

EAST RANGE WATER BOARD

Monthly Meeting Minutes

Thursday, March 20, 2024

City/Town Government Center

4:30 P.M.

Appointed Board Members for City of Aurora: Doug Gregor, Chairman of the Board; David Skelton; Dennis Schubbe;

Appointed Board Members for the Town of White: Jon Skelton, Vice Chairman of the Board; Clark Niemi;

Other Team Members: Luke Heikkila (COA); Kimberly Berens (COA); Jim Gentilini (COA); Joshua Stier (Bolton & Menk); Mia Thibodeau (Fryberger Law); Richard Hess (COA Councilor)

AGENDA

1. A board meeting was called to order by Chairman Gregor at 4:31 PM

2. Consent Agenda

- a. Approve February 11, 2024 Regular meeting minutes
- b. Approve February 14, 2024 Special meeting Minutes
- c. Approve February 28, 2024 Special Meeting Minutes
- d. Approve Treasurer's Report - Fund Balance: \$250,535.35
- e. Approve Disbursements - \$11,342.50

MOTION BY CLARK NIEMI, SUPPORTED BY DAVE SKELTON TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

MOTION CARRIES

3. Legal matters

- a. Scenic Acres Land and Facility Title Clearance Status - Jon Skelton will send a notice to Jodi to direct Fryberger to transfer title interests to the Town
- b. Creation of New Legal Entity Timeline & Guidance – Tabled to end of Project;
- c. Resolution 2024-002 Authorizing City as Fiscal Agent (tabled from last month – new version reviewed by Mia)

MOTION BY DENNIS SCHUBBE, SUPPORTED BY JON SKELTON TO APPROVE RESOLUTION 2024-002 INCLUDING EDITS BY LEGAL COUNCIL

MOTION CARRIES

- d. St. Louis County Lease Amendments checklist & other land status updates
- e. Construction Management Phase Discussion – Expectations & Approval of Construction Management Agreement for Professional Services with Bolton & Menk – Enclosed

MOTION BY CLARK NIEMI, SUPPORTED BY DAVE SKELTON TO APPROVE THE BOLTON & MENK MANAGEMENT CONTRACT SUBJECT TO SUGGESTED EDITS BY LEGAL COUNCIL AND THE CHAIR AND CO-CHAIR FINAL DISCUSSIONS.

MOTION CARRIES

- f. Approval of Construction Phase Assistance Professional Services Agreement with SEH – enclosed

MOTION BY DOUG GREGOR, SUPPORTED BY DAVE SKELTON TO APPROVE AGREEMENT WITH SEH FOR PROFESSIONAL SERVICES WITH SUGGESTED EDITS BY LEGAL COUNCIL TO TRANSFER REQUESTED DATA FROM SEH TO BOLTON & MENK AT A COST NOT TO EXCEED \$2,000.

MOTION CARRIES

4. Guests – No Requests

5. Engineering Updates – Bolton & Menk

- a. Funding Initiatives & Cumulative Accounting

- i. Notice of award from EPA and agreement
 - ii. Gregor update on Testimony before House Economic Development Committee or WIF Financing & PFA Meeting updates
 - iii. Affordability Rate Reset
- b. Engineering Work – March 2024 – Bolton & Menk 3/14/2024 Project Updates Letter
 - i. Contract Ratification with Magney
 - ii. Contract Ratification with Utility Systems of America
 - iii. Technical Committee Report
 - iv. Appropriation's Permit – DNR Review status on-going per Josh
 - v. Federal Environmental Review Status
 - vi. Project Certification
 - vii. Contingency Agreement Status
 - viii. Project Permits
 - ix. Project Schedule
- 6. Community Outreach – Bolton & Menk Communication Plan Enclosed; potential community meeting as soon as mid-April. Bolton & Menk will plan and pull this meeting together.
- 7. Other Business
 - a. St. James Pit & Current water plant updates – Jim Gentilini; pumping continues; currently at a level where pumping was stopped in the spring of 2023.
 - b. Hoyt Lakes Facility Plan update – invite to next board meeting

MOVED BY DAVE SKELTON, SUPPORTED BY JON SKELTON FOR DOUG GREGOR TO EXTEND OPEN INVITATION TO HOYT LAKES TO ATTEND ALL FUTURE MEETINGS OF THE ERWB
MOTION CARRIES

8. Next Meeting Date: Wednesday April 17, 2024 at 4:30 pm

9. Adjournment

MOTION BY CLARK NIEMI, SUPPORTED BY JON SKELTON, TO ADJOURNE AT 6:01 PM
MOTION CARRIES