

**SUMMERSET CITY COMMISSION
REGULAR MEETING
ZOOM MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY July 01, 2021 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch and McCoy were present. The City Administrator and Finance Officer were also present. Commissioner Butler and Kitzmiller was absent.

Mayor Torno led the Pledge of Allegiance.

Motion by Hirsch, second by McCoy to approve the agenda for the Regular Meeting of the Summerset City Commission for July 01, 2021. Motion carried

Motion by McCoy, second by Hirsch to amend the June 17,2021 minutes under item (10) DISCUSSION AND VOTE ON TABLED MOU to state:

Motion by McCoy, second by Kitzmiller to approve Option 3 MOU, and revisit at a later date the possible addition of Telluride St., Snow Mass and Foley Dr. All ayes. Motion carried.

Motion Carried.

APPROVAL OF CLAIMS

Motion by Hirsch, second by McCoy to approve the claims and hand checks in the amount of \$68,561.86 from June 17, 2021 through June 30, 2021 as presented or amended. Motion carried.

Meade County Registers of Deed	Powles Plat Filing Fees	\$90.00
A&B Business Solutions	Monthly Contract	\$357.06
Aflac Remittance Processing	Employee Ins. Premium	\$186.74
Allen, Don	Phone Stipend	\$50.00
Ambrose, John	Phone Stipend	\$50.00
Bargain Barn Tire Center	Brakes & Rotors 2016	\$661.06
BH Energy	June Electric Utility	\$5,632.56
Buntain, Josh	Phone Stipend	\$50.00
Butler, Dave	Phone Stipend	\$50.00
Candace Sealey	Phone Stipend	\$50.00
Colton Juso	Phone Stipend	\$50.00
Dakota Bus Service	WWDEP Refund	\$100.00
Delta Dental	Employee Dental Insurance	\$727.30
Ducheneaux, Halayna	Phone Stipend	\$50.00
First Interstate Bank	Leisure Ln Payment	\$4,911.76
Ford Motor Credit Company	2020 Interceptor	\$1,479.21
George Mandas	Professional Fees	\$2,250.00
Giles, Lucas	WWDEP Refund	\$50.00
Health Pool of SD	Employee Health Ins. July	\$13,821.16
Hills Septic Service	Pump Digester #1	1,480.00

Hirsch, Clyde	Phone Stipend	\$50.00
Johnson, Brent	WWDEP	\$100.00
Johnson, Sarah	WWDEP	\$50.00
Kieffer Sanitation	City Wide Clean-up	2,365.00
Kitzmiller, Mike	Phone Stipend	\$50.00
Kayl, Anthony	Phone Stipend	\$50.00
MBFS USA LLC	Freightliner Payment	\$3,068.32
Meade County Auditor	May 2021 Dispatch Fee	\$3,410.68
Meade County Register of Deeds	Allen-Anderson Road Plat	\$90.00
Meyer, Johnathan	WWDEP	\$50.00
Montileaux, Casey	Phone Stipend	\$50.00
Morris, Jenn	WWDEP Refund	\$50.00
Nasser, Rich	Phone Stipend	\$50.00
NS Inflatables	Bounce Houses- Summerfest	\$700.00
Palmer, Brandy	Phone Stipend	\$50.00
Rapid City Journal	Commission Minutes 06/03/21	\$124.52
Rapid Rooter	Manhole for Lagoon	\$705.00
RCS Construction	Install Anchors	\$806.12
Schieffer, Lisa	Phone Stipend	\$50.00
SDRS-Supplement	June Contribution	\$460.00
Servall Uniform & Linen	Monthly Fees	\$143.87
Stephanie McCoy	Phone Stipend	\$50.00
Tanner Fenenga	Phone Stipend	\$50.00
Torno, Melanie	Phone Stipend	\$50.00
Traffic Services	City Hall Water Leak	\$575.50
Valandra, Morgan	Phone Stipend	\$50.00
Vast Broadband	Fax/Phone/Internet	\$1,050.66
Verizon Wireless	LE Voice & Mobile Broadband	\$200.15
Wells Fargo Financial Services	Bobcat Payment	\$1,079.30
Wilkes, Michael	WWDEP	\$50.00
SDRS	Employee Retirement June	\$7,839.78
US Treasury	June Payroll Tax	\$12,894.11

UTILITY BILLING UPDATES

Motion by Hirsch, second by McCoy to approve the utility billing adjustments of \$546.90 for the period of June 1, 2021 to June 30, 2021.

APPOINTMENT OF PLANNING AND ZONING MEMBER

Motion by McCoy, second by Hirsch to approve Michael Martin to Planning and Zoning. Motion carried.

Oath will be taken at the July 13, 2021 Planning and Zoning meeting.

DESIGNATE FLOODPLAIN ADMINISTRATOR

Motion by McCoy, second by Hirsch to open discussion. Motion carried

Motion by McCoy, second by Hirsch to table item until July 15, 2021. Motion carried

SDDOT COMMUNITY ACCESS GRANT

Motion by Hirsch, second by McCoy to approve the application for Community Access Grants- Siouxland Rd. Approval of Resolution 2021-07. Motion carried

STREET MAINTENANCE BID- AWARD RECOMMENDATION

Motion by McCoy, second by Hirsch to open for discussion. Motion carried

Motion by McCoy, second by Hirsch to approve Simon Contactor in the amount of \$259,910.40. Motion carried.

CITY ADMINISTRATOR REPORT

Gave overview of economic development, grants, planning & zoning, and miscellaneous matters.

PAYROLL CHANGE

Motion by McCoy, second by Hirsch to open discussion for Brandy Palmer's raise.

Motion by McCoy, second by Hirsch to table to July 15th meeting. Motion carried

UPCOMING EVENTS

Office closed Monday July 5, 2021 in observance for 4th of July.

2021 Elected Officials Workshop July 14, 2021

CITIZENS INPUT

Longbranch Engineering firm spoke about vacating area on Republic for further development

ITEMS FROM CITY ATTORNEY

Motion by Hirsch, second by McCoy to enter Executive Session per SDCL 1-25-2 for discussing economic development and personnel issues at 6:23 p.m.

Motion by McCoy, second by Hirsch to exit executive session at 6:38 p.m.

ADJOURNMENT

Motion for adjournment at 6:39 p.m. by Hirsch, second McCoy. Motion carried.

(SEAL)

ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

Published July 10, 2021 at a cost of \$138.80.