

Jane Addams High School
1814 S. Union Ave.
Chicago, IL 60616
August 28, 2019 Minutes

Present: Comparini, Williams, Bartlett, Stull, Korte

1. Review of Minutes:
 - A. No Meeting in June & July
 - a. No amendments for May Minutes (attachment)
 - b. May- Chris Stull moves to accept the May minutes, and Bartlett seconds the motion.
 - c. May minutes approved.
2. Old Business:
 - A. Charter Renewal – Still in Progress
 - a. Ms. Comparini explains to the board member that the renewal is an ongoing process. The JAHS building was inspected on August 12 by an architectural firm hired by CPS.
 - b. It is believed that JAHS is 100% ADA compliant, which is something the inspection was looking for, but will wait to see results from the inspection.
 - c. Ms. Comparini predicts that there will be an update in about six months and advises the board members she will update them as she receives information.
 - B. Board Members – OMA
 - a. Ms. Ramirez confirms that all board members submitted proof of compliance. Ms. Comparini thanks the board members for their cooperation in completing the training.
 - C. 19-20 Conflict of Interest Forms – Due 7/1/19 (Walt & Donna)
 - a. Ms. Ramirez confirms that all board members submitted proof of training completion. Ms. Comparini thanks the board members for their cooperation in completing the training.
 - D. CTPF Independent Preliminary Audit Results
 - a. An \$8,000 payment was made on behalf of JAHS to the CTPF for the unpaid pension contribution that resulted from the audit. This balance was for pension payment not made for bonuses that were given to employees. Neither JAHS nor YCCS were aware that pension payments had to be made on bonuses. Now we know going forward.
 - b. The auditor was not happy the payment was made because fees (from auditing company) were not yet assessed.
 - c. It has been 3 months since the auditor emailed Comparini the preliminary results of the audit.
 - d. Chris Stull explained that the auditor was not happy with the payment because CTPF hired the auditing company to find mistakes. The fact that JAHS fixed the problem and was corrected within 90 days is a huge advantage to JAHS. Comparini will keep providing information as it becomes available.

- e. There is another \$30,000+ the preliminary report says JAHS owes to the pension, however Comparini has disputed this as the auditors are claiming pension payments not made were for former staff that did not have a valid license and payments to the pension are only required for those with a valid ISBE license. Have not received a response to the dispute as of now.

3. New Business:

A. Annual Independent Audit Status (Jim Babic)

- a. Mr. Jim Babic started the yearly independent audit 18-19 on 8/20-8/23. Final review will be received approximately in October. Ms. Comparini will request a meeting with the board members for Mr. Babic to present his findings.

B. 19-20 Budget (attachment)

- a. Ms. Comparini states that not many changes were made to the budget because program funds are not disclosed yet.
- b. No changes in salaries as of yet. Changes are not promised until full enrollment.
- c. Proposed salaries presented to the board (subject to making full enrollment). Board approves proposed salaries.

C. Convent Rental Negotiation Again

- a. About 6 or 7 years ago Ms. Comparini tried to rent the additional convent space to extend offices and work space for JAHS. The archdiocese chose not to rent it at that time and the building has been vacant since then.
- b. The Archdiocese reached out to Ms. Comparini in early summer and offered the building for rent. A walk through was conducted with JAHS & the archdiocese and rent negotiations began. The amount that JAHS offered to rent the building was \$2,000/month. They declined and decided it was better to leave it vacant.
- c. The building is deteriorating because it has been vacant for so many years. Currently the JAHS is using one room which was granted to us by Father Gary, who is no longer the parish administrator. We will keep using the room until we are told we can no longer use it.

D. Mr. Fox returns as instructional leader

- a. Restructuring allowed Mr. Fox to return to JAHS. Ms. Winter resigned as instructional leader and the position became available and was offered to Mr. Fox, he gladly accepted.

E. 19-20 Enrollment & New Hold Harmless

- a. Ms. Comparini explains to the board members that there is a new CPS program that might be available to JAHS. The program has a cost of \$28,000 and is basically an insurance policy that consists of a payout to JAHS for the number of students enrolled in 18-19 school year ONLY if JAHS does not make full enrollment (210 students) by September 30th. JAHS had a total of 211 students enrolled in 18-19.
- b. Ms. Comparini explains that the program is not optional and that the funds are deducted automatically before they are disbursed.

F. ALICE Training & Certification

- a. The five letter **acronym** police say everyone should know which stands for Alert, Lock Down, Inform, Counter, Evacuate. Ms. Comparini explains to board members that being a certified school helps protect

against lawsuits and scrutiny in case JAHS is a target of a violent situation inside the building. Ms. Comparini is also getting certified as an instructor. She will conclude her training in October and in turn will train the all staff.

- b. To become an ALICE certified school JAHS will have to submit a variety of documents, plans, proofs, evacuation plans, etc.
- c. Chris Stull agrees that this will protect JAHS from legal action in the event of.

G. 19-20 SQRP (18-19 data)

- a. School ratings come out in October; Ms. Comparini predicts that JAHS will be in the top 10 schools.

H. 20-21 SQRP (19-20 data)

- a. These scores pertain to the 19-20 school year. Many new categories (5 or 6) were added that will definitely result in lower scores.
- b. The new items mostly pertain to post-secondary categories. This presents a challenge to all school because students move on and staff loses contact with most students after graduation.
- c. Naviance system is in full effect. Many staff members have attended trainings and have become certified to navigate the program. All documents related to SQRP categories old and new; are entered/downloaded into the Naviance program.

I. 19-20 Board Meeting Dates 8/28/19, 11/27/19, 2/26/19, 5/27/20

- a. Ms. Comparini asks board members for approval on board meeting dates. Ms. Bartlett states and request a date change for the November board meeting. Chris Stull seconds the date change request and Ms. Comparini offers meeting changed to 11/26 @ 8:30am. Everyone accepts and the meeting is adjourned.