

## **Minutes of the COOCVE Recreation Committee Meeting –September 10, 2019**

In attendance: Jay Baimel, Marj Campbell, Susan Dove, Rita Pickar, Michael Rackman, Phil Raymond; Absent: Carol Bird-Davis; Representing Bay Management: Mike Burdman; Representing COOCVE: none

The meeting opened with the Pledge of Allegiance and a Moment of Silence at 9:30 a.m.

### **Minutes**

Rita tabled the minutes as they will be published in the next issue of *The Reporter*.

### **Chairperson Comments:**

Rita mentioned that the committee was involved in weekly workshops over the summer even though they did not meet for a monthly meeting. Rita stated that during today's meeting, motions that were made over the summer will be discussed. Rita thanked Andy Hackett and Mike Burdman for their assistance with hurricane preparations last week. Rita also mentioned that over the summer, they noticed that some neighbors who live outside CVE were using the facilities as a local swim club. They have obtained ID illegally. The facilities are here for the residents; they are the ones who pay for them. If you see anyone abusing the facilities, please let security or someone on the committee aware of this. The following rule will be enforced this year; *if you invite a guest to our facilities, you must be with them. This includes anyone from outside our Village who will be attending a show. They must be accompanied with you and your ID into the Clubhouse.* Over the summer the Committee met to bring CenClub to "life." Rita sent a certified letter to Mr. Nicholson, the President of Century Village Recreational Facilities, exercising the option to purchase the Recreation facilities as per the documents. Rita thanked the Recreation Committee as well as Master Management for the work that they did to bring this to reality. If anyone would like a committee member to further explain the CenClub process at one of their meetings, please let her know.

**Bay Management Reports:** Mike Burdman

**Clubhouse:**

Mike also thanked his staff for a job well done during the storm. It took his team two days to close down the Clubhouse where in the past it was more than three. He reminded residents that there is no building that can withstand 200 mph winds. In conjunction with COOCVE and MM, Recreation will be having a hurricane drive for supplies; the staff office will be the drop-off location.

*Facility Painting:* Summer Painting of the facility continues, the Card and Game Room, Card Room B, GPN, GPE, GPF, GPG and GPM, as well as both music rooms, were painted.

*Saunas:* Both the men's and woman's saunas have been sanitized and deep cleaned.

*Indoor Pool:* For better ventilation and fresh air, two hood fans have been added at the indoor pool.

*Restaurant:* During the annual maintenance of the restaurant building a new epoxy floor was installed as well as two new floor drains to make cleaning the floor easier. The AC was repaired, and all four units are up and running. Mike stated that he is getting bids on making the restaurant cooler and will be exploring all options.

*CVE Happenings:* A new digital version of CVE happenings will be sent out monthly to residents who are on the email list. Residents not on the list, should stop by the staff office or the bay management office and sign up. It's a great way to get alerts involving Recreation, the Clubhouse as well as emergencies and changes to the schedules.

*Upminister:* The restrooms at Upminister were remodeled with epoxy floors, wall tile, LED fixtures, plumbing fixtures and partitions. Upminister is the last pool that will require upgrading.

*Clubhouse:* 40 Year inspection was completed on the Clubhouse and submitted to the city.

*Season Showcase:* The season showcase ticket launch was July 26th and was a huge success. The sales and internet systems were both upgraded to increase the speed of each transaction; which was well received. Mike thanked all the residents who took advantage of purchasing tickets early to ensure they got their tickets before the shows sold out and the best possible seats.

## **General Maintenance**

In the last three months, 265 work orders were completed. The maintenance staff performed the following repairs; A 2-inch copper hot water line was repaired. A new 50-amp outlet was installed in the Kiln room; repaired a door at the Durham & Oakridge pools; repaired fence poles at several pools and courts; sealed windows in the Party room; replaced a transformer & light timer at the Swansea tennis court; replaced all light bulbs in the gym/fitness center to energy-efficient LED lights; repaired shower at the Ashby pool and performed annual PM at the restaurant (repaired a floor drain in the kitchen, painted window frames & baseboards, repaired holes on walls, replaced a ceiling fan and light and cleaned the duct vents and grills).

## **Pools**

There were 86 work orders completed in the last three months. Preventative maintenance was completed at the Oakridge, Lyndhurst North, Newport and the Ventnor pools. Ventnor is having nonskid tiles installed at the top of steps. Apex construction will be correcting the floors at both Westbury and Ventnor. Preventative maintenance will be performed on Durham and Tilford. Pressure washing pool decks will begin in September and continue into October.

## **Community Announcements**

*Employee of the Month:* July -- Tayra Ramos from the staff office; August -- Project Specialist, Jerry Mall and Andy Hackett is the Employee of the Month for September.

*Summer shows:* Tickets for the summer shows are currently on sale; tickets are \$6 and all scheduled in the Party Room.

*Dinner on the Town:* This month the group will be going to the Wellington Green Mall on Wednesday, September 18. Tickets are \$10; tickets can be purchased at the box office.

*Theatre Tickets:* Season tickets are still on sale and can be purchased at the box office or at [www.cveevents.com](http://www.cveevents.com)

Jay mentioned that the official legal name for CenClub would be CenClub Recreation Management Inc. this change will go in effect after January 1.

**New Business: None**

**Old Business:**

Rita then discussed the motions that were approved over the summer. *Paving project* - not to exceed \$240,000; this will include the back area and straightening out of the driveways. *Upminster poolhouse* - not to exceed \$42,000. *Epoxy flooring* installed in the restaurant – not to exceed \$8,500. *Theatre sound* – not to exceed \$77,000. Mike mentioned that acoustic paneling is being added to the perimeter and back walls to keep the sound much clearer. *Headphones/Equipment* for the hearing impaired - \$23,000. The restrooms in the ID hallway will also be refreshed.

A motion to adjourn was made by Susan Dove and seconded by Phil Raymond at 9:50 a.m.

Respectfully submitted by,

Rita Pickar

Recreation Committee