



Kairos of North Carolina State Committee Quarterly Advisory Council State Representative Report

State Committee Meeting Date:

Advisory Council:

State Rep:

What events have occurred in the last 3 months, i.e., Weekends, training, Fund raising, etc:

Any challenges the AC faces and how they were overcome or plans to solve them.

New things going on that are being tried. Successful or not?

What tools are you using for recruitment?

What are the AC plans for the next 6 months, 12 months?

This is just an outline and a few suggestions as to what needs to be in your Quarterly AC State Representative Report. The report is to be emailed to John Barker, sec@kairosnc.org at least a week before the scheduled meeting. Please send it to him in Word format if at all possible. Keep it as brief as possible, however, include as much pertinent information that is needed.

Per the Advisory Council Operating Procedures:

State Chapter Committee Representative: (Standard position for all programs) – The liaison for the Advisory Council to the state and from the state for input, voting, and voice. The person reports to the Advisory Council of State Chapter Committee activity and items that need attention locally.

a) Provides representation for the Advisory Council to and from the State Chapter Committee and **is expected to be present at all state meetings/calls.**

b) Reports on any motions approved by the State Chapter Committee and the Kairos Board of Directors to the Advisory Council, as well as shares general information provided at the state meetings.

c) **Is expected to perform State Chapter Committee responsibilities as a voting member** (see State Chapter Committee Operating Procedures), in addition to Advisory Council duties.

d) *Presents upcoming Weekend Leader names and recommendation for approval by the State Chapter Committee in a timely manner and in advance so AKT (12 to 24 months prior to Weekend) attendance is conducive. And ensure the person(s) are registered for AKT well in advance.*

Being present is of most importance because you are the only voting representative from your Advisory Council on the State Committee. However, if it is impossible for you to make the face to face meetings or the conference calls, someone else may give your report but there is no proxy voting.

Thank you for being willing to serve your Advisory Council as their representative. It is indeed an honor and I am sure you will carry out the responsibility with your best effort.