



THE CO-OP PRESCHOOL

220 S. MAIN STREET • LOMBARD, ILLINOIS 60148

PARENT BOARD MONTHLY MINUTES January 5, 2021

Present:

Amy Thorpe, Chair	amy.elizabeth.thorpe@gmail.com
OPEN, Vice Chair	TBD
Liz Brezinski, Secretary	lzbethmarie@gmail.com
Robyn Pike, Financial Advisor	pike.robyn@gmail.com
Teri Wedel, Treasurer	twedel@gmail.com
Brenda Bailey, Treasurer	brenda.bailey.8@gmail.com
Jolie Walker, Fundraising	jlreal@gmail.com
OPEN, Housekeeping	TBD
Kate Gerlesits, Vice Chair	kategerlesits@yahoo.com
Michelle Bauman, Director	director@thecooppreschool.com

Absent:

Meeting called to order at 3:04 PM

I. 2021 Budget Overview

- a. 2021 budget is based on enrollment of 91 students
- b. Payroll: Budget reflects no staff pay increases. There is a possibility of EOY bonuses if the funds are there
- c. Other Expenses: Budget for supplies has been reduced
- d. No community events planned for the school year due to uncertainty of COVID restrictions
- e. Two in-school parties planned

Amy requested the presented budget for 2021-2022 school year be accepted. Kate motioned to accept, Jolie seconded the motion. Budget accepted.

II. 2021 Tuition

- a. To help cover the cost of being closed this year: tuition raised by \$5 for every class, registration fee raised by \$5 for first child (no increase for additional children), Enrichment & Reading Readiness fees raised by \$5 per session

Amy requested the presented tuition fee schedule for 2021-2022 school year be accepted. Kate motioned to accept, Jolie seconded the motion. Tuition fee schedule accepted.

III. Summer Camp

- a. Michelle and Robyn went over the numbers, and summer camp is a go for 2021.
- b. T/W/Th, 9-11:30am, June & July
- c. 2 classes: 3yr old class, 4 & 5yr old class
- d. Will consider opening to 6yr olds who previously attended Co-Op if we aren't meeting minimum enrollment

IV. Registration

- a. Registration materials will go out to current Co-Op families as soon as they are updated with new fees/dates
- b. Michelle is not sure yet how open enrollment will work. No open house this year

V. Staff Update

- a. All teachers will be returning with the exception of Jen
- b. Michelle hopes to fill the opening in PreK internally

VI. Fundraising Update

- a. Charleston was very successful as a fully-online fundraiser
- b. Restaurant fundraisers have not done well
- c. GiveGab is a fully online fundraising platform. Amy has experience with GiveGab and will help Jolie. Thinking February for this fundraiser

VII. Other

- a. Need to publish non-discrimination statement with Lombardian. Liz will handle.
- b. Will we have any COVID forms to include with registration materials? Unsure at this time, will verify with DCFS rep
- c. Contract with First Church has ended. Has there been any discussion about rent going forward? No current board members were involved with any previous contract negotiations. Michelle and/or board members will have to meet with church staff.

Upcoming Events

Next Board Meeting

TBD

Meeting adjourned at _____ PM

