

Clarion County Career Center
Joint Operating Committee Reorganization Meeting
Minutes
December 22, 2020

The reorganization meeting of the Clarion County Career Center Joint Operating Committee was called to order at 7:00 p.m. on December 22, 2020 by Braxton White, Chairperson. Members present and in-person were: Jim Beary, Joseph Billotte, Dwayne VanTassel, and Braxton White.

Members present and attending virtually via Zoom were: John Creese, Linda Ferringer, Jill Foys, Corey Sherman, and Jameen Stump. Corry Bish joined the Zoom meeting after roll call was taken.

Members absent: Todd MacBeth, Donald Nair, James Shaftic and Tressa Smith.

Administration present and in-person were: Traci Wildeson, Director and Joseph Carrico, Superintendent of Record. (IT support for Zoom was provided in-person by Walt Slywczuk, Computer Networking Instructor.)

Linda Skelley, Board Secretary/Confidential Secretary was absent.

Elections:

Jim Beary, seconded by Braxton White nominated Dwayne VanTassel to be the temporary chairperson to conduct the election of Chairperson for the Joint Operating Committee. A motion to close nominations was made by Linda Ferringer and seconded by Jill Foys. With all members voting in the affirmative, **IT WAS RESOLVED** to appoint Dwayne VanTassel as temporary chairperson.

Jill Foys nominated Joseph Billotte for the office of Chairperson with Corey Sherman seconding the nomination. A motion to close nominations was made by Jim Beary with Braxton White seconding the motion. With all members voting in the affirmative, **IT WAS RESOLVED** to appoint Joseph Billotte as Chairperson of the Joint Operating Committee for December, 2020 – November, 2021.

Newly elected Chairperson, Joseph Billotte asked for nominations for the office of Vice-Chairperson. Jill Foys nominated Jim Beary for the office of Vice-Chairperson, with Dwayne VanTassel seconding the nomination. Dwayne VanTassel made a motion, seconded by Jill Foys, to close the nominations. With all members voting in the affirmative, **IT WAS RESOLVED** to appoint Jim Beary as Vice-Chairperson of the Joint Operating Committee for December, 2020 – November, 2021.

Jim Beary nominated Jill Foys to remain the Treasurer until June, 2021 with Linda Ferringer seconding the nomination. Dwayne VanTassel made a motion to close the nominations with Corey Sherman seconding the motion. With all members voting in the affirmative, **IT WAS RESOLVED** for Jill Foys to remain the Treasurer of the Joint Operating Committee until June, 2021.

Committees Established:

Committee assignments will remain the same. Jill Foys made a motion to recommend the Chair and Vice-Chair and one additional member to serve on the Negotiations Committee, due to the Personnel Committee having a large number of members. The motion was seconded by Dwayne VanTassel. Joseph Billotte, Chairperson asked for volunteers to fill the third position and Braxton White agreed to serve as the third member of the Negotiations Committee. With all members voting in the affirmative, the Negotiations Committee will be made up of Joseph Billotte, Chairperson, Jim Beary, Vice-Chairperson and Braxton White.

Meeting Dates Set

On a motion by Jim Beary, seconded by Dwayne VanTassel, with all members present voting in the affirmative, **IT WAS RESOLVED** to set the following meeting dates for 2021, with the committee meetings to begin at 6:00 p.m. and the combination work sessions/business meetings to begin at 7:00 p.m.

Monday, January 25, 2021 (Committee: Personnel)
Monday, February 22, 2021 (Committee: Facilities-Building & Grounds)
Monday, March 22, 2021 (Committee: Finance)
Monday, April 26, 2021 (Committee: Strategic Planning)
Monday, May 24, 2021 (Committee: Personnel)
Monday, June 28, 2021 (Committee: Facilities – Building & Grounds)
*Monday, July 26, 2021 (optional) (Committee: Finance)
Monday, August 23, 2021 (Committee: Strategic Planning)
Monday, September 27, 2021 (Committee: Personnel)
Monday, October 25, 2021 (Committee: Facilities – Building & Grounds)
Monday, November 22, 2021 (Committee: Finance)
Tuesday, December 21, 2021 (3rd Tuesday) (Committee: Strategic Planning)

*The July date was corrected from July 27, 2021 to July 26, 2021 and the revised meeting date listing will be included in the January, 2021 meeting agenda.

Adjournment:

On a motion by Dwayne VanTassel, seconded by Jim Beary, with all members voting in the affirmative, the meeting was adjourned at 7:13 p.m.

Respectfully submitted,

Linda Skelley (as per Zoom meeting recording and Traci Wildeson’s notes)
J.O.C. Secretary