

Intern

FLSA Classification: Non-Exempt

Reports To: Library Director

Supervises: None

General Statement of Duties

The library will work with the intern's school to assign duties that will fulfill the intern's credit requirements.

Experience and Training

This internship is for college and graduate students and career-transition adults.

Physical Requirements

The following physical requirements are representative of those that should be met to perform this job. Reasonable accommodation will be made for disabilities.

- Ability to communicate effectively
- Ability to cope with the mental and physical stress of the position
- Ability to lift forty pounds and carry it across the library
- Ability to retrieve items from the top and bottom shelves

The intern must provide his/her own transportation in the conduct of duties.