

**TOWN OF MAPLE CREEK
RULES FOR TOWN HALL RENTAL**

You must be a Maple Creek resident and taxpayer. NO third party use.

Reservations may be made up to 1 year in advance.

Reserve the date with the Clerk, sign to comply with the rules, and pay a \$25 non-refundable fee to help cover the utility and maintenance costs.

Hall will be opened/closed the day of use (unless other arrangements are made) by the clerk at the agreed time.

Resident is responsible for condition of hall when finished to include; floors swept and mopped, table and chairs wiped down, and bathroom and kitchen cleaned.

All garbage must be taken with you. None is to be left outside or burned.

No smoking. This is a public building.

No furniture is to be removed from the hall.

No sitting or standing on tables.

No decorations are to be mounted on the ceiling.

Resident using hall is in charge of responsible consumption of any alcoholic beverages.

Phone is for emergency use only.

Town of Maple Creek is not liable for any injury or accident.

You are liable to replace any broken or damaged property.

Failure to comply with these rules will result in refusal for permission to use the hall again.

Date of use _____
Open Hall _____ Close Hall _____

Phone numbers: Town Hall 920-982-3929
Larry Katerzynske, Clerk Paul Gitter Larry Morrison Jim Young Tory Much
634-9429 538-4999 878-0973 450-5287 982-3915

PLEASE RETAIN THIS PAGE FOR YOUR RECORDS

RETURN THIS PAGE TO THE CLERK*
Page 2 Town Hall Rental Form

Date of use _____

Open Hall _____ Close Hall _____

I, the undersigned, hereby agree to these rules and regulations as set forth by the Town of Maple Creek, and have received my copy. I have also included the \$25 non-refundable fee as set by the Town Board effective January, 2006.

Dated this _____ day of _____, 20____.

Signature of resident _____

Phone number _____

*Town of Maple Creek
Larry Katerzynske, Clerk
N5355 Fuerst Road
New London, WI 54961

For Municipal use

Date received and filed _____

Payment enclosed _____

Official Signature _____