

Place and X in the appropriate column for each entry. See sample below regarding purchase price

Property:

Seller:

Buyer:

Settlement Date:	Buyer's Statement		Seller's Statement	
	Debit	Credit	Debit	Credit
Purchase price	X			X
Initial deposit				
Additional deposit				
New 1 st or 2 nd mortgage (by lender)				
Existing mortgage payoff				
1 st or 2 nd purchase money mortgage (by seller)				
Mortgage assumed				
Agreement of sale				
Interest in arrears on mortgage assumption				
Interest in advance on mortgage assumption				
Interest on mortgage payoff				
Real property taxes in arrears				
Real property taxes in paid in advance				
Homeowner insurance assumed by buyer				
Lease rent (land lease on leasehold property)				
Rental income from tenant paid in advance				
Condominium maintenance fee				
Survey and staking				
Certificate of title				
Continuation of title				
Title search				
Title insurance				
Drawing deed or assignment of lease				
Acknowledgement on deed				
Recording the deed				
Loan points				
Prepayment penalty on loan				
State conveyance tax				
Inventory (household furnishings)				
Lessor's consent fee (leasehold land)				
Mortgage release fee				
Recording of release				
Escrow fees				
Commission				
Sub-Totals				
Balance Due From / To Buyer at Closing				
Balance Due To / From Seller at Closing				

Property:

Seller:

Buyer:

Settlement Date:

	Buyer's Statement		Seller's Statement	
	Debit	Credit	Debit	Credit
Purchase price	X			X
Initial deposit		X		
Additional deposit		X		
New 1 st or 2 nd mortgage (by lender)		X		
Existing mortgage payoff			X	
1 st or 2 nd purchase money mortgage (by seller)		X	X	
Mortgage assumed		X	X	
Agreement of sale		X	X	
Interest in arrears on mortgage assumption		X	X	
Interest in advance on mortgage assumption	X			X
Interest on mortgage payoff			X	
Real property taxes in arrears		X	X	
Real property taxes in paid in advance	X			X
Homeowner insurance assumed by buyer	X			X
Lease rent (land lease on leasehold property)	X			X
Rental income from tenant paid in advance		X	X	
Condominium maintenance fee	X			X
Survey and staking			X	
Certificate of title			X	
Continuation of title	X			
Title search			X	
Title insurance	X			
Drawing deed or assignment of lease				X
Acknowledgement on deed			X	
Recording the deed	X			
Loan points	X			
Prepayment penalty on loan			X	
State conveyance tax			X	
Inventory (household furnishings)	X			X
Lessor's consent fee (leasehold land)			X	
Mortgage release fee			X	
Recording of release			X	
Escrow fees	X		X	
Commission			X	
Sub-Totals				
Balance Due From Buyer at Closing		X		
Balance Due To Seller at Closing			X	