



APPLE VALLEY HEIGHTS  
COUNTY WATER DISTRICT

9429 CERRA VISTA  
APPLE VALLEY, CA 92308

**REGULAR MEETING – TUESDAY, FEBRUARY 16, 2021 – 6:00 P.M.**  
**GOOGLE MEET LINK:**

<https://meet.google.com/tob-dezu-fzw>

**BOARD OF DIRECTORS:** Patricia Duwel, William Woody, Larry Hunter, Michael Kaminsky, Roxanne Roberson.

- A. Meeting Called to Order, Pledge of Allegiance.
- B. Roll Call:
- C. Public Comment: Members of the public will be allowed to address the Board of Directors for no more than five (5) minutes on any agenda item prior to the Board's decision on the item. Comments on any issues, which may or may not be on the agenda, are also welcome and subject to the five (5) minute limit. If anyone present wishes to be heard, please let the Board President know.
- D. General Manager Report:
  1. February 2021.
  2. January 2021 Efficiency Report.
  3. AVHCWD – Current Operations/COVID Response/Director Preference for Meetings Update (Verbal).
- E. Grant Funding Update & Progress/Discussion/Action Items:
  1. Meeting Update – GM Report (Verbal).
  2. Grant Checking Account Report.
- F. Discussion/Information:
  1. January 2021 Delinquency – 27 Past Due Letters Mailed & Past Due Fees Applied (Verbal).
  2. Profit/Loss – January 2021.
  3. Revenue Report – January 2021.
  4. Account Aging Report – Receivables as of 2/16//21 (Account Holder Names Removed).
  5. Director Head Shots – District ID Cards: Woody & Hunter (Verbal).
  6. MWA Subarea Advisory Committee Recommendations (Alto & Centro).
  7. CSDA Board of Directors: Call for Nominations-Seat A
- G. Consent List: It is recommended that the Board of Directors consider approving a number of agenda items as a Consent List. Consent items are routine in nature and can be enacted in one motion without further discussion. This procedure conserves meeting time for a full discussion of significant issues.
  1. Approve January 19, 2021 Regular Meeting Minutes.
  2. Approve Accounts Payable/Pay Warrants (Bills to be paid).
- H. Discussion/Action Items:
  1. Approve February 2021 Office Rent Payment
  2. Approve G.A. Hunter Transparency Report / Internal Audit Payment – Oct / Nov 2020
  3. Request Authorization to Send Lien Letter and Apply Lien (if no response in 30 days).
    - A. ACCT # 184
    - B. ACCT # 110C
    - C. ACCT # 82
    - D. ACCT # 28
  4. Policy # 3037 Revision – Provide temporary authorization (due to COVID Pandemic), for District GM, to approve extended customer payment arrangements, not to exceed 8 months.
  5. Annual Audit: FY 2019-20
- I. Directors Comments:
- J. Adjournment: There being no further business to come before the Board of Directors, it is recommended that the meeting be adjourned.



APPLE VALLEY HEIGHTS  
COUNTY WATER DISTRICT

9429 CERRA VISTA  
APPLE VALLEY, CA 92308

**Next Regular Meeting Tuesday, March 16, 2021 @ 6:00 P.M.**

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the District may be obtained from the District office, 9429 Cerra Vista Street, Apple Valley, CA 92308