

CALL MEETING TO ORDER BY: Chris Diehl: 7:30 p.m. Pledge of Allegiance

Roll Call

Bixler: Chair, absent, Vice chair: Diehl present Trustee Pfile: present, Bill McCluskey, Fiscal officer, present, Jesse Baughman, fire chief, present. Rhonda Lippy, zoning, present.

I. MOTION TO APPROVE AGENDA FOR 2/08/2024

Moved By: Pfile Second: Diehl
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: absent

II. MOTION TO APPROVE MINUTES:

- a. 1/25/2024 Trustee meeting
Moved By: Pfile Second: Diehl
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler:

III. Correspondences

Chris shared bid for roof in park, \$15,500 Deerfield Exteriors awaiting other estimates.

IV. Old Business

none

V. Trustee Report:

Chris discussed potential property for new fire station, has property plot diagram for review.

Tim discussed parks advisory meeting, some discussion held regarding memorial day.

VI. Department Reports.

1. Roads: Patched holes in road, cutting trees in park, ran the lines for drains in park.

2. Fire: Jesse reported fire run reports with 38, 2024, 39 in 2023 January.

6 fire, 25 EMS, 4 MVC 2 other. Runs to date as above

Continuing Ed, held at Palmyra. Primer 1518 has been replaced. Cap for new 26 is ordered, 3-4 month wait, Price about \$4109. Graphics also ordered and waiting to schedule. Thermal fuses for people using oxygen discussed. Jesse reported that fire marshals outreach program relating to in line fuses. He reported that "Civilian death caused by oxygen related fires is the leading cause of civilian deaths in the united states, known cause for fires." Smoking while on oxygen is the number one cause of oxygen users cause of death by fire. Placed in oxygen line. Will be purchasing some carrying on the squad. So further general discussion of topic.

Requested taking obsolete equipment, Winch, Torches, Welder, hoses to auction

Motion: Chris made motion, seconded by Tim: Trustees approved placing these obsolete items in Auction, If the road department does not find use for them.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler: ...

Chris mentioned the fire fighter WC challenge case against the township with County Prosecutor, and would like Jesse and Trustee to be available for the court date.

Chris shared bill for court costs associated with a zoning fine, the township must pay. Since the violation was not submitted by zoning to the actual property owner, rather than the business at residence. Trustees recommended re-filing the violations. Rhonda said she was given incorrect information by the business owner. Asked Rhonda to follow up with County Prosecutor. Chris gave bill to Bill.

3. Zoning: Rhonda mentioned she wrote a permit for one new house.

VII. Fiscal Officer report: Bill thanked departments for the clean receipts on the charges at Pettigrew. Bill mentioned to Jesse, that the training hours were supposed to be reported with biweekly payroll. For February, he received training hours for last quarter of 2023, which still should have been reported in January. He said, Jesse has said there was training in January, but he has not received any training hours. Jesse and Bill discussed reporting and Chris also mentioned need to report these hours as training on the timesheets. Jesse asked about Hanna Hull had not received W-2. Bill said he did send it out before Jan 31 with the address Jesse gave him, but could email here a copy if he has email. Bill also asked for approval to add an additional 7 hours to zoning inspectors time sheet, next month, as he only recorded 40 hours since he never received her hours, until this date, even with 2 reminders to her.

Motion made by Tim, seconded by Chris to add the additional hours worked but not recorded in time, on the next payroll.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler:....

Bill Provided financial reports, payments warrants, agenda. He is completing year end.

Motion: Tim made motion to pay the bills, eft and warrants; 43337-43351 , seconded by Chris.

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler:...

Rhonda asked before moving on, that if the person filing permits, does not record accurate information, is the permit any good? Chris asked her to discuss this with the prosecutor.

Jesse asked about title to fire vehicle. Bill reported he has just received the title for fire vehicle today. Tim shared form to be used to send with the title to the State of Ohio. Tim asked that Bill complete it and send in with the title.

VIII. Motion to adjourn at pm. 8:11 Moved By: Tim Second: Diehl
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler:

absent
Jeffrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile, Trustee

William McCluskey, Fiscal Officer