

LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)  
PO Box 1016, Orland Park, IL 60462 Phone: (708) 790-2807

BOARD OF DIRECTORS' MEETING  
3 Plaza Dr., Woodridge, IL 60517 (630-487-2549)  
Tuesday August 20, 2013 Time 9:00 a.m.

### **LIMRiCC Minutes**

#### **Call to Order, Roll Call**

Anne Kozak called the meeting to order at 9:05 a.m. The roll was called and the following Board members were present to establish a quorum:

Anne Kozak, Susan McNeil-Marshall, Kathy Parker, Susan Dickens and Lenora Berendt

Others Present: April Krzeczowski, Executive Director

#### **Introduction of Visitors / Public Comments**

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

Kathie Henn from Klein, Thorpe, & Jenkins was recognized.

#### **Consent Agenda**

Parker moved, seconded by McNeil-Marshall that it be:

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS  
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the July 16, 2013 LIMRiCC Board Meeting Minutes (Exhibit A.1 – A.3)
- c. Acceptance of July 16, 2013 LIMRiCC Executive Session Minutes
- d. Approval of the payment of bills for July 17, 2013 through August 20, 2013 LIMRiCC Business Services in the amount of \$11,409.98 (Exhibit B.1)
- e. Approval of the payment of bills for July 17, 2013 through August 20, 2013 Joint Self-Insurance Pool (JSIP) in the amount of \$14,388.06 (Exhibit B.1)
- f. Approval of the payment of bills for July 17, 2013 through August 20, 2013 Purchase of Health Insurance Program (PHIP) in the amount of \$547,117.92 (Exhibit B.1)
- g. Approval of the payment of bills for July 17, 2013 through August 20, 2013 Unemployment Compensation Group Account (UCGA) in the amount of \$755.77 (Exhibit B.1)
- h. Approval of Balance Sheet and Detail of Expenditures for July 2013 Before Audit (Exhibit C.1-C.2)

Roll was called with the following results: 5 yes, 0 no. Motion carried

#### **Action #1**

Approve New PHIP Member

McNeil-Marshall moved, seconded by Berendt that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE FOSSIL RIDGE PUBLIC LIBRARY DISTRICT TO JOIN THE PURCHASE OF HEALTH INSURANCE PROGRAM (PHIP) EFFECTIVE OCTOBER 1, 2013

Voice vote carried 5 yes, 0 no

#### **Action #2**

Approve New PHIP Member

Parker moved, seconded by Dickens that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE PEOTONE PUBLIC LIBRARY DISTRICT TO JOIN THE PURCHASE OF HEALTH INSURANCE PROGRAM (PHIP) EFFECTIVE SEPTEMBER 1, 2013

Voice vote carried 5 yes, 0 no

**Action #3**

Discuss and Approve Employee Manual for LIMRiCC (Exhibit D.1-D.29)

The Board discussed the employee manual and had a few minor changes to the vacation and sick time policy.

Berendt moved, seconded by Parker that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE EMPLOYEE MANUAL AS AMENDED

Voice vote carried 5 yes, 0 no

**Executive Session – JSIP Case Update & Personnel**

For the purposes of discussing “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” 5ILCS 120/2(c)(11).

For the purposes of discussing “The performance of specific employees of the public body.” 5ILCS 120/2(c)(1).

McNeil-Marshall moved, seconded by Parker to close the open session and go into Executive Session for Litigation and Personnel purposes at 9:27 a.m.

Roll was called with the following results: 5 yes, 0 no.

Kathy Henn left at 10:08

Parker moved, seconded by Berendt to reconvene the regular session at 10:24.

Roll was called with the following results: 5 yes, 0 no.

**Action #4**

Parker moved, seconded by Berendt that it be:

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE A 2% SALARY INCREASE EFFECTIVE 07/01/2013 FOR THE EXECUTIVE DIRECTOR, APRIL KRZECZKOWSKI

Roll was called with the following results: 5 yes, 0 no. Motion carried

**Information Item #1**

Executive Director’s Report (Exhibit E.1)

Krzeczkowski reported the following:

July PHIP Committee Meeting Update:

Although it was previously decided not to implement any changes at 01/01/2014, this was changed because as of 01/01/2014 office visit copays will now apply towards the out of pocket limit. The committee decided to recommend an increase on the \$250 deductible PPO plan to \$500 at 01/01/14. This will be brought to a vote later this year. The Committee has begun discussion on the recommendation of implementing a HRA plan in 2015.

Jeannie Roberts is LIMRiCC’s new Administrative Assistant. Jeannie officially started on Monday August 19th.

LIMRiCC has completed its' relocation to the new Orland Park office.

**New Business**

There was no new business.

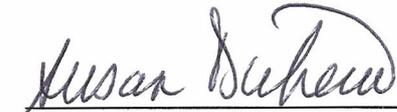
**Next Board Meeting and Location**

LIMRiCC Board Meeting: Tuesday September 17, 2013 - 9:00 a.m. at Woodridge Public Library

**Adjournment**

Kozak adjourned the meeting by acclamation at 10:35 a.m.

Minutes prepared by April Krzeczkowski

  
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Susan Dickens