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YMCA JOB DESCRIPTION

Job Title: **After School Child Care Teacher**

Hours: Under 30 Hours per Week

Status: Part Time Non-Exempt

Revision Date: 8/12/2015

Reports to: Child Care Director

POSITION SUMMARY:

Provides direction for the program and classroom, and implements program curriculum. Provides a quality experience to children and parents that focuses on the YMCA values: honesty, respect, responsibility, and caring.

ESSENTIAL FUNCTIONS:

1. Implements curriculum within the established guidelines.
2. Designs and implements daily lesson/activity plans.
3. Supervises the children, classroom, and all activities.
4. Makes ongoing, systematic observations and evaluations of each child.
5. Conducts parent conferences, and maintains positive relationships and effective communication with parents. Engages parents as volunteers.
6. Maintains program site and equipment.
7. Maintains required program records.
8. Attends and participates in family nights, program activities, staff meetings, and staff training.

QUALIFICATIONS:

1. Meets educational and experience qualifications established by state law (*if the state sets requirements. The YMCA should establish minimum qualification standards if the state has no requirements*).
2. At least 18 years of age.
3. Must pass a Fingerprint Criminal Background Check, Drug Test, TB Test, CPR, First Aid, AED certifications and Child Abuse prevention training within 30 days of hire date.
4. Previous experience working with children in a developmental setting preferred.
5. Ability to plan, organize and implement age-appropriate/developmentally appropriate program activities.
6. Previous experience with diverse populations. Ability to develop positive, authentic relationships with people from different backgrounds.

If you or anyone you know is interested in a position working with children, contact Stephanie Herschberger at 765-664-0544 or stephanieh@gcymca.org

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