

Southwyck Community Association
Minutes, Board of Directors Meeting
March 7, 2024

A regular meeting of the Southwyck Community Association Board of Directors was held on March 7, 2024, via videoconference. Board members present: Helen Bilyeu, John Fisher, Vanessa Helmer, Kevin Shaw, and Rick Nelson. Residents: Homer Franklin. Others: Kathy Dooley of Community Management Solutions. A quorum was verified and the meeting called to order at 6.30 pm.

Secretary's Report: The February meeting minutes were approved by motion made, seconded, and passed.

Treasurer's Report: The revised December financial reports were reviewed. After discussion, the decision was made to move from CIT to Chase and to purchase another CD. After review, a motion to approve the January financial reports was made, seconded, and passed.

Business: *Project/Repair Updates* – Brick wall repairs – Ms. Bilyeu will walk the walls with a representative from BRI to create a scope for additional repairs. Clubhouse – Ms. Bilyeu has talked with the Designer, who will be providing updated drawings. Sidewalks – Mr. Nelson has been collecting estimates for sidewalk repair along Morgan Rd. Cost is coming in around \$31,500. Landscape – Ms. Bilyeu has a walkthrough with the landscaper scheduled to look at plant needs at the entryways. *Special Events* – Ms. Bilyeu reported that no one has volunteered to help with the May event. It may need to be cancelled. She will wait another week before deciding.

New Business: Kevin Shaw was welcomed as a new member of the Board of Directors. The July meeting will be held July 11 due to the July 4 holiday.

Members moved to Executive Session at 7:00 p.m. Board members waived late fees on 2 accounts. Ms Dooley reported that the attorney has advised that it would be a violation of Texas Property Code to create a policy prohibiting Section Board members from serving on the Master Board at the same time.

There being no further business, the meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Kathy Dooley, Recording Secretary