

Duplain Township

October 8, 2025

The October 8, 2025, regular meeting of Duplain Township was called to order by Bruce Levey, supervisor, at 7:30 pm, Duplain Township Hall, 145 W Main Street, Elsie, Michigan. The meeting opened with the Pledge of Allegiance.

Board Members Present: Bruce Levey, Dawn D Levey, Ryan Boots, and Robert Ladiski. Excused Amy Bowen, treasurer.

Guests: Allie Thomison– Manor Costerisan; the Dickenson Family, Nicki Fickes – County Commissioner; Sarah-Marie Baumgartner.

Agenda: The meeting agenda was presented for approval. It was moved by R. Boots to approve the agenda as presented and supported by R. Ladiski. Approved

Minutes: The minutes of the September 10, 2025 regular meeting were presented for review and approval. It was moved by R. Ladiski to approve the minutes as presented, supported by R. Boots. Approved

Special Reports:

- a. Allie Weaver, Manor/Costerisan presented the 2025 audit. Officials have a bound copy and financial letters issued. The audit was unmodified/clean opinion the best that can be issued. No findings regarding the management of the finances. The township is very liquid – no problems paying off financial commitments. Very healthy financial condition. Current contingency of 185%, almost 2 fiscal years without bring in funds could pay commitments. Noting last year 121%. As of March 31, 2025 very healthy financial condition. It was moved by D. Levey approve the 2025 audit as presented. Supported by R. Boots. Approved

Financial Reports: The monthly financials were prepared by A. Bowen and presented by B. Levey.

- General Fund \$399,723.24
 - Money Market: \$56.42
 - Savings Account: \$185.00
 - CD: \$14,871.11
- Emergency Services \$8,702.16
 - Money Market: \$83,461.30
 - Savings Account: \$5.00

- Roads \$170,810.92
 - Savings Account: \$5.00
- Tax \$21,634.28
 - Savings Account \$5.00
- Dam & Fish Passage \$34,360.16
 - Money Market: \$142.25
 - Savings Account \$5.00

It was moved by R. Boots to approve the financial reports pending audit. Supported by R. Ladiski. Approved.

Correspondence: None

Public Comment on Agenda Items: None

Old Business;

- a. Roads/Bridges - None
- b. Dam & Fish Passage – Due to the Federal shut down the mussel relation has been suspended until spring. The MDNR Dam & Fish Passage grant has been expended, however, because the project is not complete a request to extend/modify the grant request until 10/2027 was submitted and approved. Action is needed to approve the resolution –
- c. Spectrum Installation/New Look Computer update – both have been completed. The township WIFI is secure and the fire wall protected. It is recommended that officials take further action to approve a policy regarding who owns the supervisor, treasurer and clerk's emails, it is recommended that the township retain ownership of the emails. A suggestion is included with no action needed at this time. It was moved by R. Boots to adopt the resolution supported by R. Ladiski. Roll call vote – all yea. Adopted.
- d. Action on the audit - Done

New Business:

- a. Fire Update – Counter proposal regarding the rental agreement of the EMS building. If an agreement is not reached a plan is being developed.

Ambulance Update –

Billings for August were lower at \$517,183. Overall, we collected \$141,942 in payments.

The combined balance sheet has total assets of \$1,280,458 as of August 31, 2025. This is down from last month's balance of \$2,305,971 due in large to the fiscal year end 24-25 audit adjustment that was made to Bad Debt. Current cash on hand for Operations is \$63,966 and current cash on hand for the Authority is \$170,256. Total assets at this time last year were \$1,845,360. We are still actively monitoring the collections cash flow. No new money was borrowed from the Authority.

Looking at the CAASA Profit & Loss Statement, August ended with an overall net income loss of \$219,141 down from last month by \$312,184. Program Revenue was lower and last month the Authority annual transfer posted making up \$200,000 of the change. On the expense side it was basically Bad Debt Write-offs making up the remainder.

