

1 **Rockford Town Council Regular Meeting**  
2 **August 16, 2023, 7pm**  
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
6 SUMMARY OF THE DISCUSSION AND VOTING.  
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8 Ms. Roecks called the regular meeting to order at 7pm with the Pledge of Allegiance.  
9

10 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Tim  
11 Fricke, Micki Harnois, Walt Whitman and Kevin Willms. Clerk/Treasurer Heidi Johnson and Public Works'  
12 Dave Thompson were also in attendance.  
13

14 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**  
15 **Motion was carried.**  
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17 **Mr. Fricke made a motion to approve the minutes from the 08/02/2023 regular meeting. Mr. Whitman**  
18 **seconded the motion. Motion was carried.**  
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20 Undersheriff Kittilstved and Lieutenant Elliot spoke about the Sheriff's Department installing a Flock Safety  
21 Camera in the town limits. They explained that this camera has the capability to help in crime prevention by  
22 scanning license plates and the make/model of each vehicle that passes it and reporting it live to the  
23 security headquarters. Officer Kittilstved also said that these cameras are not going to be used for traffic  
24 violations, only crime related activities. There was discussion about what the cameras and the Flock system  
25 is capable of doing and how it can help the Sheriff's Department "virtually patrol" the areas where they are  
26 located. Council was receptive to this new system.  
27

28 ANNOUNCEMENTS

- 29 - Movie in the Park 08/17 Bad Guys
- 30 - Vacation Bible School (RUMC) 08/22-08/24

31 COUNCIL REPORTS

32 COMMISSION/COMMITTEE REPORTS

33 Planning Commission – next meeting will be on 09/05/2023.

34 Ballfield Committee - Mr. Whitman has built the majority of the dugouts and they have been transported to  
35 the ballfield. The infield dirt has been delivered and sprinklers have been moved.

36 Asset Committee – Deputy Clerk, Jennie Hagen, has been working on updating a Capital Facilities Plan for  
37 inclusion in the Comprehensive Plan.  
38

39 PUBLIC COMMENT

- 40 - Resident Ivan Willmschen asked if there is a budget and plan for the ballpark. Ms. Roecks said yes,  
41 there are both, but the committee needs to get together again to discuss the remaining  
42 projects/donations.  
43

44 ORDINANCES/RESOLUTIONS

45 **Mr. Stevenson made a motion to adopt Ordinance 23-03, amending the 2023 budget. Ms. Harnois**  
46 **seconded the motion/ Motion was carried.**  
47

48 OLD BUSINESS

49 Doug Primmer will be repairing the skylights and south wall of the exhibit building over the next week.  
50  
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54 NEW BUSINESS

55 **Mr. Stevenson made a motion to approve the Special Event Alcohol Permit Applications for the SE**  
56 **Spokane County Fair. Mr. Whitman seconded the motion. Motion was carried.**

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58 STAFF REPORTS

59 Public Works

60 Mr. Thompson reported various projects Public Works has been working on.

- 61 - The shed for the booster pump is almost ready to install.
- 62 - The furnace at the fire station is currently being installed.
- 63 - The bathrooms in the park are being painted.
- 64 - Two applications for TIB funding were submitted. A pavement preservation (to start 2025)project  
65 and a "maintenance" project were submitted. Both projects are for multiple streets in town.
- 66 - Mr. Thompson asked if he could attend the IACC Conference in Wenatchee in October. He has  
67 qualified for a scholarship for the registration, but the hotel will need to be paid for. Council agreed.

68  
69 Clerk/Treasurer

- 70 - Mrs. Johnson said she is working on implementing a texting program for residents to receive town  
71 related alerts.
- 72 - Mrs. Johnson will be applying for a grant through the Recreation and Conservation Office to replace the  
73 picnic tables in the park and resurface the basketball court. No match funds are required.

74  
75 PUBLIC COMMENT

- 76 - Lorrie Engle said that she ordered ramps for ADA accessibility into the Rabbit/Poultry Barn during the  
77 fair. She said something more permanent may be needed at a later date. She also said that she will be  
78 applying for a grant through USDA to refinish the floor and update the electrical in the Exhibit Building.  
79 The grant application may also include extending the paths in the park to be ADA compliant.
- 80 - Ivan Willmschen asked what the checks/payments for Jeremy Dau and JUB Engineers are for. Mrs.  
81 Johnson said Jeremy's is for reimbursement of overpayment on his utility bill and the JUB payment is  
82 for the Sewer Improvements project, which will be reimbursed by grant money.

83  
84 APPROVE CHECKS

85 **Mr. Stevenson made a motion to approve checks 18143-18164 for a total of \$43,873.95. Ms. Harnois**  
86 **seconded the motion. Motion was carried.**

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88 **Mr. Willms made a motion to adjourn the meeting. Mr. Stevenson seconded the motion. Motion was**  
89 **carried.**

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91 The meeting was adjourned at 8:13pm.

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor