

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2
MINUTES OF THE REGULAR MEETING – March 19, 2026**

Williamson County Emergency Services District #2 held a regular meeting on March 19, 2026 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at <https://meet.google.com/bub-odpp-zaz>.

Commissioners in Attendance:

Commissioners present in person: Russell Strahan, Vice-President; Tim Hunsberger, Treasurer;
Darryl Pool, Secretary; Trish Weiner, Assistant Secretary/Treasurer.

Commissioner absent: Jordan Baltazor, President [out of town]

Meeting called to order at 7:00pm by Commissioner Strahan. A quorum was present.

Pledge of Allegiance led by Commissioner Weiner.

Action items

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of regular meeting held February 19, 2026 as presented.

Motion: Weiner Second: Hunsberger [Unanimous in favor]

Public Comment: No member of the public requested to speak.

ITEM 5: *Discuss and take action relative to district banking services.*

There was nothing new to report.

ITEM 6: *Review bookkeeper's report and consent to: a) approval of payment of monthly bills and invoices and b) approval of monthly financial report.*

James Medack with Medack & Oltmann LLP presented the District's invoices and financial statements for February 2026. Motorola Solutions Inc. submitted an invoice in the amount of \$11,621.40 for radio-related services. There was concern that, while the invoice may well be legitimate, there was insufficient information provided to determine the specific nature of the bill.

Motion to not pay the invoice submitted by Motorola Solutions Inc. and to request more information from them on what services were provided.

Motion: Weiner Second: Hunsberger [Unanimous in favor]

Southstate Bank needs a little more time before determining the interest rate they will pay for renewing the Certificate of Deposit that matures on 3/27/26. Medack noted the District's 2024 audit included a significant deficiency due to not having the proper financial statement included. He has prepared that document for 2025 and will submit it to the auditor.

Motion to approve February 2026 invoices, except for the invoice from Motorola, and financial reports as presented.

Motion: Hunsberger Second: Weiner [Unanimous in favor]

Commissioners reviewed the February 2026 Sales & Use Tax report prepared by HdL Companies which showed the District received net revenue of \$336,693.

ITEM 7: *Review Sam Bass Fire Dept. bookkeeper's report from Margaret Nixon, CPA.*

SBFD Chief James Shofner presented SBFD's monthly financial statements, bills, and invoices for February 2026. There was nothing out of the ordinary to report.

ITEM 8: *Discuss and take action relative to 2026 District Budget.*

SBFD Captain Corby Bryan reported on discussions being held among SBFD personnel regarding salary compared to surrounding local fire departments, the longevity pay scale, and health insurance benefits that might lead to requests for additional SBFD funding in the future. No action taken.

ITEM 9: *Discuss and take action relative to District apparatus acquisition.*

The new ladder truck is parked at Station 2. It will not be moved until it can be properly titled and insured or until it is taken to Houston in June for outfitting. Chief Shofner said he would like to be able to use the engine as is for at least four weeks of training prior to outfitting.

Ed King with Government Capital Corporation discussed financing options. Loan rates would depend on the length of a loan and whether the full amount is financed or a partial down payment is made. It would take about two weeks to process the paperwork. Commissioner Weiner calculated paying \$2,368,568, the full amount owed immediately, would leave the District with nine months in reserves.

One option King proposed was for the District to pay the full purchase price now, then within 60 days apply for reimbursement financing. A consensus among Commissioners seemed to be that paying \$1 million and financing the balance would be reasonable. Commissioners would like to have a no pre-payment penalty clause included in any loan. King said that might be possible if interest payments are made for at least one year.

Motion to authorize wiring \$2,368,568 for full payment on the engine as soon as possible.

Motion: Weiner Second: Hunsberger A record vote was requested.

In favor: Strahan, Hunsberger, Weiner, Pool Opposed: none Absent: Baltazor

King will begin preparation of loan documents to expedite the process in case Commissioners decide at a future meeting to request reimbursement financing.

ITEM 10: *Receive monthly operations report from Sam Bass Fire Department.*

a) *Receive monthly statistics report from Sam Bass Fire Department.*

Captain Bryan presented abbreviated SBFD incident report data and activities for February 2026 plus comparison to prior years. The comprehensive report had previously been emailed to Commissioners.

February, having the fewest number of days in the year, saw a small reduction in monthly call volume as is normally the case. Also typical was that medical emergencies significantly exceeded all other service calls combined.

Captain Bryan will follow up on Commissioner Strahan's request at the 2/19/26 board meeting to develop a method to track vehicle and equipment readiness in order to identify any specific ongoing maintenance issues.

b) *Receive update on Community Outreach Program at Sam Bass Fire Department.*

SBFD Administrator Emma Replogle reported February community activities included personnel from Station 1 visiting with children at Kids Day Out Preschool and some from Station 2 visiting students at Stepping Stone School.

Brushy Creek Municipal Utility District, which has a significant number of District residents, approved publicizing SBFD's Risk Reduction Response program through their internal communication systems. Some Williamson County EMS personnel met with SBFD crews to inform them of their Community Health Programs.

c) *Receive report and take action to station maintenance etc.*

There was nothing new to report regarding retention of an architectural design firm to develop plans for renovation of Station 2. Chief Shofner has found the SLI Group to have performed well with work at other fire stations, and they have done a significant amount of work at no charge regarding tentative plans for Station 2. Commissioners discussed whether to proceed with SLI or to reach out to judge interest from other firms.

Commissioner Strahan will assist with getting more information from SLI as to what can be expected from both parties if a renovation project is approved and to clarify to SLI that ESD #2 will be in charge of such a project, not SBFD. Interest was expressed in including Williamson County EMS in the consultation process.

ITEM 11: *Discuss potential agenda items, location, time, and date(s) for future business meetings. (04/16/2026)*

Next regular meeting to be held April 16, 2026 beginning at 7:00pm at Sam Bass Fire Station 2.

Adjournment:

Motion to adjourn made at 8:52pm.

Motion: Hunsberger Second: Strahan [Unanimous in favor]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Darryl Pool, Secretary, Williamson County ESD #2