Looking at the Profit & Loss Previous Year Comparison (YTD), total income is down \$1,439,050 compared to last year and expenses are down by \$408,898. The result, Net Income is down from last year \$1,030,152.

The Balance Sheet Previous Year Comparison shows that assets are down \$593,738 over last year's balance sheet. Cash on hand decreased by \$298,101 compared to last year and total liabilities increased \$191,517 compared to last year.

The Profit & Loss Budget Performance Report for this month (adj #1 fiscal year 25-26) provides month actual vs. budget as well as year-to-date figures with a final column that allows for comparison to the annual budget. The income for fiscal 2025-26 year-to-date is \$372,644 under budget; combined with various expenses in total running \$16,614 over budget results in a bottom-line Net Income that is \$389,258 under budget year-to-date.

The final report attempts to create a snapshot of the 2025-2026 Capital Account using the current bank balance and accounting for funds yet to be collected as well as those earmarked for purchases. Please note a total \$177,000 payroll cushion has been used. The auditor's suggestion of one month payroll cushion would be approximately \$170,000 so we have exhausted that cushion. We do, however, still have another \$100,000 to safely loan but would like to see money start to flow back in the other direction. This report has not seen any significant changes from last month.

Innovation Coord Report – Alisha Weber – The complete report is available upon request.

- a. Insurance increased by 13.71% this is the best proposal/recommended to get a quote from ANGLE
- b. Dental and Vision had minor increases.

- c. Looking for alternative funding sources for the Community Paramedicine Program
- d. Budget for the program is in-progress
- e. NEWS – Salute to Public Service Golf Outing – Patch carried the team
- f. Upcoming Events – Maple Rapids Lamplighter Festival – Saturday, September 20; Harvest Party – September 27

Clear ability to terminate the contract with EMS MC, by contracting early change from 7.25 down to 6% fee. Will be voted on next month. Electronic will be sent to all municipalities.

Director's Report – Lynn Weber –

- a. Runs are down 10% (2024: 38% of calls transfers (1,378) ; 2025 20% of runs (556) other agencies have been moving patients.
 - a. Participated in the public Safety Golf Outing 9/11
 - b. Lynn and Eugene participated in a large event at the State Capital 9/16 – Networked with another Director's regarding the Paramedicine Program
 - c. Grants are in progress for CP program; and others. L. Thelen suggested that donations be made toward the CP program with a goal \$10,000.
 - d. Billing quality has improved.
 - e. Upcoming event: Eugene and Alichia are attending the EMS Sustainability Boot Camp in Prudenville on 10/14
 - f. Runs to date: 2025 – 2785/2024 – 3,084
 - g. Rescue – 2025 (66) and 2024 (99)
- b. Special Land Use Permit – Kari Dickenson – Q and A, and a discussion on the personal training – one-on-one, chiropractic services, rehabilitation. It was moved by R. Boots to approve the special land use permit, supported by R. Ladiski. Discussion, noting that a meeting will take place with the zoning office and restrictions outlined. Approved.
- c. Information – the L4029 and Statement of Taxes – For your information. It was moved by R. Boots to approve the L-4029 and Statement of Taxes. Supported by B. Levey. Approved.

Public Comment on Non-Agenda Items:

- a. Sara – asked questions about CAAS
- b. Nicki Fickes – Clinton County Commissioner. More open discussion with zoning issues; trying to retain the Planning Commission to support the ten general law townships. Budget meetings are taking place, public hearings are taking place, 5% increase in expenditures and 5% increase in tax revenue. Master Plan underway for the Clinton County Fair Grounds, \$30,000 allocated. Discussion followed.

Clerk's Report – Expenditures totaling \$54,662.00 were presented for approval. It was moved by R. Ladiski to pay the expenditures as presented, supported by R. Boots. Approved. Quick Spicer invoice update, September invoice \$33,788.32 pending and will be paid when the MDNR reimbursement is received.

Adjournment – It was moved by R. Ladiski and supported by R. Boots that we adjourn. Approved 8:55pm.