

Continuing Education (CE) Requirements for 2023 – 2025 Reporting Period: April 1, 2023 — March 31, 2025

REQUIRED SUBJECT AREA	REQUIRED NUMBER OF HOURS	IMPORTANT INFORMATION
General Hours	25	
Medical Errors	2	Must be taken from a Board approved Medical Errors provider. Approved courses are listed in CEBroker.
Ethics and Boundaries <i>or</i> Teletherapy	3	Courses must be taken in alternating biennial renewal periods.
Laws and Rules	3	These hours are required every third biennium and are included in the 25 general hours.
Domestic Violence	2	These hours are required every third biennium and are included in the 25 general hours.
Qualified Supervisor Training	4	These hours are required every third biennium for Qualified Supervisors only and are included in the 25 general hours. <i>NOTE: Not required for renewal until 03/31/2023</i>

First Biennium Renewal: Practitioners initially licensed and renewing a license for the first time are exempt from completing continuing education

Qualified Supervisor Continuing Education (CE) Renewal Requirements

On November 7, 2016, the Board of Clinical Social Work, Marriage & Family Therapy and Mental Health Counseling amended rule 64B4-6.001(5) regarding continuing education for qualified supervisors (Q.S.). A qualified supervisor who was deemed qualified **on or before March 31, 2017** must complete 4 hours of supervisor training continuing education before March 31, 2023. This requirement will reoccur every third biennium.

Biennium 1 = April 1, 2017 – March 31, 2019 [Not required, but if a Q.S. takes the course, it will reset their clock until the third biennium.]

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Biennium 2 = April 1, 2019 – March 31, 2021 [Not required, but if a Q.S. takes the course, it will reset their clock until the third biennium.]

Biennium 3 = April 1, 2021 – March 31, 2023 [Required if the Q.S. did not take the course in one of the two previous cycles.]

A licensee deemed qualified between April 1, 2017, and March 31, 2019, is required to complete the 4-hour course by March 31, 2025.

A licensee deemed qualified between April 1, 2019, and March 31, 2021, is required to complete the 4-hour course by March 31, 2027.

CE Reporting Information

There are three ways for continuing education hours to be counted:

1. Take a course from a Florida approved provider. There are more than 600 providers. They will enter your hours into CEBroker. All approved providers will have a BAP#, Exp. 03/25.
2. Take a course from one of these 15 national approved providers. You will be responsible for entering your information into CEBroker.

Board Rule Approved Providers

- National Board of Certified Counselors (NBCC);
 - American Association of Sex Educators Counselors and Therapists (AASECT);
 - American Society of Clinical Hypnosis (ASCH);
 - National Association of Social Work (NASW);
 - American Psychological Association (APA);
 - Clinical Social Work Federation (CSWF);
 - Association of Social Work Boards (ASWB);
 - American Board of Professional Psychology (ABPP);
 - American Psychiatric Association;
 - International Association of Marriage and Family Therapy Counselors (AMFC);
 - American Association of State Counseling Boards (AASCB);
 - American Counseling Association (ACA);
 - American Mental Health Counseling Association (AMHCA);
 - American Association for Marriage and Family Therapy (AAMFT); and
 - Association of Marital and Family Therapy Regulatory Boards (AMFTRB)
3. Other Methods of Obtaining Continuing Education per Biennium
 - 3 hours general credits for attending a Board meeting
 - Up to 10 hours for being a presenter or moderator
 - Up to 5 hours for being an instructor of a graduate level course.

Helpful Information

- There is no limit on the number of hours earned through home study courses.
- Sex Therapy or Hypnosis training covers all 25 general credits.
- A qualified supervisor deemed qualified date is the date in which the Board approved the Qualified Supervisor application.
- A biennium is the two-year period from April 1st of every odd year to March 31st of every odd year.
- Max of 6 hours allowed for administrative, office management and other non-clinical skills.

Registered Clinical Social Work Intern CE Requirements

There is no requirement that a registered intern obtain continuing education. However, you may choose to complete the 8 hour laws and rules course, 3 hour HIV/AIDS and 2 hour domestic violence requirement for licensure while you are a registered intern.

Continuing Education

The Department of Health, Division of Medical Quality Assurance, reviews your continuing education records in the electronic tracking system at the time of renewal. It will happen automatically when you renew your license, but it is important that you understand how this simple change will affect the way you renew your license in the future.

If the practitioner's continuing education records **are complete**, they will be able to renew their license without interruption.

If the practitioner's continuing education records **are not complete**, they will be prompted to enter their remaining continuing education hours before proceeding with their license renewal.

The Department's Continuing Education Tracking system is powered by CEBroker

[FREE "Just The Basics" Account](#) – This account provides all the necessary tools for you to comply with the departments reporting requirements. You can view your basic course history, which will list the course name, educational provider name, date of completion and hours reported. It would then be up to you to determine whether all of the courses that have been reported will complete all of your specific continuing education requirements. You can also self-report any continuing education that may be missing.

For more information, please contact NASW-FL at 1-800-352-6279 or email: info.naswfl@socialworkers.org

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