

ST. ANDREWS HOMEOWNERS ASSOCIATION, INC (SAEHAO)

BOARD OF DIRECTORS MONTHLY MINUTES

NOVEMBER 12, 2017 ARMSTTONG ROOM 1:30 PM

Pledge of Allegiance – led by Gill

Roll Call- Present- Denise Gill (President), Maureen Coviello, Terrell Dossey, (Vice-president) John Clarkin. Joanne Kerr, Barbara Gocek (Treasurer).

Meeting called to order 1:32 PM

President's Report- given by Gill.

Secretary's Report-Secretary Linda Clapp resigned effective today, November 12. Report to be given at next meeting.

Treasurer's Report- given by Gocek. Beginning balance \$10,688.60. Current balance \$5492.14

Old Business- Gill

1. Website- new. Terry wouldn't give PIN for access. New website was least expensive way to go. Requested that Terrell send over photos, etc.
2. Concerns
  - a. Reserve funds- By Florida statute, allowed to have reserve. Note an account.
  - b. Executive Session – can't meet privately.
  - c. By-laws- approval by board (reconstruction of by-laws)

Mike Walsh- requested to speak at meeting. Approved. Explained his point of view. Doesn't believe Board is following by-laws. He sent certified letter and the response received.

Gill explained difference between by-law "revision" and "amending" by-laws.

Gill talked about election committee. There is nothing in by-laws about mailing out ballots. It doesn't cost anything extra to do so. Mailing them out assures us of a quorum.

Helen Nardick requested a "Point of Order" to speak. Denied until adjournment.

- d. Double signature on checks- was never done in the past, which was incorrect. Since October meeting, Gill has signed as well as Gocek. Dossey and another member did an audit – never brought up the check signatures.
- e. Estoppel fees- \$50.00 - \$100.00 for estoppel. \$50.00 for uncomplicated, and up to \$100.00 for more complicated homes.
- f. Meeting protocol and place- Board decides yearly.

New Business

1. Website use- Jim Kerr has obtained the new website in The HOA's name. [www.SAEHOA.INFO](http://www.SAEHOA.INFO)  
Email is [SAEHOAINFO@gmail.com](mailto:SAEHOAINFO@gmail.com) Up and running.
2. Ramon is finishing the front entrance. Getting estimates for plants.
3. Irrigation Grant- possibly set irrigation at no cost. Hook up to county. Low volume irrigation grant.
4. Membership meeting – December 10 in Caper Room at 1:30.
5. Holiday Fund- for SCCCA employees. Dossey made motion to donate \$25.00. Seconded.  
Approved.

#### Committees

1. Welcoming and Social – Joanne. Greeted one couple.
2. Denise already talked about website.
3. Architectural review – Chuck. 2 fence installations-approved. Lawn concern- has been resolved.  
Fence concern- was grandfathered in. Approved by ARC in 2016.
4. By-law Committee- Gloria Clarkin. Meeting November 20 to explain by-law amendments.  
Armstrong Room.
5. Election Committee – Jim Kerr. Ballots and explanation have been mailed out. 5 people for 3 openings. Vote for 3.

Terrell Dossey made a motion to remove Jim as chairperson of Election Committee. Motion was not seconded.

Terrell Dossey made a motion to consider amending by-laws 2.7 a and and 9.1 for 2018. Seconded by Maureen. Approved.

Motion made to adjourn, seconded.

Adjournment 2:55 by Gill.

Motion was made to re-open meeting at 3:45. Motion was made and seconded. Decision was made to wait to vote for new secretary at December meeting, after election.

Motion to adjourn, seconded.

Adjourned at 3:47.

\*\*Gloria Clarkin won the door prize!