



ORFED BOARD MINUTES

Thursday, December 18, 2025
4:00 pm, Teams Meeting

Members Present: Kendall, Cliff, Mike, Kyle, Guy, Joshua, Eddie
Guests: Tharon, Kyle Cox (Valley Fire Control), and Kyle Davis (Badger),
Aaron Dickens (Valley Fire Control) (via notetaker) Jack Schaber, Michael Pigg

Minutes

Minutes of the November 20 meeting were approved without objection.

Treasurer Report

Mike Mann reported the following balances: Checking: \$6809.79; Savings Account: \$20,025.29.

Winter Executive Retreat

- January 16-17; Newport Hallmark Resort.
- Breakfast in Georgie's (Kendall will make the reservation), and the meeting will then move to the Hospitality Room (where Mike Mann will stay) for our board meetings. Kendall is working on the agenda for our meetings at the Retreat.
- As in the past, ORFED will pay for a single night stay for Board members.
- We plan to review the bylaws again this year. Board members are asked to read the bylaws prior to the retreat, and make notes about what updated and amendments need to be considered.

2026 Annual Conference

- May 15-16; Sheraton PDX. Program Plan at right.
- We discussed the cost of the screwdrivers we give out to all attendees. We will make the final decision at our next meeting
- We briefly discussed the Program Plan. As no one has stepped forward from WAFPA to take the 3:15 slot on Dry Chemicals and Wheeled units, Guy will proceed with preparations for that presentation. Other minor changes to the syllabus are reflected in the updated table at right.
- We discussed the training/reporting/record keeping requirements of the EPA and DOT for handling and/or transporting of clean agent extinguishers. Cliff reported that Bill Polits will be presenting on this topic at the NAFED conferences in 2026, and that Cliff will address it in his DOT updates session at our ORFED conference in May.

Other Board Business

- Guy agreed to begin posting our monthly minutes to the ORFED web page.
- Kyle Davis noted there are some changes in the new edition of NFPA 10 that may impact our industry. Cliff offered an explanation re. changes to Monthly Inspection requirements. The bar was set so high for "Performance Based Designs" to replace "Prescriptive" minimum Monthly Inspections that he and other NFPA 10 committee members are of the opinion that the performance based approach is not likely to ever be implemented.
- Mike indicated there is a need to update our records both the Oregon State Corporation Division, and with US Bank. He will investigate further. Mike also reported back (at the request of the Board from one year ago) that the Treasurer's position has required 70.5 hours of his time over 12 months.
- Mike also requested that we discuss sponsoring another Brooks FED Training again in 2026. We will discuss this at the Executive Retreat.

Executive Session

- The Board officers (Kendall, Mike and Cliff) met briefly in executive session to discuss how best to handle payments to the Hallmark Inn for Board members' rooms at the Winter Retreat in January.

Next Scheduled Meeting: Hallmark Inn, Newport; Saturday, January 17, 2026, 9:00 am; (Executive Winter Retreat).

Meeting Adjourned at 4:50 pm

Minutes submitted by,
Cliff Martin, Secretary

Time Slot	TOPIC	Presenter
8-8:30am	Welcome and Introduction	Board/MC
8:30-10am	Class K Myths/Class D/CO2/AFFF/Clean Agents	Jamie
10-10:15am	Break	-
10:15-10:30am	Vendors x2	Board/MC
10:30-11:30am	Dry Chem Hopper Maint	Getz
11:30am-12pm	Customer Service/Sale	Kyle
12pm-1pm	Lunch	-
1-1:15pm	Vendors x2	Board/MC
1:15-2:45pm	DOT Updates	Cliff
2:45-3pm	Break	-
3-3:15pm	Vendors x2	Board/MC
3:15-4:15pm	Dry Chem/Wheeled Units	Guy
4:15-5pm	Town Hall/ Annual General Meeting	Board