

# MINUTES

## ROME CITY TOWN COUNCIL PUBLIC MEETING

March. 12, 2018  
ROME CITY TOWN HALL  
402 KELLY ST.  
ROME CITY, IN 46784

Carl Castle called the meeting to order at 6:30 pm. Nick Heffner and Gary Furlow were present. Also present Jim Sheffield, Town Marshal, Paul Hoffman, Deputy Marshal, Bill Eberhard, Town Attorney, Leigh Pranger; Town Manager, Conrad White, Street Supervisor, Scott Neukom and Pam Kline, Deputy Clerk Treasurer. Brenda Conley was absent. 7 citizens were present.

The Pledge of Allegiance was said.

Carl Castle asked for a motion to waive reading of the minutes, Nick Heffner made the motion, Gary Furlow 2<sup>nd</sup> the motion. 3 yeas, 0 nays. Motion carried.

### OLD BUSINESS:

The booster has been purchased for the street/sewer department. A plug needs to be changed out before it can be used. Leigh will look in to finding a laptop for them to use.

Mowing bids for the sewer plant were opened.

Quality Lawn \$325 wkly, trimming sewer ponds \$200 as needed.

J/S Lawn Service \$350 wkly, trimming sewer ponds \$150 as needed.

After discussion, it was decided to go forward with hiring someone to do the mowing and then evaluate our equipment at the end of the year and determine if we need to hire this job out or not. Carl Castle asked for a motion. Gary Furlow made a motion to accept Quality Lawn for \$325/\$200. Nick Heffner 2<sup>nd</sup> the motion. 3 yeas, 0 nays. Motion carried.

### NEW BUSINESS:

Cindy Wick and Darrel Minter presented the council with a suggestion to tie our lagoons into their sewer plant. Their plants runs inefficiently because of lack of use and could handle our waste. This was just a suggestion and no cost was discussed. Carl Castle thanked them for their presentation and more research will be looked at.

Rick Pharis of Triad Engineering introduced himself and his business. They specialize in wastewater plants. They currently work with Ligonier, Kendallville; Wolcottville and Millersburg. A feasibility study was suggested and council agreed to contact 3 different groups for bids and presentations to determine

Town of Rome City

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PO Box 338

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<sup>With</sup> who to hire. Presentations should start by the next 30-45 days. Carl Castle asked for a motion. Nick Heffner made a motion to start presentations with 3 different groups in the next 30-45 days. Gary Furlow 2<sup>nd</sup> the motion. 3 years, 0 nays. Motion carried.

A letter from the owners of 700 Jackson St. was read requesting a street light be installed by their house. The area is very dark and homeowners are concerned about traffic at night around the neighboring house that <sup>is</sup> condemned. Carl Castle made a motion for Leigh to contact NIPSCO for cost estimate. Gary Furlow made the motion to get a cost estimate for the street light at 700 Jackson St. Nick Heffner 2<sup>nd</sup> the motion. 3 years, 0 nays. Motion carried.

Gary Furlow asked about an update on the house at 611 Jackson St. Bill Eberhard stated the owner is now in prison. We can pursue under the unsafe structure/nuisance ordinances. His suggestion was to contact the owner and simply ask ~~for~~ her to deed the property over to the town. Clean up/demolition is going to be costly. Bill Eberhard was given direction to start the procedure to clean it up.

#### **MISC. BUSINESS:**

Kim Angell spoke on behalf of homeowners who may want to have live chickens on their property and if the town would consider re-writing the livestock/poultry ordinance. The council suggested she apply for a personal variance but she would like to have the ordinance changed for all who may want to have chickens in their yards not just her. Bill Eberhard said most towns look into this but deny the request. Carl Castle will speak with Mayor Handshoe about Kendallville's ordinance. The council will re-visit this at the April meeting.

#### **DEPARTMENT REPORTS:**

##### **TOWN MANAGER:**

Leigh Pranger read her report. See attached

##### **STREET AND WASTEWATER:**

Conrad White read his report. See attached

##### **TOWN MARSHAL:**

Paul Hoffman read the monthly report. See attached

##### **CLERK TREASURER:**

**CLAIMS PRESENTED FOR PAYMENT:**

**TOWN FUNDS:**

*Due to the Town Clerk Treasurer being on sick leave she requested the bills be approved per her claim register*

**SEWER OPERATING:** *which will be emailed to them. DC Kline passed out a list of the paid bills and those to be paid this month.*

Carl Castle asked for a motion to pay claims. Nick Heffner asked for a motion to pay the claims. Gary Furlow 2<sup>nd</sup> the motion. 3 yeas, 0 nays. Motion carried.

*per the TC email. for the Council's Review.*

Next Town Council meeting will be at 6:30 pm on April 9, 2018.

Ben Castle asked for a motion to adjourn the meeting at 7:40 pm. Nick Heffner made the motion to adjourn. Gary Furlow 2<sup>nd</sup> the motion. 3 yeas, 0 nays. Motion carried.

