

**Notice of Board Meeting**  
**Regular Meeting**  
**Stilwell Area Development Authority**  
**925 West Hickory, Stilwell Oklahoma**  
**Tuesday, January 10, 2017**  
**6:00 P.M.**

---

**I. Call Meeting to Order**

The Agenda for this meeting of the Stilwell Area Development Authority is identical to the Agenda for Stilwell Utility Department. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: December 13, 2016
- c. Approval of Payment of Purchase Order Invoices- \$491,252.16
- d. Financial Reports
- e. Delinquent Customer Report

**III. Regular Agenda**

1. Discussion with possible decision to apply for grant funding from the USDA-Rural Development for Waste Water Treatment Plant Improvements (WWTP) authorizing the contractor to make application and authorizing the Chairman to sign all documents related to such application.
2. Discussion with possible decision to adopt Resolution 01-10-2017 committing leverage funds for Oklahoma Department of Commerce grant application for Community Development Block Grant-Economic Development Infrastructure Financing (CDBG-EDIF) 2017 application.
3. Discussion with possible decision to approve or not approve Memorandum of Agreement with the City of Stilwell reimbursing the City for costs associated with Economic Development Administration (EDA) grant as administered by the Eastern Oklahoma Development District (EODD).
4. Discussion and possible action regarding Audit Report for Fiscal Year 2015-2016.
5. Discussion and possible action to approve or not approve a proposed change order increase in the amount of \$42,134 in connection with the contract for Wastewater Treatment Plant Improvements and Aeration System Rehabilitation with Sandyland Environmental Services.
6. Discussion and possible action to hire Full-Time Wastewater Treatment Plant Operator/Lab Technician at a starting wage of \$9.50 per hour. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1
7. Discussion and possible action to declare a cargo box bed as surplus and to donate it to the City of Stilwell.
8. Discussion and possible action concerning electrical service to lighting fixtures under the awnings over the sidewalk on Division Street in City of Stilwell.
9. Discussion and possible action concerning proposal from UniFirst to provide uniforms and other items.
10. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307.B4.

11. Status report by Larry Eagleton.

12. Audit Committee Report.

13. Policy Committee Report.

14. Budget Committee Report.

**IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

**V. Adjournment**

*Posted: 4:00 P.M. January 9, 2017*

925 West Hickory-Utility Office

503 West Division-City Office

SADA Board Secretary, Vice-Secretary or Chief Executive Officer

 \_\_\_\_\_



**Notice of Board Meeting  
Regular Meeting  
Stilwell Utility Department  
925 West Hickory, Stilwell Oklahoma  
Tuesday, January 10, 2017  
6:00 P.M.**

---

**I. Call Meeting to Order**

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: December 13, 2016
- c. Approval of Payment of Purchase Order Invoices- \$491,252.16
- d. Financial Reports
- e. Delinquent Customer Report

**III. Regular Agenda**

1. Discussion with possible decision to apply for grant funding from the USDA-Rural Development for Waste Water Treatment Plant Improvements (WWTP) authorizing the contractor to make application and authorizing the Chairman to sign all documents related to such application.
2. Discussion with possible decision to adopt Resolution 01-10-2017 committing leverage funds for Oklahoma Department of Commerce grant application for Community Development Block Grant-Economic Development Infrastructure Financing (CDBG-EDIF) 2017 application.
3. Discussion with possible decision to approve or not approve Memorandum of Agreement with the City of Stilwell reimbursing the City for costs associated with Economic Development Administration (EDA) grant as administered by the Eastern Oklahoma Development District (EODD).
4. Discussion and possible action regarding Audit Report for Fiscal Year 2015-2016.
5. Discussion and possible action to approve or not approve a proposed change order increase in the amount of \$42,134 in connection with the contract for Wastewater Treatment Plant Improvements and Aeration System Rehabilitation with Sandyland Environmental Services.
6. Discussion and possible action to hire Full-Time Wastewater Treatment Plant Operator/Lab Technician at a starting wage of \$9.50 per hour. Possible Executive Session Oklahoma Statutes Title 25 Section 307.B.1
7. Discussion and possible action to declare a cargo box bed as surplus and to donate it to the City of Stilwell.
8. Discussion and possible action concerning electrical service to lighting fixtures under the awnings over the sidewalk on Division Street in City of Stilwell.
9. Discussion and possible action concerning proposal from UniFirst to provide uniforms and other items.
10. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307.B4.

11. Status report by Larry Eagleton.

12. Audit Committee Report.

13. Policy Committee Report.

14. Budget Committee Report.

**IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

**V. Adjournment**

*Posted: 4:00 P.M. January 9, 2017*

925 West Hickory-Utility Office

503 West Division-City Office

SUD Board Secretary, Vice-Secretary or Chief Executive Officer



*James Gray*

---