

1 **Rockford Town Public Hearing & Regular Council Meeting**
2 **July 21, 2021, 7:00pm**
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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8 Mayor Carrie Roecks called the meeting to order with the Pledge of Allegiance.
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10 Roll call took place. Those in attendance were Mayor Carrie Roecks, Councilmembers Tim Fricke, Clint
11 Stevenson, Brian Laude and Micki Harnois. Mayor Carrie Roecks noted that Councilmember Rachelle
12 Arriaga was absent. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were also in
13 attendance.
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15 **Ms. Harnois made a motion to excuse Ms. Arriaga from the meeting. Mr. Laude seconded the**
16 **motion. Motion was carried.**
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18 **Mr. Stevenson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**
19 **Motion was carried.**
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21 **Mr. Stevenson made a motion to approve the minutes from the 07/07/2021 regular meeting. Mr.**
22 **Laude seconded the motion. Motion was carried.**
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24 ANNOUNCEMENTS

- 25 - Ms. Roecks said that a large group of people, led by Rick Clark, will be coming to Rockford to shop
26 and eat on 08/14/2021. The group is called Spokane Quaranteam and more information about them
27 can be found on their Facebook page.
28

29 COUNCIL REPORTS - None

30 COMMISSION REPORTS - None
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32 COMMITTEE REPORTS

33 Asset Management Committee

34 The committee met on 07/14 and has started inventorying assets. This will help with keeping track of life
35 cycles of each asset, which will help during the budgeting process for the larger, more expensive assets.
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37 PUBLIC COMMENT

- 38 - Resident Ivan Willmschen asked when he will be able to review a past due report for utility accounts.
39 Ms. Johnson explained that there is currently nothing the town can do regarding past due accounts.
40 The Governor has extended the moratorium for shut offs and late fees through September.
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42 ORDINANCES/RESOLUTIONS - None
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44 OLD BUSINESS - None

45 NEW BUSINESS - None
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47 STAFF REPORTS

48 Public Works

- 49 - Mr. Thompson told Council that the Center Street booster pump needs to be fixed. He has spoken
50 with the town's engineers who suggested calling PumpTech, Inc. PumpTech will plan to fix the
51 booster pump on site in the next week or two. The cost for repairs should be about \$5000.00.
52 Mr. Thompson will get a bid from them for replacing the whole unit.

- 53 - The sprinklers next to the food booths were installed by Dew Drop earlier this week.
- 54 - Emma Street (east of Ruby Street) has been graded and ditched.
- 55 - Mr. Thompson told Council that we are in "Stage 1" of the Water Shortage Emergency Response
- 56 Plan. Stage 1 is just a warning to conserve water and be aware of drought conditions.
- 57 - Ms. Harnois asked if the town plans to go ahead with the GIS project that JUB Engineers presented
- 58 to town staff. It was decided that JUB should come to a council meeting to do a presentation of their
- 59 GIS tool in the fall.
- 60 - Mr. Thompson mentioned that the town's contact at the Department of Ecology, Cynthia Wall, has
- 61 resigned her position and is now working with the Department of Commerce.
- 62 - Ms. Roecks said that she and Mr. Thompson attended a fair board meeting last Monday and asked
- 63 that the board included them in any plans for future projects in the park. The town would like to see
- 64 better communication regarding these projects so that any town portion can be budgeted for.
- 65

66 Clerk/Treasurer

- 67 - Mrs. Johnson reported that there were two residents who would like to use their RV for temporary
- 68 living. One of the residents is planning on selling her property and will only use her RV as living
- 69 quarters until it is sold. The other is remodeling and would like to continue living in his RV while this
- 70 is happening. It was decided that the town can offer both residents a Temporary Use Permit for six-
- 71 months. Ms. Roecks said that if each are following our code and policies, there should be no reason
- 72 why Mrs. Johnson or Mr. Thompson should issue the six-month permit.
- 73

74 PUBLIC COMMENT

- 75 - Ivan Willmschen asked if the Auditors Office is done with their audit. Mrs. Johnson said that the
- 76 Auditors Office held an "Exit Conference" on 07/15/2021 with Mr. Fricke, Ms. Roecks and herself.
- 77 The audit report showed no items in which the town was out of compliance. Mr. Willmschen asked to
- 78 see a copy of the report. Ms. Johnson said she would get him one the next day.
- 79 - Mr. Willmschen asked what the Idaho Rural Water payment was for. Ms. Roecks explained that it is
- 80 an annual membership fee. The fee allows the town to call on them for help and use their
- 81 employees/equipment to find water and sewer issues.
- 82

83 APPROVE CHECKS

84 **Mr. Stevenson made a motion to approve checks 17123 – 17139 for \$11,870.79. Mr. Fricke seconded**

85 **the motion. Motion was carried.**

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87 **Mr. Stevenson made a motion to adjourn the meeting. Mr. Laude seconded the motion. Motion was**

88 **carried.**

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90 The meeting was adjourned at 7:35pm.

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105 Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor