

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____

_____20_____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

December 9, 2020

Chairman Fredrick Houston called the December 9th regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Chairman Fredrick Houston - present, Vice Chairman Robert Toman - present, Trustee William Spellman – present. Also present were Fiscal Officer James DeCenso, Road and Maintenance Supervisor Matt Stroney, Zoning Inspector Wayne Sarna, Zoning Commission secretary Dee Tripp, Zoning Appeals Board Chairman Jim Tripp, and Fire Chief Ted Smith. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the last regular meeting held November 18, 2020. No one in attendance requested that the minutes be read. Trustee Toman made a motion to accept the meeting minutes. Trustee Spellman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that November's receipts were \$21,289 and expenditures were \$45,668. Included in November's receipts was \$4,593 in Ohio BWC Premium Refunds. Expenditures included \$9,881 to Stryker for the Lucas (Using CARES Act/Ohio CRF Funds) and \$4,773 to Stryker for a 4-year maintenance program for the Lucas. Total YTD receipts through November 2020 were \$606,797 and total expenditures were \$611,256. The total gross fund balance as of November 30, 2020 was \$607,571. The General Fund contingency balance is now at \$6,445 after encumbering \$4,500 in November for the new windows in the Fire Hall. The Fiscal Officer then presented invoices for approval of \$4,424 for the 2021 Ohio BWC estimate, \$119.95 for a Brush Truck Battery from Denny's Auto Supply, \$463.16 to Western Reserve Landscape for Plowing/Salt and \$420 to COSE for 2021 Membership. **Motion 2020-108** Trustee Spellman made a motion to approve the \$5,427.11 in expenditures presented. Trustee Toman seconded the motion. The roll call vote was all in favor. Mr. DeCenso then reviewed some items that were discussed during the 2021 Budget Workshop that preceded the Board meeting. He requested that the Board officially transfer back to the General Fund, the \$6,600 that was originally advanced to the Fire Fund to assist with EMS On-Call expenses. The monies were never used and should return to the General Fund. **Motion 2020-109** Trustee Toman made a motion to return the advance of \$6,600 from the Fire Fund to the General Fund that was made in 2018. Trustee Spellman seconded the motion. The roll call vote was all in favor. Mr. DeCenso then requested \$500,000 for 2021 temporary appropriations. He advised that the temporary amount would authorize payments through the first three months of 2021 and would be replaced by permanent appropriations as soon as they were approved. **Motion 2020-110** Trustee Spellman made a motion to approve \$500,000 as temporary appropriations for 2021. Trustee Toman seconded the motion. The roll call vote was all in favor. The Fiscal Officer then reviewed the quotes for the 2021 Township Group Health Insurance Plan. The current Medical Mutual plan still offers the lowest price despite a 9.4% rate increase. He advised the Board that Medical Mutual did issue a premium credit of \$1,273 in December for COSE experience rating. **Motion 2020-111** Trustee Spellman made a motion to renew the Medical Mutual Agreement for 2021. Trustee Toman seconded the motion. The roll call vote was all in favor. Mr. DeCenso then reviewed the EMS Fund Revenue and Expenses through November. The EMS Dept spent \$3,743 more in November than collected. Year to date expenditures have exceeded collections by \$34,388. During the same eleven-month period, the Fire Fund had excess revenue over expenses of \$39,127. The net of the two departments is a positive \$4,739 through November 30th. Mr. DeCenso then advised the Board that the 2020 NOPEC Grant reimbursement program has been extended through 2021, so that there is no need to rush through any spending of the approved grant of \$3,622 by year end. The Board then discussed the request from Western Reserve Schools to purchase salt from the Township. The logistics will be administered by Western Reserve Landscape. The current cost is \$80.85 per ton, but always subject to change. **Motion 2020-112** Trustee Spellman made a motion, pursuant to ORC 505.66, to sell salt to the Western Reserve School System at Township cost plus any loading or delivery fees. Trustee Toman seconded the motion. The roll call vote was all in favor. Mr. DeCenso then advised the Board that he recently participated in an IT audit by OTARMA. Results will be shared when made available.

ROAD and MAINTENANCE: Mr. Matt Stroney advised the Board that there were two burials in November. He reported that the Wreath for Veterans ceremony, held on December 5th was highly successful. He reviewed a quote of \$1,876.88 for tree trimming at the cemetery. He then reviewed the quotes and specs for the different windows available for the Fire Hall. The Board reviewed the window options and quotes. After discussion

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Regular Trustee Meeting December 9, 2020 Continued

regarding two-pane versus three-pane windows and colors, the Board authorized Mr. Stroney to order the white three-pane windows using the purchase order approved last month. The Board then reviewed the quote for the tree trimming and felt that the price was too high. The Board instructed Mr. Stroney to attempt to gather some additional quotes. The project was originally approved at \$400.00. Mr. Stroney then reviewed the LED light project for the Road Bldg. and Fire bays. The Board would like to have all costs associated with the project and submit this project to NOPEC for the anticipated 2021 grant.