ROME CITY TOWN COUNCIL



Ben Castle, President

ATTEST:



Pam Kline, Deputy Clerk

**ROME CITY MARSHAL'S OFFICE**  
**P.O. BOX 338**  
**402 Kelly Street**  
**Rome City, Indiana 46784**  
**1-(260) 854-3113**  
**Fax 1-260-854-9270**

To: Rome City Town Council

From: James Sheffield, Marshal

Re: Monthly Report for February 2018

Date: March 12, 2018

Vehicle Mileage: Sqd.#1 – 348, Sqd.#2, – 568, Sqd.#3 – 794, Sqd.#4 – 445

Hours Worked: RC#1 – 138.00, RC#2 – 151.50, Part-Time – 81.00, Reserve – 22.00

Town Ordinance Violations:

Abandoned Vehicles:	Animals:	Nuisances:
Weed Abatement:	Fire Prevention:	Sidewalks:
Curfew:	Garbage:	

Officer Initiated Events:

Business Checks: <u>8</u>	Residential Checks: <u>    </u>	Assist Other Dept. <u>13</u>
Warrants: <u>5</u>	Assist Motorist: <u>1</u>	Special Details: <u>2</u>

Traffic Violations

Traffic Tickets: <u>    </u>	Written Warnings: <u>1</u>
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Other Events

VIN Check: <u>4</u>	HIN Check: <u>    </u>	Handgun License: <u>1</u>
Golf Cart Insp: <u>    </u>		

Complaints

Animal: <u>    </u>	Juvenile: <u>    </u>	Drug: <u>    </u>	Misc: <u>3</u>
Susp. Person: <u>    </u>	Susp. Veh.: <u>2</u>	Disabled Veh.: <u>1</u>	Open Door: <u>    </u>
Welfare Check: <u>    </u>	OWI: <u>    </u>	DWS: <u>    </u>	Family Fight/Dist: <u>    </u>
Accidents: <u>2</u>	Medic Assist: <u>4</u>	911 Hang-up: <u>    </u>	Alarm: <u>    </u>
Emergency Msgs.: <u>    </u>	Criminal Arrests: <u>    </u>		

# TOWN MANAGER REPORT

February 2018

1. Meetings Attended:
  - 1-Town Council
  - 3-Noble County Community Foundation
  - 1-Park Board
  - 1-Noble Trails
  - 1-Redevelopment Commission
  - 1-Chamber
  - 1-Attended Census Training
  - 1-Baseball
  - 1-INDOT-State Rd 9 bridge
  - 10
  
2. Issued 2 building permits for the month of February: 1-Electrical/Plumbing, 1-New stick home on Lakeside Dr.
3. March- Plan Commission-1-2 lot Subdivision back side of North Shore Dr.-sent out legal notice, notice to interested parties.
4. March -BZA 4-Variances 1-for Lot size/garage lot only for subdivision, 1-variance for accessory to be placed on lot before Primary, 1-Deck front and side yards, 1-new stick home front and side yard.
5. Completed 4-variance application, notices to interested parties, legal notices, findings of fact for the March meeting. Typed agenda.
6. Conservancy District- Paid bills & balance books.
7. Park Board working on yearly to do list. Park Clean up on April 14 1-3. Working with Region IIIA to update five year park plan. Typed minutes.
8. Noble Trails-signed contracts to pave two sections of the trail in the spring and fix the existing trail to meet ADA rules. Working on Noble Trails 5 K-April 28, 2018 7:00 a.m. Register and 8:00 a.m. start
9. Surveyor's is working on legal description to get ROW cleaned up on Spring Beach Road. Also asked him to locate the sewer easement between Norine Drive and Hilltop for new property owner.
10. Looking into grant funding to redo the baseball diamond in Kelly Park.
11. Interviewed candidates for Supervisor. Promoted Conrad White to Supervisor and hired Daniel DeLong to fill Conrad's position.
12. Baseball meeting-discussed registration, park clean up, equipment needs, batting cage, fundraiser's and sponsorships.
13. Second meeting with INDOT bridge division and project manager on the state rd. 9 bridge. Discussion on repairing the bridge or installing an intersection.
14. Met with Wes from Sandhill regarding the wastewater plant. Pumped water from cell four into cell five and treated with Chlorine for immediate discharge. The plant is no longer in danger of over topping. Working on a new vendor for Ferric chloride. We need to work on locating the areas with infiltration.
15. Met with Roberta to go Update the Chamber by-laws.
16. Attended Census training and sent in Census information to start the update for 2020.
17. Spoke with Mr. Golm on North Shore Dr. concerned about neighbor's construction undermining his foundation and side walk. Building inspector keeping and eye on the situation.
18. Roberta and I went on the housing tour in Churubusco.

Conrad White was accepted to take the Wastewater Certification I and he is signed up to take the preparation class to take the test.