred option would be install the 6-inch line that would allow a contractor to add check valves and a vault if the Ross Avenue project does occur. The difference in cost is about \$50,000.00 for a project which may or may not take place. The total distance of the line from the lift station is about approximately 2,300 feet.

OFFICIAL IBSD MINUTES

He presented a preliminary design which he is considering 25% complete. He has proposed that the line be out of the asphalt with minimal replacement of pavement. He anticipates the force main will be around 7.5 feet deep in order to avoid existing water lines. The railroad requires that a boring be done at the crossing with boring pits at least 30-feet from the railroad. This would put a boring pit in the middle of the canal. Mr. Harris is proposing that the canal crossing also be done as a boring so that the canal is not disturbed. This will be an extra cost but prevents problems with the canal if it cannot be returned to existing condition.

01:29:45

There is also a crossing under a ditch. He is recommended this be done as a bore as well since getting permission from the ditch users can be difficult.

Mr. Klingler suggested leaving room for addition utilities in the casing pipe. Mr. Harris is ready to send in the permit application to the railroad company. He will wait until a decision is made regarding sharing the casing pipe before submitting. The engineering review is \$1,000.00 fee and the permit will be \$1,500.00. The railroad company also requires additional insurance policies while working in the vicinity of the railways.

The Board would like the construction started as soon as possible with it going to bid in early 2014 for construction. Mr. Harris will continue working on the plans with a proposed 6-inch force main and present a 50% design at the next meeting. The Board discussed checking with other utilities to see if anyone would like to share the cost of the bore.

MOTION: Mr. Esplin made a motion to authorize Cindy Wellman to pay the fees for Railroad review and permitting up to \$2,500.00. **MOTION SECONDED:** Mr. Klingler seconded.

MOTION PASSED: 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

01:50:00

01:50:00 **REVIEW OF MAIN LINE CLEANING AND INSPECTION BID: KEVIN HARRIS, FORSGREN ASSOCIATES**

Mr. Kevin Harris presented a draft of the request for proposal for the video inspection of the lines. He has been working with the staff on the report requirements. He is requesting the board review the proposal and let him know if there is anything else to be included. He is including a base bid for the various pipe sizes and then alternate items for the repair items. This way the cost of repairs is already included in the contract in the event that repairs are found and need to be made during the videoing process.

01:55:00

01:55:00 **APPROVAL OF MINUTES: 9/25/2013**

MOTION: Mr. Esplin made a motion to accept the minutes for September 25, 2013 as presented.

MOTION SECONDED: Mr. Klingler seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

01:56:10

OFFICIAL IBSD MINUTES

01:56:10 **PAYMENT OF BILLS**

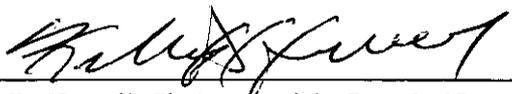
Ms. Wellman requested approval to pay City of Ammon when the invoice is received. Mr. Clark stated she could present the bill at the special meeting next week.

MOTION: Mr. Blundell made a motion to approve the bills. **MOTION SECONDED:** Mr. Klingler seconded. **MOTION PASSED:** 5-0 (Yay: Mr. Klingler, Mr. Blundell, Mr. Clark, Mr. Esplin, and Chairman Howell)

01:59:00

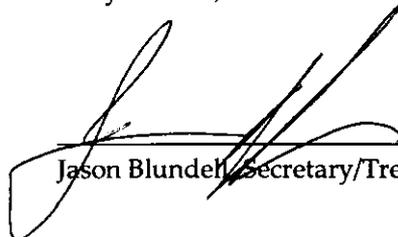
01:59:00 **ADJOURNMENT**

The meeting adjourned at 9:00 p.m.



Kelly Howell, Chairman of the Board of Directors

11-20-2013
Date



Jason Blundell, Secretary/Treasurer

11/20/13
Date