ZONING REPORT: Mr. Sarna reported that no permits were issued since the last meeting. He is still trying to schedule a meeting with Attys. Finamore, Mathews and the Atty. representing the Lewis' regarding the site plan that was denied for the property on Route 45. He reported that there is a new roof on the house at 11535 Akron Canfield Rd. He felt that the property has been cleaned up and he is closing that complaint. He also notified the complainant of the CCW classes held on Bailey Road that the issue has been resolved and will also close that complaint. He also reported that the complaint of debris on a property on Berlin Station Rd has been resolved. He reported that he continues to attempt to contact the owner of the mobile home at 11971 Palmyra Road. He has requested assistance from the Mahoning County Prosecutors office to make contact.

Chairman Houston then recognized Jim and Dee Tripp who discussed the need to review the current membership of their respective Boards. Chairman Houston reported that he has reviewed the responsibilities of the ZBA to Mr. Andrew Baltes of the Township and that he has agreed to serve. **Motion 2020-113** Trustee Spellman made a motion to appoint Andrew Baltes as an alternate to the ZBA and to re-appoint Daniel Stout to another fire year term on the Zoning Commission and Robin Whitehair to a five-year term on the Zoning Board of Appeals. Trustee Toman seconded the motion. The roll call vote was all in favor.

FIRE DEPARTMENT: Chief Smith reported that there were 21 calls in November, including 14 EMS calls with 6 transports of which the Township transported 5 patients and Berlin transported 1. He also reported that the Department provided mutual aid three times to surrounding communities. He reported that he has been working with Steve Sinn from the 911 system to get the new county Cad system integrated with the emergency reporting system. Chief Smith reported that the new 911 dispatch fee will be a flat fee of approximately \$6,000 per year. The annual fee is based on a \$30 per call estimate. This represents a significant reduction in cost to the Township. The Chief then requested approval to arrange to have a preventive maintenance performed on the battery rescue tool. The cost is \$323.00. The Chief reported that he is pushing more on-line CE for department members as in-person drills are discouraged during the pandemic. He also reported that the department may be receiving another Lucas unit from University Hospital as a grant. The Chief then began discussion with the Board about continuing the On-Call program. The Board has attempted to discuss including other localities into the call response area however, there has not yet been any definitive responses. The Board acknowledged that the quick response to the residents has been outstanding but the funding abilities by the Township is limited. The use of CARES Act funds has been significant in allowing the On-Call program to continue through 2020. The Board agreed to continue to discuss joint efforts with other townships while reviewing the ability of the Township to continue funding the program alone. The Board agreed to maintain funding the On-Call program for four more months. **Motion 2020-114** Trustee Spellman made a motion to extend funding the On-Call program through April 30, 2021. Trustee Toman seconded the motion. The roll call vote was all in favor. **Motion 2020-115** Trustee Spellman made a motion to approve \$323.00 for preventative maintenance on the Howell Rescue Tool. Trustee Toman seconded the motion. The roll call vote was all in favor.

COMMITTEE REPORTS:

Trustee Spellman reported that the Tree Lighting service that will be held at Ellsworth Community Church on Saturday December 18th at 6:00 PM.

Trustee Toman discussed his efforts with surrounding townships regarding EMS On-Call participation.

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Trustee Houston discussed the Veterans for Wreaths ceremony.

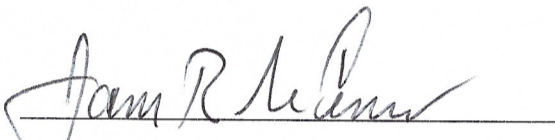
OLD BUSINESS:

No Old Business to discuss

NEW BUSINESS:

The annual Trustee's Organizational meeting will be held at 9:00 am on Saturday January 2, 2021 at the Fire Hall. The regular meeting will be held immediately following.

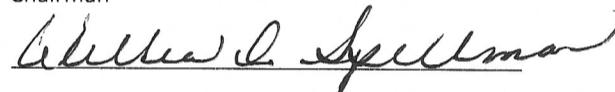
At 9:05 pm, Trustee Toman made a motion to adjourn. Trustee Spellman seconded the motion. The roll call vote was all in favor.



Fiscal Officer



Chairman



Trustee



Trustee