

# Sydenham Parish Council

## Minutes of Parish Council Meeting 7<sup>th</sup> February 2019

Present: Rachel Blake (RB) – Vice Chair  
 David Wilkins (DW)  
 Janet Potts (JP)  
 Mike May (MM)  
 Heather Mullins (HM) – Clerk

Apologies: Alison Isherwood (AI) - Chair

<b>PCSO Graham Davey</b>	The meeting was pleased to welcome PCSO Davey. Local issues were discussed, primarily speeding in the village. A site meeting to be arranged to discuss suitable places for PCSO to park as a visible police presence, and the mobile pinch point. The SID equipment for the Community Speedwatch scheme is being repaired and should be available soon.	
<b>Thame Neighbourhood Plan review</b>	The meeting was pleased to welcome Graeme Markland, the Neighbourhood Plan Continuity Officer for Thame Town Council. Key points of the plan were covered, such as housing needs and allocation, infrastructure, community facilities and employment. There was a discussion of issues that Sydenham were interested in on a cross-border basis, including parking, supermarket development, the cattle market site and schooling.	
<b>Members' declaration of interests (for items on the agenda)</b>	No interests declared	
<b>Approval of minutes</b>	The minutes of the previous meeting were approved and signed.	
<b>Planning P19/S0062/HH</b>	Burrows Farm House, Sydenham Road OX39 4LS Extension to existing dropped kerb and crossover to field entrance <b>Parish Council Recommendation: No Objection</b>	
<b>P19/S0230/HH</b>	The White House Sydenham Road Sydenham OX39 4NE Variation of conditions 2(approved plans) and 5(parking) of planning permission P18/S0797/HH to reduce the number of parking spaces to the rear garden. Demolition of a garage. Construction of a 2 storey side extension, and single storey rear extension, (with on site parking to the rear as per amended plans received 16.04.2018) <b>Parish Council Recommendation: No Objection</b>	
<b>Finance</b>	<b>The following items were approved for payment:</b> £3.09 SSE Telephone box January account £272.50 Harris Ecology – NP Environment Report £74.43 Clerk expenses - printer paper, cartridges and stamps £347.30 Clerk's salary Jan £347.30 Clerk's salary Feb	

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	<p>£120.00 Chris Cooper – hedge cutting          £600.00 OCC – supply and installation of salt bins          £13.09 SODC dog bins          £102.99 L Greenwood Hughes - Neighbourhood Plan expenses          £10.02 DW expenses – diesel for van</p> <p>OALC have advised that councils who are not VAT-registered will not be affected by 'Making Tax Digital' during 2019/20</p> <p>The current internal auditor is retiring. Enquiries are being made for appointing another, and advice sought from OALC.          The clerk advised the council that the accounts will be subject to an external audit for year ending 31.3.19</p>	HM
<p>NatWest Current a/c: b/f £13,972.59</p> <p>NatWest Reserve a/c: b/f £12,114.62</p>	<p>Payments:          £3.09 SSE for telephone box          £56.99 S Johns expenses          £350.00 A Nicholls, ditch clearance</p> <p>Receipt:          £2.06 interest</p>	<p>Closing balance at 31/01/19          £13,562.51</p> <p>£12,116.68</p>
<b>SSE electricity supply</b>	Highways access has been granted and the final easements are awaiting signatures. It is hoped that work will start soon.	MM
<b>Speeding / Pinch point and van</b>	<p><b>Pinch point</b>          The consultation by OCC is underway.          A useful site meeting was held to discuss the road resurfacing and road closure. The tender prices were compared, and Oxford Direct Services are the chosen contractor at a net price of £5,154.00 (subject to final insurance checks). The contribution required from Sydenham Parish Council is £3,429 which is £1,009 higher than the grant application. This extra expenditure was approved.          Once the consultation is complete, and if there are no objections, work is likely to take place in June, with a road closure of approximately one week.</p> <p><b>Van parking</b>          Legal advice has been obtained.          The van would benefit from being driven more regularly. A new battery has been fitted.</p>	
<b>Playing Field</b>	Shaun Hunter has provided a quote for replacing the main gate, side gate and posts and rails. It is likely that Munday's Charity would make a contribution. Decision to be made at March meeting once Munday's trustees can confirm. Shelter outside the playing field, repair needed to roof – Gas Board contacted.	c/fwd
<b>Road Drainage &amp; ditches</b>	Work is progressing. Once the playing field is complete the next part to be done is the footpath from Holliers Close.	
<b>Neighbourhood Plan</b>	The Pre Submission Plan is now in consultation and the document has been circulated to the necessary consultees. The document, together with pertinent details, is available to view on the village website.	

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<b>SODC Deep Cleanse</b>	This has now been completed.	
<b>Virtual landline</b>	c/fwd	
<b>SODC Local Plan</b>	Now out for consultation. No overall Parish Council opinion.	
<b>Succession planning</b>	interested parties to be invited to the March meeting. Nominations must be submitted by 3 <sup>rd</sup> April. A piece inviting nominations and details of the election process to be included in the Feb/March newsletter.	RB
<b>Sydenham Grove</b>	Further to the response received from the Planning Officer, the Parish Council seek more detailed communication on the pre-commencement details.	MM
<b>Matters Arising</b>	<p><b>Salt distribution</b> – carried out successfully to both local pubs for use by residents</p> <p><b>Thames Water Silt Clearance</b> – Thames Water are being chased up regarding drain clearance. The summer road repairs resulted in a lot of silt that still needs to be cleared.</p> <p><b>Tree in Brookstones</b> – JP to pass contact details on to HM</p> <p><b>BT wires</b> – the trees pressing on the wires have been reported to Fix My Street as dangerous. Both BT or OCC Highways have been alerted to the situation but as yet neither want to take any action. The Parish Council will continue to pursue this.</p>	<p>HM/AI</p> <p>JP</p> <p>DW</p>
<b>Correspondence</b>	Better Broadband – celebration for 600 <sup>th</sup> broadband cabinet delivered	AI/RB
<b>Any Other Business</b>	The date of the May meeting is likely to move to 9 <sup>th</sup> May due the election on the 2 <sup>nd</sup> May. This will be discussed and agreed at the next meeting together with the date of the Annual Meeting and the Annual Parish Meeting.	
<p>There being no other business the meeting closed at 22.00pm The next meeting date is at Thursday 7<sup>th</sup> March 2019 at 7.30pm in the Old School Room.</p>		

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