

\* Date: \_\_\_\_\_

\* Split Closing?  No  Yes Split Title Agency \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Sale Price: \_\_\_\_\_

Loan Amount: \_\_\_\_\_

Seller/Owner: \_\_\_\_\_

Seller Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Buyer/Borrower: \_\_\_\_\_

Buyer Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\* Property Address: \_\_\_\_\_

\* Permanent Parcel Number: \_\_\_\_\_

\* Transaction Type:  Search  Prelim Commitment  Refi  Purch/Cash  Purch /Mtg

\* Property Type:  Vacant Land  1-4 Family Residential  Commercial  New Construction

Lender Information: \_\_\_\_\_

Listing Agent: \_\_\_\_\_ Transaction Fee: \_\_\_\_\_ Email: \_\_\_\_\_

Selling Agent: \_\_\_\_\_ Transaction Fee: \_\_\_\_\_ Email: \_\_\_\_\_

Commission and split information: \_\_\_\_\_

\* Payoff Needed?  No  Yes

\* HOA?  No  Yes HOA Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Vesting Preference: \_\_\_\_\_

Email to [info@nextdoortitle.com](mailto:info@nextdoortitle.com)

Attach these files: purchase agreement and all addendum, EMD, Survey, Invoices, and miscellaneous documents