



# **Wexford West Homeowners Association**

## **Board Meeting Minutes:**

**November 09, 2021**

**ZOOM MEETING**

**Meeting Called to Order:** by Jaclyn/Steve at 7:01 p.m.

**Quorum Established:** Board In attendance - Jaclyn Sanchez (Pres), Steve Cybulski (V.P.), Matt Hardy (Tres.), Catie Sperber (Sec.), Cheryl Reed (MAL).

**Approval of Minutes:** Jaclyn motioned to approve the minutes of 10/10/21; 2<sup>nd</sup> by Cheryl, and the motion was unanimously approved.

### **Action Items:**

1. None.

### **Community Improvement Planning:**

1. Park Benches-Get quote on new benches and table for in front of swings.
2. New Message Board for Park and Communications- called and received a quote, will purchase.
3. Motion lights- Solar, Harbor Freight, will be placed on the sign.
4. Trees- Wilcox Nursery-Phone: 727.595.2073.
  - What asking for?
  - Live Oak \$500 budget, what is the best value.
  - Planting location, delivery and planting.

### **Information, Discussion, Updates:**

1. Mailing of the annual notice / Review for approval
2. Newsletter mail, email or posted- emailed, FB, Website and a copy on the new message board (when arrives)
3. Verbiage on the Website needs to be changed - on hold for when the park sign is in place.
4. Ensure that the communication with the Daventry Board is happening and per the regulations. notification of the annual meeting, dues and budget.
  - o Catie to check with Joy
  - o Matt to check with Roger

### **Finance Report:**

1. Matt Hardy provided the financial update. Financial spreadsheet will be sent to Daventry.
2. Reviewed Year End Budget projections/Year end approval.
3. Steve has formula for next years.
4. Matt emailing a copy to Daventry.

### **New Business:**

1. Catie, Jackie, and Matt to discuss membership/ mailing list for Assessments/Proxies.
2. No meeting December. January (01/11/2022) Annual Meeting with be at church

**Adjournment: Meeting adjourned at 7:41 p.m.**

**The next Board meeting will be held on January 11, 2022 at 7:00 p.m.**